

Sorrento Minor Baseball Association

Constitution and Bylaws

Constitution:

1. Society Name

- a. The name of the Society is the Sorrento Minor Baseball Association (**“SMBA”**).

2. Purpose of the Society

- a. To operate a baseball league under the rules as adopted by the British Columbia Minor Baseball Association (“BCMBA”) to which the Society is a member league.
- b. To offer to all eligible persons living within the boundaries of Sorrento as defined by the BCMBA the opportunity to play the sport of baseball.
- c. To divide the Society into several divisions according to the player’s ages.
- d. To select the players for the teams in each division in such a fair manner for local play.
- e. To operate the Society in such a manner that will offer each player the opportunity to develop their skills and interest in baseball.

This society is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members.

Bylaws:

1. Definitions

- a. In these Bylaws:
 - i. **“Act”** means the *Societies Act* of British Columbia as amended from time to time.
 - ii. **“BCMBA”** means the British Columbia Minor Baseball Association.
 - iii. **“Bylaws”** means these Bylaws as altered from time to time.
 - iv. **“Board”** means the members elected to govern SMBA.
 - v. **“SMBA”** means the Sorrento Minor Baseball Association
- b. The definitions in the Act apply to these Bylaws.
- c. If there is a conflict between these Bylaws and the Act or the regulations under the Act, the Act or the regulations, as the case may be, prevail.

2. General

- a. The registered office of SMBA shall be the home address of the President. SMBA shall also have a permanent post office box in the Sorrento Post Office.
- b. SMBA may do such things, as approved by the Board, as may be necessary to raise funds to carry out the purposes of the Society and may take donations for this purpose. Individuals and/or teams shall not raise funds without notification to the President or Secretary.
- c. SMBA shall have no borrowing powers.
- d. Inspection of the books and records of SMBA may be made by members at any meeting of the SMBA Board.

3.Membership

- a. A person may apply to the Board for membership in the Society, and the person becomes a member on the Board's acceptance of the application.
- b. Any parent or guardian of a registered player in SMBA is considered a member in good standing of the SMBA. Any member may run for a position on the Board.
- c. Any person who does not have a player registered for the season, but who wishes to remain a member of SMBA, must pay a two-dollar registration fee per calendar year, to be considered a member in good standing.
- d. A member will cease to be in good standing of the SMBA:
 - i. By failing to register his/her child in SMBA for the current playing year.
 - ii. By failing to pay a two-dollar registration fee when they do not have a child registered as a player.
 - iii. A person's membership in the Society is terminated if the person is not in good standing for 6 consecutive months.

4.Government

- a. The government of SMBA shall be vested in the Board that shall have no fewer than two (2) and no more than four (4) board members.
- b. The Board shall consist of the minimum two (2) positions:
 - i. President
 - ii. Secretary
- c. The Board may consist of the following additional positions:
 - i. Vice President
 - ii. Treasurer
- d. The Board shall be elected by the membership at the Annual General Meeting ("AGM") to be held between January 10th and 31st of each calendar year. The newly elected Board shall assume office on March 1st of the Calendar year.

The outgoing Board will assist the incoming Board with preparations for the spring season until the first day of the season, as needed.

- e. Terms of office for the president shall be for a minimum period of two years, commencing on odd-numbered years. Terms of office for all other positions shall be for the period of one years.
- f. The members may by special resolution remove a member of the Board before the expiration of their term of office and may elect a successor to complete the term of office.
- g. The quorum required for the transaction of business at a general meeting is 3 voting members or 10% of the voting members, whichever is greater.
- h. At a general meeting, voting must be made by a show of hands, or an oral vote. It must be announced at the meeting and recording in the minute meetings.
- i. The order of business at an AGM is as follows:
 - i. Determine there is a quorum,
 - ii. Approve the agenda,
 - iii. Approve prior meeting minutes.
 - iv. Election of Board.
 - v. Discuss the new business.
 - vi. Review prior year financials.
 - vii. Approve current year budget.
 - viii. Terminate meeting.

5. Duties and Authority of the Board

- a. The President shall:
 - i. Be responsible for supervising the other directors in the execution of their duties.
 - ii. Administer SMBA according to the Constitution and Bylaws of the SMBA.
 - iii. Represent SMBA at the General Meetings of the BCMBA as required.
 - iv. Be the first signing authority for the disbursement of SMBA monies.
 - v. Be custodian of SMBA monies.

- vi. Disburse monies.
- vii. Keep a true and accurate record of all receipts and disbursements.
- viii. Participate in any activities necessary for the operation of the SMBA.

b. The Secretary shall:

- i. Take the minutes of the SMBA.
- ii. Keep a record of all minutes.
- iii. Be the second signing authority for the disbursement of monies.
- iv. Assist the President in any activity necessary for the operation of the SMBA.

c. The Vice President shall:

- i. Be the vice-chair of the Board and be responsible for carrying out the duties of the president if the President is unable to act.

d. The Treasurer shall:

- i. Assist the President as custodian of SMBA monies.
- ii. Disburse monies upon authority from the President.
- iii. Keep a true and accurate record of all receipts and disbursements.
- iv. Make SMBA's filings respecting taxes.
- v. Assist the President in any activity necessary for the operation of the SMBA.

6.Coaching Requirements and Duties

a. Coaches shall:

- i. Be volunteers appointed by the Board.
- ii. Complete a Criminal Record check and provide it to the President.
- iii. Fulfil National Coaching Certification Program (NCCP) requirements as directed by BCMBA.
- iv. Adhere to the SMBA Code of Conduct.
- v. Make the game fun for the players to cultivate their interest in the sport.
- vi. Develop each player's skill to the highest degree possible in the time available.
- vii. Appoint parent helpers to fulfill necessary positions on the team.

7. Age Requirements and Divisions

- a. The divisions and age requirements of the SMBA shall be as follows:
 - i. 13U – 11, 12 & 13 years old
 - ii. 11U – 9, 10 & 11 years old
 - iii. 9U – 7, 8 & 9 years old
 - iv. 7U – 5, 6 & 7 years old
 - v. 5U – 4 & 5 years old
- b. Age limitation cut off date is 11:59 p.m. as of December 31 of the calendar year.
- c. Overage or underage players will be allowed at the discretion of the Board in accordance with BCMBA policies and permissions.

8. Fees

- a. Registration fees will be set by the Board at the AGM held in January.
- b. No player must participate in a game or practice unless the player is properly registered for the year (Insurance Reasons).
- c. When a player cannot afford the registration fees, they may be absorbed by the SMBA at the confidential discretion of the President and Secretary.

9. Budget and Spending Authority

- a. The President shall draw up a budget for discussion at the AGM.
- b. All spending must be co-ordinated through the President.
- c. The President is to keep themselves up to date on the financial state of the SMBA.
- d. Two authorized Board members signatures must be on all cheques issued by the SMBA, the President and Secretary.

- e. All monies must be distributed through the President.
- f. If the SMBA is dissolved, for the purposes of winding up all assets of the SMBA remaining after the payment and satisfaction of all costs, debts or liabilities of the SMBA, shall be turned over to:
 - i. A local non-profit charity/organization to be chosen at the discretion of the Board at the time; or
 - ii. Distributed to its members at the discretion of the Board at the time.

10. Playing Rules

- a. The playing rules shall be those of the BCMBA and the special rules of the SMBA, such as in interlocks.
- b. The President shall consult with the coaches on special rules.
- c. The President shall approve special rules with the other association Presidents if they do not constitute a violation of the Rules of BCMBA or the SMBAs' Constitution.
- d. Special rules of the SMBA shall be added to the website by April 30th of each calendar year.

11. General

- a. The Constitution and Bylaws cannot cover every situation that may arise in the operation of the SMBA.
- b. Therefore, the President, in consultation with the Board, will have the authority to interpret and decide to the best of their ability any matters that arise in the operation of the SMBA.
- c. This Constitution and Bylaws supersedes all pervious Constitution and Bylaw documents of the Sorrento Minor Baseball Association.