



## MEETING Minutes December 2, 2024

### Golden & District Arena Meeting Room

**In Attendance: Ashley, Jessica, Niall, Kristine, Chantelle, Amber, Blaine, Josee, Sue, Rosie, Neelam, Andrea, Michelle.**

#### **Call to Order:**

*Motion:* to accept minutes of last meeting: 1<sup>st</sup>: Niall, 2<sup>nd</sup>: Kristine

*Motion:* to accept agenda as amended: 1<sup>st</sup>: Niall 2<sup>nd</sup>: Josee

#### **Old business**

1. Updates to AP document.
  - Changes made: how we communicate to parents and players the process and do it in a more timely manner this year.
  - Going good, U15 is the only group needing APs so far.
2. First Shift
  1. 22 sign ups. Full for coaches, except for 1 weekend when coaches are away. Mostly U9-U11 ages.
  2. Encouraged kids to go to the U9 after First shift completes.

#### **Topics for discussion**

##### **1. Bylaw update**

- a. Met with Bruce Mackenzie and we didn't go through the correct process last year to update Bylaws. For the future an email has to be circulated to the membership stating that there will be a "special resolution to increase the number of officers from 10 to 11 and to change the responsibilities of officers." In the minutes it needs to be clearly written "adding the position of Fundraising Coordinator and the Special Events Coordinator position will be changed with duties and responsibilities as follows..., must be accepted by 3/4 of the members in attendance who voted to approve. Motion to amend the bylaws to be replaced with the bylaws...Repealing existing bylaws and replacing with..."
- b. Changing positions
- c. Consider changing term length from 1 to 2 years
- d. Clarify how many votes members get; 1 parent or 2 parents per 1 kid or 2 kids.

- e. Discussion if we would like to change the structure of the board (ie vote in 11 members then decide roles later). Inform association we have \_\_ amount of candidates and are assigning 11 positions. Must fill all the board positions. Will consider filling the position later if not enough volunteers.
- f. Working board structure – nominated and volunteer for a position? Hybrid board – assigning the president, VP, Treasurer, Secretary...
- g. Pacific sport could help with board positions, etc.
- h. Need more committees, sub-committees, etc.

## **2. Proposal for \$50 per head coach to use towards coaching app/support of their choice.**

- A lot of coaches are using Apps. Coaches to get a 50\$ stipend to use each year. Ice hockey systems is \$50 USD.

**Motion by Jessica that GDMHA will cover the cost of one coaching App of choice per team. 2nd by Michelle, all in favor, motion carried.**

- Blaine will let coaches know.

## **3. Plan for running camps next year.**

- Camps helping with skill development.
- Plan which camps, costs and when we can book.
- Will organize and book earlier in season.

## **4. Better planning with EK for league and planning tournaments.**

- Will try to assign teams hosting both a league weekend and a home tournament one before and after christmas.
- League weekends were a new thing this season and home tournament dates were already set.
- Bring to EK: better plan for league weekends so they aren't all booked before Christmas.

## **5. Proposal for spending Kraft fund.**

- Conversations keep coming up regarding spending some extra Kraft funds while the kids that were involved in minor hockey when it was awarded are still playing.
- Honor the kraft fund and spend a bit more on the kids that put the original proposal together.
- Terms set up to promote player and coach development and can spend up to \$10,000/year.
- Should have a committee with president, treasurer and 5 other members.
- Still \$55,000. Chipping away. Originally rebranded everything from rams to rockets with Kraft funds.
- In April 2017, \$61,000 balance.
  - Could use some kraft funds this season to cover Chuck development.

- Skill development – coaches to give feedback and make requests.
- Camps – start of the season time to get the kids skating each season.
- Contact camp for U15 & U18 only? Older kids are strongly encouraged to go.
- A couple of sessions per day and divide the ages was what we tried this year.

Kraft and Camp committees. Kraft committee to connect to Curt Thorne and other members from last season.

- Get more volunteers, Niall, Ashley, Jessica, Michelle and get Bruce involved.

Plan to spend \$10,000 this year as the original group is aging out and in future years budget \$5000 per year?

### **5. Code of conduct to add to policy manual**

### **6. Conduct review of process**

#### **Vice President Report:**

Jessica Chiles

#### **Registrar Report:**

Malin Sjostrom

- Noon shoot opening again in the new year.
  - Lost a little bit of money this season. Consider increasing the price. Need 22 kids to cover the cost.

#### **Female Development Report:**

Josee Roy

#### **Ref Coordinator Report:**

Niall Gleeson

Officials Clinic Sunday Dec 8th.

- Short notice because the instructor cancelled at the last minute.
  - Better off short notice then before Christmas.
- Found a new instructor on Wednesday, registration open Friday.
- Posters all over town now.
- Email Niall with questions.
- Unfortunately new officials have to do the online intro course first before they can register for the clinic.

Found Officials for U18 December Tournament!!

- Recruited refs from Invermere, Cranbrook, Kimberley, Revelstoke.
- Close to cancelling the tournament.
- Found 3 out of town officials with an extra cost of ~\$2000 (+ ~\$3300 for all officials pay for the tournament.)

- U18 showcase weekend will be a challenge

Respect for officials signage in the rink

- [https://cdn.hockeycanada.ca/hockey-canada/Hockey-Programs/Officiating/Downloads/ye-lling\\_at\\_refs\\_e.pdf](https://cdn.hockeycanada.ca/hockey-canada/Hockey-Programs/Officiating/Downloads/ye-lling_at_refs_e.pdf)

## **Fundraising Coordinator Report:**

Kristine Divall

### **1. Sponsorship campaign spreadsheet attached.**

- We have approached just over 45 business's -
- 27 have donated.
- \$4500 in Cash.
- \$13,336 in items and gift cards.
- CVCU sponsoring the U11 female team tournament.

Swag donations. Chantelle has everything at Apex.

- Items being divided between the teams.

Not actively pursuing more businesses right now.

RCR still working on getting ski passes through corporate. Neelam mentioned 'comping' a hotel room with a ski pass as a silent auction item!

### **2. FLIP Give:**

- Has potential if people use it. Right now it has earned us \$100.00.
- When you download the app on your phone it has a wallet, you then buy Esso gift cards and use them for gas. The association gets 2-4% depending on the offer that day.
- Importantly you download the app, login with your unique login with the GMH and purchase an item or gift card. For example you buy a \$100 gift card and \$10 goes back to the association.
- Shout out on Social Media, reminder to the association.

### **3. Clothing orders:**

- We had 105 clothing orders, each should bring \$10 to the association so that is approx \$1000.

### **4. Next steps:**

- a. Making a sponsor banner and rolling out a social media thank you campaign.

- b. Make thank you cards for donors
- c. Deliver clothing for before xmas
- d. Touch base with Michelle about the application for the gaming grant in the new year. File report before April with financials. Able to apply for more. Percentage of our operating budget which is 25%. Can apply for more and they will give less.

**Ice Manager:**

Amber Granter

- Official complaint from town. U15 dressing rooms. They want coaches in dressing rooms with kids which will have to be 2 coaches, supervising the room. Dressing rooms being left a mess and we will be fined next time.
- Invermere has 2 parent volunteers in charge of dressing rooms.
- Kids are supposed to arrive in base layers.
- Check dressing rooms before we leave. Parents or coaches should check rooms.
- U7&U9: Everything is now scheduled except the long tournament for U7 & U9 at the end of the season.
- Playdown ice, so far only 1 time slot so far on Feb. 8<sup>th</sup>.
- Extra ice booked over the Christmas week.
- TOG needs specifics for tournaments, team names, female players, floods, etc.

**Treasurer's Report:**

Michelle O'Grady

- Tournaments: U13 Comp \$3400, U9: \$4400 (\$1100 from concession), U15: \$ 4000.
- Square app is working awesome.
- Grand in hand, player boards, great.
- Bundles sales for tickets.
- Susan McRoberts: working on the big raffle. Tickets out in December.

**Coach Coordinator:**

Blaine Broderick

- Will communicate with coaches for Chuck sessions feedback.
- U9 didn't have sessions, maybe in the new year.
- Blaine will check in with Chuck about U9.

**Equipment & Safety Management:**

Jon Hayward

**Manager Coordinator Report:**

Chantelle Lacasse

- How can we make fundraising more of an association event than an individual team mentality.
  - Association goals, managers working together, approaching business as an association.

- Everyone updating the fundraising sheet to prevent approaching business' twice.
  - Prevent conflict.
  - We don't have the buy in from all the teams to participate.
  - Coordinate tournament fundraising 1 year or starting January.
  - Parents to take on helping with approaching businesses.
  - Flexibility in donations.
  - Intention is great but the tournament sponsorship aspect.
  - Baskets make quite a bit.
- Big companies like to donate money and tournament baskets should be treated separately. Cash sponsorships separate from swag sponsorships.
  - Fundraising process is streamlined but imperfect.
  - Each team decides what they want to do for donation.

Provincials: how early is too early to start fundraising? Anything earned goes into a provincial pot and stays if you don't make provincials.

U7 Jerseys: first year U7s complaining about the game jerseys.

- Last year ordered red jerseys only. 28 kids, but not all will show up to games and need a red and white. Malin will follow up with U7.
- Pegs for U7 nets:
  - Not designed pegs.
  - Goalie stick in the locker.
- Coach Jackets.
  - Jon working on an order. Blaine will check in.

**Secretary's Report:**

Ashley Durning

### **New Business**

1. Conduct committee policy/process
  1. How we store information.
  2. Keep at a lawyers office?
2. Equipment manager
  1. Jon has stepped down.
3. Pacific Sport.
  1. Ask about the bylaw and board support.
4. Team photos on the ice.
5. Do off ice next season? Communication to managers through Chantelle - best line of communication for managers to find out what is going on.
6. Pictures off ice next year? Complaints about black background and off ice would save time and not shorten practice.
7. Ref mentors for U9.

**In camera**

**Conduct committee report**

**Date for next meeting:** January 13, 2024

**Motion to Adjourn by:** Jessica

**Meeting Adjourned:** time 9:36