



BOARD MEETING MINUTES

DATE: Tuesday, July 16, 2019

TIME: 6:00 PM

LOCATION: Cannonball Conference Room

CALL TO ORDER: 6:03 PM

Attendance

- Board Members: Jen Klesalek, Justine Movchan, Al Hager, Scott Kautzman, Tina Frisinger
- Executive Director: Stephanie Birkeland, Competitive Coach McKenzie Swallow
- Guest: Katrina Hanenberg, Steph Barth

Approval of June Minutes

- **Motion: Kautzman, 2nd Frisinger-passed**

Reports

Secretary

- Next meeting to be scheduled Tuesday, August 27th in the same conference room
 - The meeting is postponed one week due to the start of school and the back to school fundraiser being held that same week

Treasurer

- June Financials
- Kautzman sent out an email with the total income for the month of June
 - After income and expenses were calculated for the month, we ended the month as follows:
 - Total income=\$24,808.34
 - Total Expenses=\$33,376.50
 - Net Income=\$-8,568.16
 - The final year end report to approve financials is tabled due to the recent staff changes at the academy
 - Parks and Rec grant of \$5,170.25 was the matching grant for the Quad bars that were installed earlier this summer
 - Kautzman stated that he did not find anything out of the ordinary for the June financials
 - Birkeland has a targeted date of August 31 for the end of year financials
- **Motion: Frisinger, 2nd Hager-passed**



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Vice Chair

- Time off Policy
 - The new policy will now offer sick time as well as PTO
 - Klesalek requests that the board reviews the policy and compares it to the current policy

Chair

- No Report

Executive Director

- Program Updates
 - Active enrollments for July are at 399 athletes
 - This is an expected number since we generally have a lower number of enrollments during the summer months in our Rec programs
 - Summer Camp
 - Currently 32 athletes are enrolled, and we are still taking enrollments
 - Majority of the coaching staff has been lined up
 - Camp to be held August 16 & 17
- Locker install will take place during the week of August 21 with the help of BPS
 - There will be no classes held during the week of August 21-September 2

Committee Reports

- Fundraising
 - Upcoming Larks
 - We have currently sold over 100 tickets for the game on July 20
 - We get to participate in the miracle minute and 50/50 raffle
 - Show team will perform at the beginning of the game just like last year
 - Kautzman asked if better communication can be given this year for those families participating in the event
 - Birkeland will have Jamie send out a letter in advance to the members this week
 - Future Schedule
 - Giving Hearts
 - Frisinger has provided Birkeland with the information needed to participate in this fundraiser that takes place in February



BOARD MEETING MINUTES

Old Business

- USAG Program Interim changes
 - There has been more recent changes with staffing and coaching
 - During this transition period, there will need to be more team work amongst the staff with various job duties and coaching hours

New Business

- Proposal: "Hard Charger" Program-Al Hager
 - Suggested that the gymnasts get some sort of recognition for new skills, accomplishments, levels achieved, etc
 - Utilizing the wall in the hallway right as you enter the gym as a display wall/recognition wall
 - This will help boost the morale of the athletes and showcase the new skills as they are accomplished by the gymnasts
 - Hager will meet with Stephanie and McKenzie to go over the details and get something planned out
 - Also look into updating the High School State Board
- Competitive Team Discussions
 - 2019-2020 Schedule
 - Tentative Meet schedule for compulsory and optional teams is almost finalized and will be out soon
 - Away meets
 - Birkeland and Swallow would like all of the competitive team to participate in a travel meet together as a team
 - Looking at traveling to the cities so the travel time is reasonable
 - Fly away meet options for the optional team have been sent to the parents to look at and choose which one they prefer
 - Hager will meet with Birkeland & Frisinger to talk about fundraising options to help offset the cost of the travel meets
 - Hager has some different options that he has participated in at a previous academy
 - Annual Parent Meeting
 - Plan is to hold the meeting in August during the week the academy is closed



BOARD MEETING MINUTES

- Parent Involvement-Al Hager
 - Hager would like to get a monthly meeting set up with dedicated parents from each level to discuss concerns prior to and during season
 - These concerns can then be brought to the coaches, board, etc to help keep the communication line open at all times
 - Having dedicated team moms/dads willing to help put this together and be the liason for the rest of the team parents in that level
 - Hager offered to help get this going and will meet with Birkeland
- Board Minutes-Website location
 - The current location of the monthly meeting minutes is difficult for members to find
 - Look at posting the board meetings and minutes in a calendar on the home page or having a link to click on that is more user friendly
 - Will make a note to talk with Krueger about what our options are
- Board Seat Vacancy
 - The vacancy will fill the board of directors seat with a term ending 12/31/2020

Adjourn: Movchan, 2nd Hager

Executive Session