



Invited Attendance

- o Present:
 - Chair- Jeff Lattimer
 - Vice Chair- Melissa Kappes
 - Secretary- Allison Marshall
 - Treasurer- Pei-Cheng Chang
 - Members-At-Large:
 - Victor Rosenberg
- o Not Present:
 - Nate Rhone (at large member)

Motions made during meeting

- Approval of January notes and minutes (see section 1)
- MOTION people who have private boat on site - have to be member, which can be either as part of a team or private. Private membership if \$400/year. Boat storage is \$200 per boat/year. Private membership and boat storage run March to Feb and will be prorated for those who start after March. No discount for early termination of storage agreement. Seconded. Passed 5/0/0.
- MOTION to offer a 10% discount for LTR novices who register for the next season.

Notes

1. Approval of Notes and Minutes

- a. Review of all notes and minutes. MOTION to approve all notes and minutes. Seconded. Approved 5/0/0.

2. Old Business

- a. Followup discussion about Victor's conversation about coach hiring.
- b. Followup discussion about the status of unpaid athletes from Winter season.
- c. Followup discussion about whether SportsEngine memberships feature can be used for registrations for private boat storage. It doesn't do what we need it to, so it's not an option. Must use standard registration.
 - i. MOTION people who have private boat on site - have to be member, which can be either as part of a team or private. Private membership if \$400/year. Boat storage is \$200 per boat/year. Private membership and boat storage run March to Feb and will be prorated for those who start

after March. No discount for early termination of storage agreement.
Seconded. Passed 5/0/0.

- d. Followup on scheduled scrimmage for Masters in Spring. It's scheduled for May 16 and on Masters calendar. Permit is required. Ben will work on this with Grace's assistance.
- e. Followup discussion about missed opportunity to inventory boats during dewatering. Need to make new plan.
- f. Followup discussion about possible volunteers to fill vacant positions on board and other key positions.

3. Board Reports (5 minutes max each to updates on individual projects not otherwise talked about here)

- a. Allison reported on two projects:
 - i. The moving of files and folders has been completed. Old folder still needs to be deleted.
 - ii. Has started a project to overhaul and update the website. Has two volunteers. Goal to finish is before Fall season - August.
- b. Victor reported ongoing work with coaches.
- c. Pei reported that she has been working with Nick Gurich as the "Membership Dues accountant". He will respond directly to families when requests come in. Pei and Nick meet weekly. Need to formalize roles and responsibilities of what he's doing.
- d. Jeff reported a number of current projects:
 - i. Bat logic - to install in Masters boats for Spring. This is a task for Ben to take the lead on. We're out of shoes so need to move on this transition.
 - ii. Oars going to auction (Croakers).
 - iii. White barrels are still at JCC. Need to get rid of.
 - iv. Trying to clean up JCC site.
 - v. Truck dead - battery might be more, electric issues. Has asked Gavin to look at it.
 - vi. Erg room - putting in smart thermostat, free from landlord. Closer on back door needs replaced.
 - vii. Electric engine currently in Jeff's garage. He'll swap it out one night next week or as soon as it gets warmer out.
 - viii. Coordinating gate codes with Denison and BCs. Denison after erg sprints, BCS in May.
- e. Melissa reported progress on regatta planning for Dillon. Struggling to get chief ref.

4. Budget

- a. Updates (Melissa/Pei)
 - i. Discussion about Pei's progress in taking over treasurer duties. Has access to bank accounts now, but still missing logins and paperwork for some other accounts.
 - ii. Discussion about taxes and the need to file extension for 2025 which gives us through October.

- iii. Discussion about filing with the state for nonprofit status. Attorney General filing is yearly, Sec of State is every five years.
- iv. Discussion about athlete scholarships and the need to have guidelines to quality people for scholarships in addition to a fund.
- v. Discussion about the status of the files available in the Google drive and what's missing. Need to talk to Bruce and past board members to see if files are stored elsewhere.
- vi. Discussion about payroll process for coaches.
- b. Marketing budget for Jody
 - i. Melissa reaching out to her.

5. Coaching

- a. Updates (Victor)
 - i. Has meeting next week with coaches.
- b. Grace's possible assistant candidate - updates?
 - i. Discussion of progress and next steps.
 - ii. Once position is posted, Jeff wants to post on LinkedIn.

6. Boathouse

- a. Updates and next steps:
 - i. Discussion about the site that the city wants us to pursue. Next step is hiring an architecture firm. On the engineering side, need a feasibility study for drain water.
 - ii. Discussion about city requirement for other groups to be involved, so have contacted the Breast Cancer Survivors group to submit a letter of interest.
 - iii. Meeting this Sunday
 - iv. Deadline is end of this year, can be extended as long as we're showing progress.

7. Programming/Seasonal Updates

- a. Summer Season
 - i. Discussion about other regatta options. We're not doing Rowfest again, but may add MCI.
 - ii. Dillon
 - 1. Discussion about options for chief ref.
 - 2. Discussion about volunteer requirements and options for encouraging participation, such as from visiting clubs.
- b. Recruiting
 - i. Offer discount to LTR novices who register immediately after camp: How much?
 - 1. MOTION to offer a 10% discount for LTR novices who register for the next season.
- c. Denison and Survivors
 - i. Discussion about dues/fees, registration, boathouse.

8. Equipment

- a. Refurb of boats

- i. Finish line is paid, trying to get boats back March 13
- ii. Vespo bill came in for first half. Will deliver April 1.