

# Yankton Area Ice Association

905 Whiting Drive  
PO Box 235  
Yankton, SD 57078



## YAIA Meeting Agenda July 8, 2025 6:00 PM Rink Board Room Meeting Minutes

### Call Meeting to Order

**Present Dan Bentley, Eric Shoemaker, Brian Wenish, Barrie Larsen, Jen Livingston, Shawn Weber**

#### 1. Approval of May Meeting Minutes

**Jen Livingston-Motion to approve**  
**Shawn Weber- second motion**  
**Motion passed**

#### 2. Committee Reports

##### a. Treasurer Report – Jennifer Livingston

- i. Budget Committee Meeting this Month – Jen Livingston, Ryan Rusher, Dan Bentley, & Kevin Perakslis??
  - Wholesale Supply willing to discuss and meet about past due billings
  - Jen working on Connecting the Kids Grant
  - working on budget
  - This will be Jen's last season as Treasure. Need replacement picked so she can mentor them before her term is up

##### b. Curling – Juliana Dick-Ford

- i. No Update
  - Juliana is stepping down , they will be voting on a new president soon
  - bags fundraiser on August 26th
  - Early Nov they will be having house games at the Boathouse for the kick off

##### c. Hockey Coaching – Chad Renken

###### i. Coaching Committee

- 1. Sending info on Coaching Apps
- 2. Most items "in progress"
  - a. Tournays
  - b. Play-up Requests
  - c. Next Season Practice Schedule
  - d. Team Coordinators - Selection Process
  - e. Assistant Coaches - Coaches Application (when does this need to be up on the website?)

##### d. Figure Skating – Heidi Enge / Laura Drake

- i. FS was asked to serve the meal at The Center's Gala on July 11, approximately 6:30-7:30pm. The Center provides a donation to YAIA. Multiple communications to FS families to volunteer, but still need 5-6 more to sign up.
- ii. Figure Skating budget request for 2025-2026 season was submitted to YAIA Treasurer.
  - 1. Attached at the end of the agenda
- iii. Figure Skating sent an updated proposed schedule for 2025-2026 season to YAIA Scheduler with correction to end of season performance dates
- iv. CoDirector's are talking to a potential coach, Alivia Ankrum. She is in med school at USD, working in Yankton. She contacted us with interest in coaching. She is a former Sioux Falls FS Club skater and ISI coach. She has competed and achieved Freestyle 9.
- v. Interested in offering a Figure Skater Exchange/Swap event in the warming area for skaters to exchange/swap old costumes, skates, gear. **at beginning of season**

##### e. Registrar- Amanda Hanson

- i. Update?

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Early Bird ended July 15th.

- f. **Safety Committee – Tona Larsen / Karen Schleiger**
- g. **Executive Report – Ryan Rusher**
  - i. **4-HLeaders Meeting - Eric Shoemaker**  
**Eric Shoemaker to attend the next 4H meeting to discuss future plans**
  - ii. **Other:**
    - 1. Director & Officer Insurance Policy
      - a. Shawn Weber was reviewing in detail.
    - 2. United Way Annual Meeting - June 18th from 4-5PM - Update?
- h. **Vision Committee – Shawn Weber**
  - i. If you are interested in joining the Vision Committee, please contact Shawn Weber.
- i. **Social Committee – Stephanie Marlette**  
**Change Social Committee to Events Committee- Lindsay Rabbass**
- j. **Hockey Development / Learn to Skate – Karen Schleiger**
  - i. Development budget proposal attached, request approval.  
**Abby Spracher-Motion to approve**  
**Shawn Weber-Second**  
**Motion passed**
  - ii. Development opportunities/camps have been sent to assn
  - iii. Awaiting proposed ice schedule to determine dates for LTS, THFF, try skating events in October in order to advertise at RBD
  - iv. Girl participants have been notified and registration open for girls JV team
- k. **Alumni Committee – Shawn Wagner**
- l. **Marketing Committee – Shelby Nilsen**
  - i. Any suggestions to get people to register before July 15th? Do we need to dangle a carrot? If so what? Ryan
- m. **Discipline Committee – Eric Shoemaker – VP**  
**Looking for 5th member**
- n. **Facility Committee**
  - i. **Equipment–Sara Shoemaker / Karen**
    - 1. Quote for jerseys, equipment, Miracle patches, captains letters in progress  
**equipment ordered**
  - ii. **Building – Brian Wenisch**
    - 1. Zamboni-
    - 2. Heaters above bleachers
      - a. Waiting proposal from Ryan Thoms  
**Will have update next month**
    - 3. Team Banners in Rink-

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- a. Need to Update Sioux Center and Add Brandon, Northern Hills
  - Graphics Shared with Brian Wenisch
- 4. Private Live Stream -
  - a. Skip will be working on new live stream options
- 5. Other:
  
- o. **State Delegate – Brian Wenisch**
  - State Boys Varsity tournament to be held in Sioux Falls
  - Capital City Rocks will be broadcasting with renewed contract
  
- p. **Events Committee – Lindsey Rabbass**
  - i. Logo Contest Vote
  - ii. Budget
    - Needed banner and snacks for Meridian Skate
  
    - Jen Livingston-Made Motion
    - Dan Bentley-second
    - Motion passed
  
- q. **Fundraising – Amy Ondell**
  - i. CTM Schedule? Estimated Total?
    - Pledged \$17,000.00 for next year
    - Wanting to get mailers out in August
  
- r. **Key Master – Sarah Thoms**
  
- s. **Handbook – Barrie Larsen - “These are standing so we don’t forget to submit and make the changes.”**
  - i. **Locker room policy/handbook update? -Ryan Rusher**
    - 1. Further review is needed on the Locker room policy, use USA Hockey, SafeSport, ISI and US Figure Skating as resources to update our policy.  
Barrie Larsen to update
  - ii. **Assistant captains**
    - 1. Handbook has 3 Assistant captains
    - 2. SDAHA/USAH has 2 Assistant captains(Rule 202)
    - 3. Process to remove a Captain’s letter if deemed necessary.
  - iii. **Play Up Change Request Due June 1st**
    - 1. Once Approved - Send notice to association with link to the form.
  - iv. **Change Wording for Competition Fees for Figure Skating**
  - v. **Review Agendas/Minutes for Missing Handbook Changes that need to be documented**
  - vi. **Add Organizational Chart**
  
- 3. **Old Business**
  - a. **Proposal of Building Expansion: Eric Shoemaker**
    - i. Spoke with builders about estimated Pricing
    - ii. Bank Update
      - Continue to explore options

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## 5. New Business

- a. **Board Position Available - Lisa Nielson Stepping Down**
  - i. Ideas of who - if anyone is willing - Vote on Replacement
- b. Scheduler Replacement
  - i. Lisa Nielson will stay on until a replacement is found/trained - No Change
- c. **Other**
- d. **Next Meeting**
  - i. August 12th, 2025 at 6:00 PM

## 6. Executive Session(if needed)

## 7. Motion to Adjourn

**Barrie Larsen-Motion to approve**  
**Shawn Weber-Second**  
**Motion passed**

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Figure Skating has put together a budget request for the 2025-2026 season. If you have any questions, please reach out to me/Laura.

The first table identifies items FS requests to purchase. If approved, the FS credit card would be used to purchase these items.

The second table captures the recurring annual expenses that we anticipate would be reimbursed to coordinators/coaches for the 2025-2026 FS season. Receipts are submitted to the YAIA Treasurer for reimbursement.

The third table identifies items that YAIA purchases up front, and then families reimburse YAIA.

- In addition to costumes, FS proposes maintaining a stock of tights for skaters to purchase. FS tights are not available for purchase locally and must be ordered/shipped. Hockey HQ in Sioux Falls no longer stocks figure skater items. Maintaining a stock of tights in the FS office for parents to purchase provides convenience for parents, and also ensures we have tights available in the event that a skater rips or tears their tights and needs another pair quickly.
- To address locker room costume changes, FS proposed that skaters 11yr and younger wear nude leotards under their costumes. Co-Directors would collect leotard sizes of skaters at the beginning of season and place a bulk order. Similar to how costumes are invoiced, parents would reimburse YAIA.
- If effective/efficient, we would like to explore the possibility of making the tights and leotards items for purchase in the Square POS. Co-Directors can use Square POS to collect payment from parents, which would directly reimburse YAIA. (For next season, we can explore adding the cost of leotard to skater registration cost)
- If possible, we would like to use the Square POS to issue costume invoices to parents this year, instead of SportsEngine.

**FIRST TABLE: Requested Items to purchase for FS**

Item	Description	Estimated Cost	Vendor	Actual Cost
Skate equipment replacements	Approved	\$800	Riedell	
2 Scarfs for concussion protocol	Scarf to be worn by skater as a visual cue to identify the Return to Play protocol	\$10	Amazon	
8 Skirts for freestyle skater practice ice	Skirts used by Freestyle skaters as a visual cue to identify practicing routines not to be interrupted during practice ice. Skirts previously used are owned by Coach Morgan. YFS should purchase their own skirts to be kept in the FS Coach locker.	\$90	Amazon	

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<b>6 Totes for skate storage</b>	<b>Additional totes for skate storage in the FS Office.</b>	<b>\$90</b>	<b>Amazon</b>	
<b>3x6 Banner featuring all figure skaters</b>	<b>FS banner for display in Warming Area.</b>	<b>\$125</b>	<b>Samantha Derickson Studios</b>	

**SECOND TABLE: Annual FS expenses for reimbursement**

<b>Item</b>	<b>Description</b>	<b>Estimated Cost</b>		<b>Actual Cost</b>
<b>Midseason Showcase Performance – theme decorations</b>	<b>Performance decorations purchased by performance coordinators. Receipts submitted to YAIA Treasurer for reimbursement</b>	<b>\$150</b>	<b>Receipts submitted for reimbursement</b>	
<b>End of Season Performance - Theme decorations</b>	<b>Performance decorations purchased by performance coordinators. Receipts submitted to YAIA Treasurer for reimbursement</b>	<b>\$150</b>	<b>Receipts submitted for reimbursement</b>	
<b>Coaches purchase of ISI Professional Memberships and Judging Tests</b>	<b>All FS Coaches must purchase annual ISI professional membership. Some Coaches also complete judging tests. Coaches ISI receipts are forwarded to YAIA Treasurer for reimbursement.</b>	<b>\$1200 estimated total (6 coaches, ~\$200 each)</b>	<b>Receipts submitted for reimbursement.</b>	
<b>Coach Competition travel reimbursements</b>	<b>Coach expenses for travel with skaters to competitions. Expense reports completed by Coach/Co-Director submitted to YAIA Treasurer for reimbursement.</b>	<b>\$1600 estimated total  (4 expense reports last year, ~\$400 each)</b>	<b>YAIA Expense Reports submitted for reimbursement</b>	
<b>Banquet cookies/pizza</b>	<b>YAIA Board provides \$100 for FS banquet cookies/pizza. Receipt submitted to YAIA Treasurer for reimbursement</b>	<b>\$100</b>	<b>Receipt submitted for reimbursement.</b>	

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**THIRD TABLE: Orders placed by YAIA. Families would reimburse YAIA.**

Item	Description	Estimated Cost	Vendor	Actual Cost
Costumes	<p>Costumes for End of Season performances.</p> <p>Orders placed by YAIA. Invoices issued to families for reimbursement to YAIA.</p>	\$7,700 estimated total	Weissman	
			Just for Kix	
			Revolution	
			A Wish Come True	
			Amazon	
Tights stock for skater purchase	<p>Replenish stock of figure skater tights in FS Office. FS tights are not available for purchase locally and must be ordered/shipped. Hockey HQ in Sioux Falls no longer stocks figure skater items. Maintaining a stock of tights for parents to purchase provides convenience for parents. Also ensures we have tights available in the event that a skater rips or tears their tights and need another pair quickly.</p> <p>Order to be placed by YAIA. Families would reimbursement YAIA when purchased.</p>	<p>\$12 each (footed)</p> <p>\$17 each (over the boot)</p> <p>Estimated Total: \$400 for 25</p>	<p>FigureSkatingStore.com</p> <p>(Discount for bulk purchase)</p>	
Nude Leotards for skaters 11yr and under	<p>Skaters 11yr and younger will be required to wear nude leotard under costume to address locker room privacy. Leotard Sizes for skaters 11yr and younger will be collected during Equipment Handout/Document Day. Order to be placed by YAIA. Families would reimburse YAIA when purchased.</p>	<p>\$14 each (straps)</p> <p>\$15 each (long sleeve)</p> <p>Estimated Total: \$500 for 35</p>	<p>FigureskatingStore.com or Amazon</p>	