

# **Algonquin Cyclone N60 Guidelines | AAYO**

AAYO N60 All Star Teams

POLICIES and GUIDELINES

Updated 8-21-2022

These rules shall govern AAYO's N60 Program and shall remain in full force and effect until such time as they are modified or amended by the AAYO Board of Directors (the Board). The N60 Program will be governed and managed by the Baseball Director (appointed by the board), under rules and policies established by the Board.

The N60 Baseball Program exists is an extension of and complement to the recreational baseball program. As such, AAYO must schedule N60 activities to coexist with the recreational baseball program, which is its first priority.

The purpose of the N60 Program is to provide the Community's youth the opportunity to develop their skills and sportsmanship while competing in a more competitive atmosphere without the travel requirements and cost of a full travel program.

Rules and regulations instituted by AAYO, as stated herein, and the rules and regulations of any other organizations under which the N60 Program may be must be followed.

## **1. GENERAL POLICY**

An objective of AAYO is to develop good citizens as well as good athletes. Although the N60 Program is a more competitive program, with an increased emphasis on winning; the emphasis shall not be on "win at all cost." Managers, coaches, players and parents that demonstrate "win at all cost" behavior are not wanted in AAYO.

The N60 Program must follow the AAYO Code of Conduct for players and coaches.

N60 managers and coaches shall report to the Baseball Director, who in turn will report to the Board any violation of the Travel Policies and Guidelines by a manager, coach, player, or anyone officially connected with the AAYO N60 Program. The violation may result in ejection, suspension, or such other penalty as the Board in its discretion may prescribe.

AAYO shall develop and maintain policies regarding the operation and administration of the N60 Program. These policies, and any subsequent revisions shall be governed by the overall AAYO policies and guidelines and shall be submitted to the Board for approval.

## 2. NON-BURDENING OF AAYO “IN HOUSE” PROGRAM

Every player, coach, manager, and team registered with the N60 Baseball Program shall give every consideration to the in house program. Communication between the AAYO Baseball, Softball Directors will ensure that both the “in house” and Travel Programs are successful. **In instances where a conflict cannot be resolved, priority will be given to the “in house” program.**

## 3. SELECTION OF MANAGERS

Unless otherwise approved by the Board, all Managers or Coaches must be at least eighteen (18) years of age or older. Further, such managers or coaches must possess the maturity, responsibility, character, and adherence to AAYO rules and regulations required to remain a manager or coach in good standing with the AAYO. All manager candidates preferably will have prior history with AAYO in managing or coaching an In-house or All Star team. If not, it will be up to the Baseball Director & the Board.

The term for an AAYO N60 Manager must be renewed each season by recommendation of the Baseball Director and/or AAYO Board of Directors.

In order to be eligible for selection as a manager of an AAYO N60 Team, such manager must apply in writing for the position of manager of such team to the Board no later than the date set by the Board each Spring. The Board, based on such applications and/or oral interviewing processes, shall select and determine all Managers of the AAYO N60 Teams. The Manager appointed by the Board for each particular N60 Team must select his or her own coaches. It is recommended that the coaches be parents or guardians of the players selected. All coaches selected by N60 team managers must be submitted to the Baseball Director for approval. In cases where a second manager has been approved for one age group - The first manager selected will be the first team to be filled. The second manager selected will manage the second team if enough players are available after completing the try-outs. N60 managers must have a player that fits within that age group’s in-house date range or grade level.

All managers and coaches will be subject to a background check.

#### 4. MANAGER RESPONSIBILITIES

The responsibilities of any N60 Team Manager shall include:

- a) Ensuring players and coaches reflect the ideals of AAYO at all times. This includes maintaining a spirit of fair play and sportsmanship on and off the field.
- b) Maintaining adequate supervision and control of all AAYO N60 Team players while in uniform before, during, and after the game while at the field.
- c) Immediately advising the Baseball Director of any issues arising with respect to his or her travel team that may impact the AAYO N60 policy.

#### 5. ELIGIBILITY FOR N60 TEAM PARTICIPATION

All eligible players who are selected to play on an AAYO N60 Team must be registered with AAYO prior to participating in any Team events. AAYO N60 team players may not participate with any other baseball organization during the current season. **All N60 Players must be registered and play in the spring in-house season.**

#### 6. N60 TEAM SELECTION

N60 Teams Managers will be submitted to the AAYO Board for approval via the Baseball Director. Prior to the start of the season, AAYO will conduct tryouts for the creation of N60 teams in any such age divisions and for as many Teams as it may determine appropriate. Any tryouts for N60 teams must be open to all eligible players in the applicable age division. The following general guideline(s) shall apply:

- Teams shall only be created if there is a Manager in place.
- All players in each division shall be evaluated by the approved Manager of the N60 team.
- Once the tryout has been completed, the Manager shall select the players that, in his/her discretion, enable the AAYO N60 Program to field the most competitive N60 team reasonably possible. While the presumption will be that the highest scores and rankings will determine the makeup of the N60 team in each age division, such presumption shall be dispensed with if, in the discretion of the Manager, such departure is necessary to field the most competitive and rounded team.
- If a second team is approved for any age groups, one general try-out will be held for that age group. The first team approved in that age group has the first choice of players out of

the try-out pool. The remaining players will be eligible for the second team. Managers are not allowed to solicit individual players for recruiting to their own team. All players are required to go thru the AAYO try-out for their age group. Managers will hold a general try-out for their age group at the beginning of the new season.

- Players should attend try outs for their age division based on the Rec Program's age cut off. Exceptions can be made for players whose birthday falls after the cut off, but who attend the same grade in school as players within the cut off. If there is not a team at a given age level, players can try out for the age level above, if applicable.
- Managers should openly communicate with the Baseball Director after tryouts regarding team selection. If there are enough players to form an additional team the Baseball Director will work to find an additional team manager.

## 7. PLAYING UP IN AGE

Players may be permitted to play up in age, if in the sole discretion of the Baseball Director such playing up is justified based on the size, skill, or experience of such player and is not prohibited by any organizations under which the N60 program may be sanctioned. While allowed, it is discouraged. Playing up at the N60 level does not mean players will play up in In House Rec.

## 8. LATE REGISTRANTS

Late registrants to try outs can be evaluated by the Managers if there are still spots available on their teams. Managers may pick up additional players, with Baseball Director approval, after the team has been selected but may not cut players already on the roster. Final rosters must be in place by the time fees are collected. In extreme circumstances, players may be added after the start of the season if it affects the teams' ability to play and with Baseball Director approval.

## 9. REGISTRATION FEES

The Board shall establish each season the registration fee for participation in the N60 Program. Such registration fees shall be set at an amount necessary to defray any costs and expenses associated with administering the N60 Baseball program. Additional fees may be required by the individual N60 Team based on the needs of that Team. Each Team will submit a budget of projected expenses and income to the Baseball Director for his/her approval. If the Baseball Director feels that a budget is unusual or inappropriate, he/she will bring the budget to the attention of the Board. The philosophy of AAYO shall be that its N60 program shall not be called upon to pay for its "in house" program and the N60 program shall not burden the "in house" program.

## 10. TEAM ROSTERS

The maximum roster size for any N60 Team shall be fifteen (15) players and the minimum shall be ten (10) players. The roster form must contain the player's name, uniform number, date of birth, address, phone number, email address, and school/school district currently attending. A team folder shall be maintained by each team with a completed waiver and release form, team roster, and copy of each player's birth certificate.

## 11. CHANGES IN ROSTER/PLAYERS DROPPING OUT/CHANGING TEAMS

All roster changes must be approved by the Baseball Director of AAYO. AAYO N60 Teams must use AAYO In-house players if a player is needed. No other players are allowed to play with an AAYO N60 Team.

## 12. ATTENDANCE

While 100% attendance is not required it is expected that N60 players participate in their in-house practices and games in a reasonable amount. Excessive absenteeism will be governed by the Baseball Director and/or Board for Directors and can result in suspension from N60 activities.

## 13. PLAYING TIME AND POSITIONS PLAYED

In the absence of any rules to the contrary as specified by any inter-league, tournament, or other rules that may be applicable, there is no minimum playing time mandated on N60 Teams. The intent of the AAYO N60 program is to develop each player at the N60 level and to have every player participate in each game. Circumstances may dictate that a ball player will not play in a particular game. Playing time will not be equal and is not guaranteed. The manager makes ALL playing time, positions played and batting order decisions. There will be no parental input.

If an N60 team is short players for a game or tournament that team's manager should contact the Baseball director

#### 14. PITCHING RESTRICTIONS

There are NO pitching restrictions imposed by AAYO. AAYO N60 Teams must follow any and all pitching rules set by tournament and league officials.

#### 15. FINANCIAL RESPONSIBILITY OF N60 TEAMS

All financial accounting for N60 Teams shall be handled by AAYO through its Baseball Director. Prior to each N60 season, the Baseball Director shall submit an overall N60 budget to AAYO for approval prior to collecting or disbursing any funds.

The Board of AAYO must specifically approve all fundraising to ensure there is no detrimental impact on the fundraising activities connected with the “in house” program. The Board shall approve fundraising ideas and sponsors on a case-by-case basis after reviewing its potential impact on the tax-exempt status, the appearance to those donating money to the program, and consistency with its “in house” baseball program. Any and all fundraising or other revenue generation for N60 Teams shall be in the name of AAYO and all financial accounting for such teams shall be handled through AAYO. All donations, grants, or other payments should be made payable directly to AAYO and any money, check, or other disbursement received by such N60 team must be immediately turned into AAYO to protect the tax-exempt status. All payments made to AAYO shall be subject to all applicable IRS guidelines necessary to protect the tax-exempt status. Any money received by AAYO for the benefit of a specific N60 Team will be dispensed by AAYO to pay for appropriate expenses of such team. As a general rule, AAYO N60 funds may be used to pay actual reasonable and customary expenses associated with the players’ and coaches’ travel.

Customary expenses may include the following:

- i. Tournament Registration Fees
- ii. Any additional tournament fees assessed to players or coaches (gate admission or balls for example)
- iii. Motel rooms for players and coaches.
- iv. Miscellaneous Expenses to cover incidentals such as ice, Gatorade and reasonable miscellaneous expenses for the players.
- v. Umpire fees.
- vi. Lights and Field Maintenance
- vii. Team sponsored events or apparel

Expenses that may not be paid for with AAYO funds include:

- i. Entertainment and amusement expenses
- ii. Parent's Meals
- iii. Parent's Travel
- iv. Alcoholic Beverages of any kind for anyone

It shall be the responsibility of the manager for each N60 team to collect and keep track of all registration fees, sponsorship fees, hotel money, and other money turned in for the benefit of such N60 team. In addition, the manager shall coordinate with the Baseball Director and prepare and submit a budget to AAYO for such team identifying tournaments and planned travel. All registration and fundraising monies collected by the individual N60 teams will be pooled into a dedicated account for each team which will be administered by the Baseball Director. These funds will be allocated to the N60 manager for team expenses as they are requested and properly documented. Monies will be dispensed as long as the team's dedicated account has available funds. Monies remaining in the team's dedicated account at the end of one season will automatically follow the team to the next season provided that any excess rollover amounts can be justified. Monies may also be refunded, if parents overpaid, in an amount deemed acceptable by the Baseball Director. Sponsorships and donations are non-refundable. Refunds cannot exceed the amount contributed by the family.

Sponsorships can be obtained by N60 Teams.

- a. N60 Teams must submit a list of businesses it wishes to solicit to the Fundraising Director prior to contacting the business. The Fundraising Director will approve which businesses can be contacted. Businesses are likely to be approved if AAYO is not already sponsored by this business and if a personal relationship exists between the Team and the business.
- b. Potential sponsorship from businesses within the boundaries of the Village of Algonquin will require an approved "personal relationship". A personal relationship shall be defined as a "blood or relative relationship" (e.g. father, mother, uncle, in-laws brother, sister....) with the owner of the business. A personal friendship with an owner of a business would qualify if you and the owner spend time together in each others homes frequently, if you attend each others families functions (birthday parties, baptisms) or vacation together (sharing a house or condo). It is not just by doing business with them, or being friends with someone who works for that business.
- c. The Director of Fundraising will decide if a business may be contacted.

## 16. UNIFORMS and TEAM NAMES

AAYO N60 Teams will be encouraged to collaborate to create a common AAYO N60 appearance. The word "Algonquin", Letters "AAYO" or "A" must be somewhere on the uniform identifying that the Team is from AAYO and/or the city of Algonquin. Approved uniform colors for AAYO N60 Teams are RED, WHITE, and NAVY BLUE.

All AAYO N60 Teams will have the Team name of "Algonquin Cyclones". In cases where two teams exist in any age group - teams can be distinguished by color, such as "Algonquin Red Cyclones" or "Algonquin Blue Cyclones", etc.

## 17. N60 FIELDS

Field allocation for all N60 Teams will be handled by AAYO's Baseball Director.

## 18. EJECTION FROM GAME

Any N60 player, manager or coach who is ejected from a game will BE SUBJECT TO Board review. Abusive actions following the ejection may result in suspension. The Board reserves the right to expel any N60 player, manager or coach for the remainder of the travel season if it deems necessary.

**THE EXECUTIVE BOARD OF DIRECTORS HAS THE AUTHORITY TO ASK ANY MANAGER, COACH, PARENT, PLAYER, FAN OR SPECTATOR TO LEAVE THE PARK FOR ANY UNSPORTSMANLIKE CONDUCT.**

## 19. DISCIPLINE OF MANAGERS, COACHES, & PARENTS

The Board will consider any complaints regarding Board Members, Managers, Coaches, parents, players, fans or spectators brought to its attention in writing by the complaining party. The Board will discuss the complaint and if, in its discretion, the complaint warrants additional investigation, it will conduct the same. The Board shall have complete discretion in determining any sanction or penalty, if any, of any manager, coach, parent, player, fan or spectator. The full Board shall decide any sanction or penalty arising out of misconduct of a Board Member.

## 20. APPROACHING A MANAGER OR COACH

If a parent feels that it is necessary to approach a coach or manager over a possible topic that could result in emotions taking over...please follow these guidelines.

- a. Do not approach during or immediately after a game or practice or in front of children or ball players.
- b. Use an “overnight” period to wait and collect thoughts and clear ideas that are free of aggression and emotion.
- c. Please show consideration and respect when approaching a manager or coach.
- d. Remember...Players play, Coaches coach, Managers manage, Umpires ump and Parents cheer.

## 21. FALL

AAYO N60 Teams may participate in Fall practices or scrimmage games using AAYO fields after the team has registered. All field requests must be submitted to the Baseball Director for approval. Some fields may be denied due to the Village of Algonquin working on certain fields.

## 22. POLICY AND GUIDELINE CHANGES

The guidelines and policies set forth in this document are subject to changes, deletions or additions as deemed necessary by the AAYO Board.