BOARD MEETING MINUTES

DATE: Tuesday, July 16, 2019
TIME: 6:00 PM
LOCATION: Cannonball Conference Room
CALL TO ORDER: 6:03 PM

Attendance

- Board Members: Jen Klesalek, Justine Movchan, Al Hager, Scott Kautzman, Tina Frisinger
- Executive Director: Stephanie Birkeland, Competitive Coach McKenzie Swallow
- Guest: Katrina Hanenberg, Steph Barth

Approval of June Minutes

- Motion: Kautzman, 2nd Frisinger-passed

Reports

Secretary

- Next meeting to be scheduled Tuesday, August 27th in the same conference room
  - The meeting is postponed one week due to the start of school and the back to school fundraiser being held that same week

Treasurer

- June Financials
- Kautzman sent out an email with the total income for the month of June
  - After income and expenses were calculated for the month, we ended the month as follows:
    - Total income=$24,808.34
    - Total Expenses=$33,376.50
    - Net Income=$-8,568.16
      - The final year end report to approve financials is tabled due to the recent staff changes at the academy
      - Parks and Rec grant of $5,170.25 was the matching grant for the Quad bars that were installed earlier this summer
      - Kautzman stated that he did not find anything out of the ordinary for the June financials
      - Birkeland has a targeted date of August 31 for the end of year financials

- Motion: Frisinger, 2nd Hager-passed
Vice Chair

• Time off Policy
  • The new policy will now offer sick time as well as PTO
  • Klesalek requests that the board reviews the policy and compares it to the current policy

Chair

• No Report

Executive Director

• Program Updates
  o Active enrollments for July are at 399 athletes
    • This is an expected number since we generally have a lower number of enrollments during the summer months in our Rec programs
  o Summer Camp
    • Currently 32 athletes are enrolled, and we are still taking enrollments
    • Majority of the coaching staff has been lined up
    • Camp to be held August 16 & 17
  • Locker install will take place during the week of August 21 with the help of BPS
    • There will be no classes held during the week of August 21-September 2

Committee Reports

• Fundraising
  • Upcoming Larks
    • We have currently sold over 100 tickets for the game on July 20
    • We get to participate in the miracle minute and 50/50 raffle
    • Show team will perform at the beginning of the game just like last year
      o Kautzman asked if better communication can be given this year for those families participating in the event
      o Birkeland will have Jamie send out a letter in advance to the members this week
  • Future Schedule
    • Giving Hearts
      o Frisinger has provided Birkeland with the information needed to participate in this fundraiser that takes place in February
Old Business

- USAG Program Interim changes
  - There has been more recent changes with staffing and coaching
    - During this transition period, there will need to be more team work amongst the staff with various job duties and coaching hours

New Business

- Proposal: “Hard Charger” Program-Al Hager
  - Suggested that the gymnasts get some sort of recognition for new skills, accomplishments, levels achieved, etc
    - Utilizing the wall in the hallway right as you enter the gym as a display wall/recognition wall
      - This will help boost the morale of the athletes and showcase the new skills as they are accomplished by the gymnasts
    - Hager will meet with Stephanie and McKenzie to go over the details and get something planned out
    - Also look into updating the High School State Board

- Competitive Team Discussions
  - 2019-2020 Schedule
    - Tentative Meet schedule for compulsory and optional teams is almost finalized and will be out soon
  - Away meets
    - Birkeland and Swallow would like all of the competitive team to participate in a travel meet together as a team
      - Looking at traveling to the cities so the travel time is reasonable
    - Fly away meet options for the optional team have been sent to the parents to look at and choose which one they prefer
    - Hager will meet with Birkeland & Frisinger to talk about fundraising options to help offset the cost of the travel meets
      - Hager has some different options that he has participated in at a previous academy

- Annual Parent Meeting
  - Plan is to hold the meeting in August during the week the academy is closed
- Parent Involvement - Al Hager
  - Hager would like to get a monthly meeting set up with dedicated parents from each level to discuss concerns prior to and during the season
    - These concerns can then be brought to the coaches, board, etc. to help keep the communication line open at all times
    - Having dedicated team moms/dads willing to help put this together and be the liaison for the rest of the team parents in that level
    - Hager offered to help get this going and will meet with Birkeland

- Board Minutes - Website location
  - The current location of the monthly meeting minutes is difficult for members to find
    - Look at posting the board meetings and minutes in a calendar on the home page or having a link to click on that is more user friendly
    - Will make a note to talk with Krueger about what our options are

- Board Seat Vacancy
  - The vacancy will fill the board of directors seat with a term ending 12/31/2020

Adjourn: Movchan, 2nd Hager

Executive Session