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| Grant Community Baseball and Softball (GCBS) | | | DATE: October 19th, 2025 | | |
| TIME: 5:30 PM | | | PLACE: Rookies | | |
| END TIME: 7:07 PM | | | | | |
| MEETING FACILITATOR: | | | RECORDER: Emily Baugher | | |
| Team Members in Attendance (Yes) or Absent (No) | | | | | |
| Dave Behm, Baseball Dir, 2027 | Yes | X | No | Jenny Meyer, Sponsors, 2027 | Yes X No |
| *Emily Baugher, Sec., 2026 | Yes | X | No | *Jeff Pilcher, Player Agent, 2028 | Yes X No |
| Kyle Filler | Yes | X | No | *Andrew Ray, Pres., 2028 | Yes X No |
| *Dan Kaye, Ump Dir., VP, 2028 | Yes | X | No | *Jessica Rentzsch, Treasurer, 2026 | Yes No X |
| Lauren Mateja, Concessions 2026 | Yes | X | No | James Schnell, Dawgs Travel Dir., 2027 | Yes X No |
| Mark Mateja, Grounds & Asst. Ump Dir., 2026 | Yes | X | No | Jason Thomas, 2028 | Yes No X |
| Erick Mortensen, Dawgs Founder, 2026 | Yes | X | No | | |
| Guest: | | | | | |
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**Grant Community Baseball and
Softball
Board Meeting Minutes
Regular**

Important Dates: Next Annual Report - Due March 15th, 2026
Insurance Renewal-January annually
Next Tax Filing - Due end of year annually (Must include 990 form)
Next Name Renewal - Due April 2030
Sales Tax Exemption - Due Feb 2030

October 19th, 2025
Rookies, 5PM

- I. Call to Order**
 - a. Attendance-as reported above

- II. Approve Last Minutes**
 - a. Approval for September minutes were pushed to November given the timing.

III. Financial Reports

- a. August financial reports were approved, Lauren motioned and Dan second.
- b. Approve September financials - was not done.

IV. Board Business

a. General/Administrative Items

- i. **Voting to expand legal board from 12 to 15 members:** Table discussion for another meeting.
- ii. **Executive Board Voting:** Dan discussed the proper protocol for voting for the board and to expand board. The Board had a discussion regarding the "co-treasurer" title. It was decided that a new vote would be taken for Treasurer to select one singular treasurer. Later on, if needed a committee or something of the like, can be created to provide the Treasurer further support. Dan also suggested enhancing The Board's constitution to require ballot vote for all constitution and executive board changes.

Voting for Treasurer commenced. Dan nominated Jessica to continue as Treasurer and Kyle nominated himself to run as treasurer. Ballots were handed out and tallied by Emily. Jessica would continue as Treasurer.

- iii. **Board member expectations:** The Board walked through various expectations of board members including the ones below. The Board also discussed putting together a General Code of conduct for board members as a future project.
 1. Volunteer to help - if you are interested in helping, reach out and volunteer. Express interest if you're interested in leading something. The committee also discussed how it would be great to start recruiting parents to help.
 2. Ask questions.
 3. The Board discussed attendance rules and expectations of members.
- iv. **Bank access:** The Board identified that Jessica, Jenny and Terry have current access to the Organizations bank accounts at Chase Bank.
- v. **Social media accounts:** The Board identified that Jenny, Lauren and Sharon have access to the Organization's social media accounts. Board member responsibilities/contacts
- vi. **Email communications:** The Board discussed the importance of keeping all Organization business in emails.
- vii. **Folder Organization:** Kyle shared ideas for folder organization. Emily will work with Kyle on folder organization within the Organization's shared drive.
- viii. **Grant Township Key Pick-up:** Emily shared that she will need the Board's assistance with key pick-up for the meetings at Grant Township since she does not live in the Township.
- ix. **Board Gear:** The Board briefly discussed board gear and decided to move the discussion to November's Board Meeting.
- x. **Committees:**
 1. The Board discussed the current standing of Committees and the Members discussed what they would be interested in. Dan reminded the Board that it is the President's decision to determine the formation of Committees.

- a. Jenny would like to continue to manage spirit wear, be the Softball Director, create marketing, flyers, fundraising and sponsorships. She proposed having a Volunteer Committee to support some of those items.
- b. Dave is interested in continuing as the Baseball Director and discussed a Scheduling Committee or Coordinator for partnerships with grant highschool, FOD & outside venues.
- c. Jeff would like to continue as the Equipment Manager and Kyle offered his help.
- d. The Tball Director position is vacant. Under this role you create the schedule, coordinate and complete all the planning for Tball. James and Kyle are interested in this role.
- e. Mark would like to continue as Field maintenance, but proposed that the Board develop an actual budget to help expedite fixes/maintenance.
- f. The Financial Committee led by the Treasurer would be responsible for balancing all of the books and presenting the financials at the monthly Board Meetings.

V. Baseball/Softball Operational updates

- a. **Registration Banners:** The Committee reviewed the registration banners Jenny shared and decided that they would get another quote to compare. Andrew will work on securing this quote for the Board to review.
- b. **Update on Dirt:** The original dirt provider is no longer available. Andrew is waiting on a new quote. Given timing the Board discussed that we may need to look at dirt for next year. They also discussed why adding dirt is more cost effective.
- c. **November & December Clinics:** Dave will connect with Jessica regarding softball clinic dates.
- d. **Registration Fees:** Re-group next meeting.
- e. **Baseball Clinic Proposal:** Jeff discussed clinic dates of 11/9, 11/16 and 11/23. It would be 3 weeks learning the fundamentals. The Board also discussed including a fee with the clinics. Dave will confirm the availability of these dates with Jeff the following day (10/20).
- f. **Equipment Return:** Jeff described the equipment return process. Equipment return will be November 2nd at 10AM-1PM.
- g. **Dugout Roof Project:** Jeff discussed the dugout roof project and the quotes he received. The goal would be to mimic field 1. The Board discussed in detail and decided that they need to how this would impact the financials before making a final decision.
- h. **Avon Township Fields:** Jenny connected with the group that manages the Avon Fields and found out the temporary use of fields will be decided by Round Lake and Grayslake park districts. She also found out that Avon did give our name as a referral when they closed the fields.

VI. Community

- a. **Grant High School Collab:** Jenny reached out to the highschool and confirmed that they are interested in doing a mural. They are now considering the best way to decide a design and next steps.
- b. **Holiday Parade:** The board discussed the process for the Holiday Parade. They normally have to fill out a form letting the Village know that we are participating. Terry, Mark and Lauren typically work on the float.

VII. Other Business:

- a. The committee discussed that there are two separate email groups, all@grancbs.com and board@grancbs.com.
- b. The Board also discussed incident forms and the importance of tracking incidents.
- c. The Board discussed pulling together a list of items that new board members would need.
- d. Jenny updates the fields in sports engine.
- e. Dave discussed player agent/transition and the importance of registration moving seamlessly in the future.
- f. Dave shared that he will be attending the Township meeting on Tuesday with Mark. They are unfamiliar with the format of the board meetings and are attending to learn more. Their goal is to improve access/priority for scheduling of FOD.

VIII. Public Comment: None.

IX. Adjourn: 7:07PM

Next meeting will be: November 9th, 5pm, Township