



# Central Bucks West Football Parent Club

## Board Meeting Agenda January, 2024 2024 Season Transition Meeting

**Start - 7:00pm**

**Adjourned – 8:20PM**

### **Board Members Present:**

1. Kristie Patterson, Senior Co-President
2. Cindy Wilson, Junior Co-President
3. Dawn McFadden, Junior Co-President
4. Jennifer McGuire, Sophomore Co-President
5. Gina Bigley, Sophomore Co-President
6. Maureen Kedra, Freshmen Co-President
7. Jim Kimmel, Freshman Co-President
8. Allen Gerace, Treasurer
9. Stephanie Shantz, Secretary
10. Rob Rowan, Head Coach

### **1. Votes Since Last Meeting: None**

### **2. Coaches Updates/Requests:**

- a. January 21st Meeting + Nutritionist Workshop
- b. Pick a date for the April mandatory meeting (tabled till next meeting)
- c. Invoice for trophies for banquet will be forwarded to Allen
- d. Weight lifting shirts, sponsored by Lucatellis, were handed out
- e. Need to re-new team snap (2 programs), waiting on approval to stay with Team Snap instead of the district use of Remind (no calendar usage)
- f. Re-ordered black jerseys to replace the ones that were given to seniors. Those jerseys will go to Freshmen. New uniforms for JV/V.

- g. Upcoming expenses: Weight room items and staff clinic
- h. Chocolate milk club for weight lifting- \$15/mo. Give to coach

### 3. Treasurer's Report (Monica):

- a. Bank reconciled through December
- b. Monica Lindenmuth will transition now to Treasurer
- c. Bank account and cards will be transferred to Monica L. and Cindy as secondary.
  - i. **Vote on removing Kristie Patterson and Allen Gerace from bank account and add Monica Lindenmuth and Cindy Wilson to the account. (ALL IN FAVOR)**
- d. PO Box and BJ Account will be transferred to Dawn
- e. Venmo account- need to take out Brent's name and will into Harry Lindenmuth's name.
- f. Provide bank with meeting meetings showing resignation of current signer, Kristie Patterson, and designate new signer, Monica Lindenmuth

### 4. Important Dates:

- a. 1/21/24: Parent information meeting and nutrition workshop @ 7PM in CB West Auditorium
  - i. Apparel for sale- contact Bob for tables
  - ii. Reminder send out to parents/players via Team Snap and/or email
- b. Lifting: Mondays 3:45-5:15PM , Tuesdays and Thursdays 2:45-4:15PM
- c. Incoming 9<sup>th</sup> grade information meeting: Mid-late February (date TBD)
- d. Youth Camp Dates: 6/16-18
  - i. Submit facility use request form
- e. Football vacation: 6/19-7/6/25 and 7/17-7/27/25
- f. Mandatory Meeting: 7/29/25
- g. Picture day date: 7/31/25
  - i. Submit facility use request form
  - ii. Book C and C Photo (Mark)—Jen will contact
- h. Paintball date: 7/31/25
  - i. Jen McGuire will reserve

### 5. Fundraising (Jim and Maureen):

- a. Done for the season
- b. Meet with Allen/Monica to determine rough financial needs for the next season, based on previous years income/expenditures.
- c. Discuss fundraising strategy for the year:
  - i. Dine and Donate- Lucatelli's (April) and Ritas/5 guys (May)
  - ii. Gold Cards
  - iii. Telethon- 7/29/25 in the cafeteria
  - iv. Bag Bingo- 8/7/25 (need to reserve the hall at St. Cyril)

## **6. Apparel**

- a. Need to get bins out of the stadium shed.
- b. Need to inventory to determine needs for the season
- c. Have items for sale at the 1/21/25 meeting
- d. If clothing for weightlifting is needed, order on the steam store
  - i. Team Snap message will be send out about this
- e. Parent jerseys can be ordered on team store

## **7. 2024 Season Banquet (Cindy and Dawn)**

- a. Went very smoothly and finished everything without going over. Nice work by everyone!!!
- b. There was one issue: Ran out of chicken. It was noticed that the boys were going up for seconds before parents even went up and taking large amounts- consider doing buffet next year or having someone monitor
- c. Start discussing date for 2025-2026 banquet: 1/10/26, will need to do a \$1,000 deposit (Gina and Jen will take care of)

## **8. Open positions on board**

- a. Incoming Freshman representatives needed
  - i. Few interests have been brought forward
  - ii. Jen McGuire will be contacting them
  - iii. Will need to be voted in and will be invited to the next meeting
- b. Will Sam Levin continue with website design- Stephanie will contact Sam

## **9. Sponsorship Opportunities: Next Season**

- a. For next year:
  - i. Lucatellis- sponsored weight room tshirts for players

## **10. General Announcements**

- a. The google drive is being updated so that all programs that the parent club is involved in, documents that people have can be put into it. A description for each class responsibility will be created.
- b. Reserve cafeteria for Thursday night dinner backs up, telethon, Freshman dinner ( Wednesday night at the end of the season). Requests sent to Erin
- c. Set up meeting with Henry, Coach Rowan, Senior and Junior parents for March or April
- d. Board Dinner- 1/30/25 @ 6:00PM at Paganini's

### Committee Chairs for 2025 Season

Fundraising Committee	Jim Kimmel and Maureen Kedra
Game Day Programs	TBD
Senior Hosted Thursday Night Dinners	Cindy Wilson and Dawn McFadden
Pre-game Meals/Post Game Snacks	Cindy Wilson and Dawn McFadden
Senior Night	Jen McGuire and Gina Bigley
Youth Camp	Parent Club
Yard Signs	Cindy Wilson and Dawn McFadden
Game Day Spirit Wear	TBD
End of Season Banquet	Jen McGuire and Gina Bigley
Website Design/Updating	Sam Levin- waiting to hear

**Next Meeting is: 2/10/25 @ 7:00PM**

**Location: Cindy Wilson's house**