



**Board Meeting Notes**  
**Monday, May 19, 2024 – 7:00-8:30 p.m.**  
**Apple Valley Community Center**

**Board Member Attendees:**

Jason Petti (President), Peter Beaumont (Vice-President), Kevin Brandt (Treasurer),  
Jeff Sulzbach (Operations Director)

**Program Attendees with Voting Rights:**

Michael Johnson (Soccer), Mike Simonson (Softball)

**Program Attendees without Voting Rights:**

Dave Freed (Cross Country Skiing)

Mark Espena (Technical Director)

**AGENDA**

**See Appendix 1**

**1. Welcome Sign-In**

The meeting was called to order at 7:06 p.m. A quorum was present.

**2. Discuss Annual Meeting**

- The annual meeting was poorly attended.
- This may have been because the incorrect e-mail list was used. Kevin Brandt will send the one he uses.
- In the future, preferred dates for the Annual meeting should be the 3<sup>rd</sup> week of January (20/21)
- Agreed that we should check the correct email addresses being used every quarter.
- We will request that Kevin (as secretary) also use Microsoft Outlook calendar to send invites.
- PDs of every program should update the Secretary with any changes to personnel and e-mail addresses.
- Stephanie Peterson is the PD for Cross Country running.

**3. Program Highlights**

**Football**

- Registration is open for regular and flag teams.
- They are good with board positions.
- Yard signs have been placed within Rosemount to advertise flag as we don't compete with Rosemount.
- The football budget has been approved.
- A two-man sled is being used.
- A three-man chute has been placed at Scott Highlands School.
- Need to buy two tackle wheels.
- Football equipment is available at Falcon Ridge School.



### **Cross Country Skiing**

- Will be utilizing kids to help coach for the fall.
- Are you using Cross Country for training, for example, for soccer teams
- All the rental equipment is now back.

### **Soccer**

- We have 736 kids in the program which is a +43% over the same period last year.
- The biggest increase is in the grade one to two, which demonstrates we are retaining kids from pre-K and K.
- We have moved from 7 to 13 teams at grade 3 to 5.
- We're disappointed the EVHS did not advise us that we would no longer have access to parking for grades one to two because of the development at the school, until the very last moment. As a result, we had to go out and find 7 Fields. With the help of the school district, we now have 2 fields set up at Upper Tintah and 5 at Diamond Path.

### **Softball**

- Just completed a successful tournament, which should make around \$7,000
- It involved 119 teams, 7 different sites, and 22 fields.

### **Lacrosse**

- Currently, in the spring season, there will be 10 regular-season games comprising 9 teams.
- The numbers are up slightly, with 90 from EVAA, 23 from VAA for the spring.
- For the Summer 110 from EVAA, 32 from VAA.
- Numbers are up.
- Good coaches.
- Budget is in good health.
  
- Baseball, track and tennis participant numbers are down significantly

## **4. Main Board Updates**

### **Operations**

- No new updates.

## **5. Financials**

- We have about \$ 150,000 in cash, so no strain on resources currently.
- **MOTION: To approve to renewal of the CD at \$310,000. Initiated by Jeff Sulzman, seconded by Jason Petti. The vote carried unanimously.**



**6. Single Purchasing card**

- Kevin B explained the issue with the Think credit card. There was a wrong request for payment, i.e. the incorrect bank account.
- \$6,000 credit is inadequate to cover the expense requirements, we should have \$30,000.
- We have requested increased credit and are waiting for a response.
- Agreed we need to make it a requirement of programs having a credit card that they process receipts within a week of the purchase or the credit card will be withdrawn, and that program uses checks.
- Kevin B explained that banks will not issue credit cards to Associations. Think Bank was the only one.
- We spent \$350,000 via the credit card in a year.
- We have now been 5 years with Think Bank.

**7. EVHS Sports PD meeting**

**MOTION: To approve having a partner PD program meeting event with EVHS in August. Initiated by Michael Johnson, seconded by Kevin Brandt. The vote carried unanimously.**

**8. Burnsville Mall**

- Discussion as to whether there are plans for indoor facilities.
- Peter has a contact with the Mayor of Burnsville through his Rotary Club and will ask.

**9. Community Night at EVHS**

- This is something that already exists with the varsity boys and girls soccer team double header, which EVSC is involved with.
- We should broaden this and cross-pollinate with all sports.
- This would entail strong communication in advance.

**10. Status of RFI submissions at EVAA PO Box**

- None have been submitted.



## 11. Any Other Business

### Secretary role

- Mary Coleman has served her 2-year tenure and has expressed her wish to step down. Separately, we will thank Mary for her dedicated service and the organizational skills she brought to the role  
**MOTION: To approve Kevin Drometer appointed as Secretary to the board. Initiated by Jason Petti, seconded by Mike Simonson. The vote carried unanimously.**  
**Welcome Kevin.**

### Volleyball

- Still having problems with getting sufficient court space. We need the PD to attend Board meetings so we can help understand and discuss the issue.
- Is basketball dominating the court space to the detriment of volleyball?
- 40% of players are from Eagan, and we get 2% of the space. We should have discussions with Eagan. Michael Johnson has a contact at City Admin and will ask them.

## ACTION ITEMS

ACTION	WHO	STATUS
Send e-mail group for board he uses.	Kevin B	Done
Agreed that we should check the correct email addresses being used every quarter.	Kevin D	
We will request that Kevin (as secretary) also use Microsoft Outlook calendar to send invites.	Kevin D	
Find out if plans for indoor facilities at Burnsville Mall	Peter	
Contact Eagan City Admin.	Michael J	
Run an analysis of where kids come from i.e. Eagan, Apple valley, Rosemount etc. by sport	Kevin B	
Cover letter for RFP to be drafted	Jason	Done
Follow up with Faithful Shepard and St. Joes re: use of gyms.	Jason	
Ballpark estimate regarding contributions vs 990 in EVAA Tax return.	Kevin	
Storage workup tool from Eric and Nick to be sent to Peter and Mike from Fusion.	Jason	
Storage needs spreadsheet to be sent .	Peter	Done
Revise By Laws and Program Liaison JD to reflect this role become Operations Director.	Peter	
Follow up with Matt Percival on Scholarships and are they only open to those on meal programs	Jason	
What are the requirements for a 501C3?	Kevin/Michael	
Draft agenda for the Annual & Strategy meeting	Jason/Peter/Jeff	Done
Revise Ops Committee Guidelines	Jeff	

- **The motion to adjourn the meeting was unanimously approved at 8:26 p.m.**



# Appendix 1



Non-Profit and Volunteers

## Board Meeting Agenda Monday, May 17, 2025 | 7:00-8:30 pm Location: Apple Valley Community Center

<u>AGENDA ITEM</u>	<u>LEAD</u>	<u>(MINS)</u>
1. Welcome /Sign-in	Jason	2
2. Discuss Annual Meeting	Jason	5
3. Program Highlights	PD's	10
4. Main Board Updates	BOD	5
5. Review Financials	Jason	5
6. Single Purchasing Card	Jason	5
7. EVHS Sports PD Meeting (J une/Aug)	Jason	10
8. Burnsville Mall purchase (indoor sports)	Jason	5
9. Community nights @ EVHS	Jason	10
10. Status of RFI submissions @ PO Box?	Jason	5
11. Any Other Business	Jason	5
12. Adjourn		