

## MWAHA SafeSport Information

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### 1. **SAFESPORT TRAINING**

- Is considered to be “quarterly”
- Mandatory yearly training, every year you will get a refresher
- 4<sup>th</sup> year, you will be directed to take the entire course over
- <https://www.usahockey.com/safesporttraining>
- MANDATORY – Required Core SafeSport Training
- Must be registered with USA Hockey to take this course

### 2. **USA Hockey Website**

- Updated, links to all training on the website
- Ability to access all the SafeSport trainings, the required course and additional, free, non-required courses
- [www.usahockey.com](http://www.usahockey.com)
- To access SafeSport Information follow these steps
  - [www.usahockey.com](http://www.usahockey.com)
  - Players & Parents tab
  - Parents tab
  - SafeSport hyperlink
  - Choose a “Quick Link” for SafeSport Training, Background Screens, or Making a Report

### 3. **NCSI – Background Screening Company**

- Screens cost \$30 per screen / \$150 if applicant has lived consecutively outside of the US for 6 months during the past 7 years. If the only country lived in, outside of the US is Canada, then the screen is only \$70. *\*\*\*\$150.00 could affect military parents wanting to get a background screen\*\*\**
- Applicant will pay for their screens, Affiliate will reimburse each association after January 1 of the playing year based on MWAHA Financial Matrix and Budget (contact Treasurer Mike Hurd for yearly updated matrix)
- Screens are good for two years, ALL APPLICANTS SHOULD CHECK YEARLY.
- To check, attempt the background screen process. In that process you will come to a screen that says “Applicant Lookup.” Enter in your information. If a screen is not needed, the applicant will receive a message that says, “You are not eligible to submit a screen at this time. Contact USA Hockey...” This is a NORMAL response. USA Hockey may change this statement to be more

informative, but at the current moment, if applicants are eligible they will receive the above message.

- Only applicants that have a NCSI profile and are eligible from their screen from a previous year will receive that message. NCSI has not flagged names to prevent people from applying.
- Applicants will also be able to check up on their screen through NCSI, rather than having to contact local association administrators, myself, or others within USA Hockey. That link is on the same page as the background screen link, and accessed the same way as the background screen link.
- If an applicant is flagged and denied after NCSI's decision, there is also an appeal link listed directly below the background and check status link. Appeals must go the USA Hockey process.

#### **4. Background Clearing Process**

- Applicants apply through NCSI and are initially "redlined" or "red-lighted." That is simply a message from NCSI that the applicant is ineligible as the background is currently being processed.
- Applicants are ineligible from participation until they are "greenlighted" through NCSI. THIS IS AUTOMATIC. Once NCSI clears the applicant, that information is automatically routed to USA Hockey, and usually shows within 24 hours after approval.
- Most common delay in an applicant's background is the local courts not returning information to NCSI quickly. We saw a lot of this last year with COVID absences from courthouses. NCSI can't expedite courthouses to comply with their responses.
- Any expedite request must go through me as the Affiliate SafeSport Coordinator, as I will have to make a judgement call to clear an applicant without NCSI having completed their process.
- Expedite requests will be handled on a case by case basis, but largely reserved for extraordinary circumstances instead of procrastination of applicants.
- If an applicant is "flagged," or denied by NCSI, the applicant can appeal. That appeal will be sent to a Background Review Sub-Committee (BRSC) which has 7 days from the date of the appeal to make a determination on eligibility. An affiliate has an option to weigh in on an applicant that has been denied, and can provide additional information to the BRSC to make a determination.
- If the applicant is denied by the BRSC, the applicant can appeal directly to USA Hockey at which point a final committee hears the request.