

# xHockeyProducts Training Facility: COVID-19 Preparedness Plan

xHockeyProducts Training Facility is committed to providing a safe and healthy workplace for all our workers, athletes and customers. To ensure we have a safe and healthy workplace, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Managers and workers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our workers, management and customers. Only through these cooperative efforts can we establish and maintain the safety and health of our workers and workplaces.

Management and workers are responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. xHockey's managers and supervisors have full support in enforcing the provisions of this policy.

Our workers are our most important assets. We are serious about safety, health and keeping our workers working at xHockeyProducts Training Facility. Worker involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our workers in this process by engaging in open dialogue, addressing questions or concerns and integrating employee suggestions in this plan. Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines, federal OSHA standards related to COVID-19 and Executive Order 20-48, and addresses:

- hygiene and respiratory etiquette
- engineering and administrative controls for social distancing
- cleaning, disinfecting, decontamination and ventilation
- prompt identification and isolation of sick persons
- communications and training that will be provided to managers and workers; and
- management and supervision necessary to ensure effective implementation of the plan.

## **Screening and policies for employees exhibiting signs and symptoms of COVID-19:**

Workers have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess workers' health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms. All employees will be required to stay home if experiencing any symptoms of illness.

xHPTF has also implemented a policy for informing workers if they have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time.

## **Handwashing:**

Basic infection prevention measures are being implemented at our workplaces at all times. Workers are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially after entering and before leaving the facility, prior to any mealtimes and after using the toilet. All customers and visitors to the workplace will be required to wash or sanitize their hands prior to or immediately upon entering the facility. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations in the workplace so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.

Multiple hand sanitizing stations as well as a restroom in the main lobby available for all guests and facility staff. These facilities will be checked daily to ensure ample supplies at all times. Workers will be encouraged to wash their hands throughout the day.

## **Respiratory Etiquette:**

Workers, customers and arena visitors are being instructed to cover their mouth and nose with their sleeve, mask or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on printed materials and supported by making tissues and trash receptacles available to all workers, customers and visitors.

Printed instructions and etiquette reminders will be posted inside the main lobby, employee offices, locker rooms and near entrance to the rink.

## **Social Distancing:**

Social distancing of six feet will be implemented and maintained between workers, customers and visitors in the workplace through the following engineering and administrative controls:

xHPTF is providing signage and instructions for all employees, visitors and customers. Staff will be personally monitoring the facility to ensure all individuals in the facility are practicing proper social distancing. There will be absolutely no sharing of facility and workplace materials.

Staff is required to disinfect their own workstations multiple times per day. Disposable gloves and protective equipment will be available for all employees. Visitors will be encouraged to use proper protective equipment when entering the facility.

All employees will use their own personal vehicles. No carpooling will be allowed. Parents will be encouraged to wear a mask, but choice is ultimately left up to the individual. Proper signage and reminders of facility protocol will be posted throughout the arena.

- Facility will strictly follow OSHA, MDH and CDC guidelines for COVID-19 facility cleaning and maintenance practices.
- Facilities open only to members and affiliated groups (not open to the public).
- Training groups of 16 or less.
- We want to limit spectators, so only 1 parent/guardian per athlete. If you could drop off and pick up, that is encouraged
- All staff will be trained in decontamination, hand washing and safety communication protocols.

## **Cleaning, Disinfection, and Ventilation:**

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment, tools and machinery, and areas in the work environment, including restrooms, lobby, meeting rooms, locker rooms, and drop-off and pick-up locations. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, controls, door handles, railings, copy machines, hockey equipment, etc.

All shared spaces (bathrooms, mezzanines, hallways, doorways) will be disinfected every hour on the hour by trained maintenance staff members. Locker rooms and common areas in use will be disinfected immediately following any event. Cleaning products include, but are not limited to, ZEP DZ-7 Neutral Disinfectant Cleaner, Clorox Bleach and hand sanitizer.

Appropriate and effective cleaning and disinfectant supplies have been purchased and are available for use in accordance with product labels and manufacturer specifications and are being used with required personal protective equipment for the product.

The maximum amount of fresh air is being brought into the workplace, air recirculation is being limited and ventilation systems are being properly used and maintained. Steps are also being taken to minimize

air flow blowing across people. All dehumidifiers in the arena are taller than 16 feet and are circulating air nonstop.

### **Communications and Training:**

This COVID-19 Preparedness Plan was communicated via email to all workers on 5/29/2020 and necessary training was provided. Additional communication and training will be ongoing in person and as needed to all workers who did not receive the initial training. As this is a fluid situation, all employees, visitors and customers will be briefed on updated procedures at the arena in real time.

Customers and visitors will receive instruction on pick-up and drop-off policy as well as facility safety protocols via email. Visitors and clients will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19.

Management and workers are to work through this new program together and update the training as necessary. This COVID-19 Preparedness Plan has been certified by xHockeyProducts Training Facility management and was posted throughout the workplace 6/1/2020. It will be updated as necessary.

Certified by:

Pete Talafous –

General Manager

xHockeyProducts Training Facility



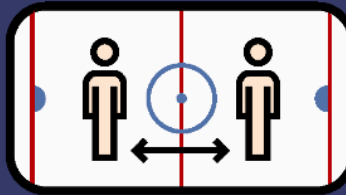
# COVID-19 BEST PRACTICES FOR ICE RINKS

1)



Wash and Sanitize Hands Often

2)



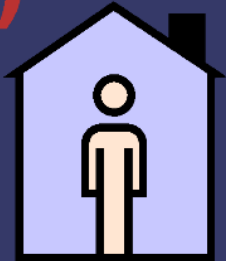
Maintain 6' of Social Distance

3)



Cover Coughs and Sneezes

4)



If You are Not Feeling Well, Stay Home

5)



Modified, Limited or No Locker Room Access

6)



Handshakes Discouraged

7)



No Spitting or Sharing of Water Bottles

8)



Do Not Gather Before, During or After Ice Times

9)



Keep Gloves on During Ice Times

