

**Oahe Hockey Association  
January 2017 Board Meeting Minutes  
EXPO Center Board Room – Fort Pierre, SD  
Monday, January 16, 2017**

**Board Director of League Play, Craig Davis, called the January Board meeting to order at 6:34 p.m. CST.**

Board Members Present: Craig Davis, Tiffany Sanchez, Lisa Lee, Serena Swenson, Bob Gray, Jon Herman, and Stephanie Lyons.

**I. APPROVAL OF MINUTES OF DECEMBER BOARD MEETING**

**Board Secretary Stephanie Lyons acknowledged that she needed to amend some wording on her minutes in the Treasurer’s report section. Director Davis called for a Motion to approve these amended December Board Meeting minutes. Motion by Bob Gray as amended. Second by Tiffany Sanchez. Motion passed unanimously.**

**II. TREASURER’S REPORT – TIFFANY SANCHEZ**

We are doing well with income right now. We are up \$75,000-\$76,000 for the year thus far - even with considering the added expense amounts of PAYSA with insurance, monthly payments, and utility costs.

Concession expenses are higher this year than last year, about \$5,000 higher. The concession revenue is the same as last year however. Need to determine if we are buying more inventory or if things are disappearing. May need to install a dead bolt lock on the concession stand door.

Financials were handed out by Tiffany.

**Dec 31 checking balance (Total OHA Funds): \$88,263.04**

**Restricted Funds: \$30,019.47**

**Total Funds Available (Cash Balance) as of Dec 31: \$58,243.57**

**Dec 1 – Dec 31 income \$25,990.57** : Concession - \$6,279.70; Donation - \$70; Gate - \$3,189; Merchandise - \$3,425.82; Raffle - \$335.50; Registration 2016-17 - \$1,473.75; Rink Income - Rental - \$150; Season Passes - \$2,590; Signage - \$4,000; Skate Rental Income - \$1,176.80; Sponsorships - \$1,500; Tournament Income - \$1,800

**Dec 1 – Dec 31 expenses \$32,898.07** : Bank Chrg – Svc Fees - \$5.50; Board - \$1,227.59; Coach - \$1,561.44; Concession - \$4,986.06; Gate Printing - \$106.21; Insurance - \$2,232.84; Loan Payment/PAYSA - \$3,375; Merchandise - \$1,568.52; PAYSA Expenses - \$1,393.04; Phone DSL TV - \$205.57; Postage - \$1.76; Referees - \$4,291; Rent/EXPO - \$1,600; Restricted Fund Expenses - \$1,560.57; Rink Expense - \$526.95; Skate Sharpening - \$596.40; Sponsorship - \$561.11; Tournament Registration/Squirt - \$777.79; Trash - \$255.60; Utilities - \$6,065.12

**Overall Total for Dec 1 – Dec 31: (\$6,907.50)**

**Jan 16 checking balance (Total OHA Funds): \$131,870.23**

**Restricted Funds: \$31,652.19**

**Total Funds Available (Cash Balance) as of Jan 16: \$100,218.04**

**Jan 1 – Jan 16 income \$70,087.49** : Concession - \$4,963.25; Donation - \$3,128.10; Equipment Lease Program Income - \$45; Fundraiser Revenue - \$40,440; Gate - \$4,424; Merchandise - \$1,846; Raffle - \$475; Registration 2016-17 - \$110; Restricted Donations - \$7,850; Rink Income – Rental \$100; Season Passes - \$230; Signage - \$500; Skate Rental Income - \$249; Sponsorships - \$5,000; Tournament Income - \$727.14

**Jan 1 – Jan 16 expenses \$26,480.30** : Coach – \$959.65; Concession - \$2,341.33; Fundraiser Expense - \$3,000; Insurance - \$(517); Jersey Purchase - \$1,118.25; Merchandise - \$1,366.93; PAYSA Expenses - \$168; Phone DSL TV - \$205.49; Referees - \$4,385; Restricted Fund Expenses - \$6,217.28; Sponsorship - \$762.44; Tournament Expense - \$209.47; Tournament Registrations - \$(589.96); Trash - \$463.91; Utilities - \$5,822.84; Zamboni - \$566.67

**Overall Total for Jan 1 – Jan 16: \$43,607.19**

**Director Davis asked for a Motion to approve the January Treasurer’s report. Motion made by Bob Gray. Second by Lisa Lee. Motion passed unanimously.**

### **III. DIRECTOR AND OFFICER REPORTS**

#### **REGISTRAR – RICK MILLER (ABSENT)**

No Report Given.

#### **DIRECTOR OF PLAYERS – KATIE STARR (ABSENT)**

No Report Given.

#### **DIRECTOR OF COACHING – PAUL BACHAND (ABSENT)**

No Report Given

#### **DIRECTOR OF LEAGUE PLAY – CRAIG DAVIS**

Nothing to Report.

#### **DIRECTOR OF RINK OPERATIONS – JON HERMAN**

The water control valve on the Zamboni was replaced by Gordie Woods. Locker Room 4's furnace had to be fixed. This bill will be paid by the EXPO. The new window in the board room will be installed this week. The board room and entryway will also be repainted.

The board also discussed possibly having Brosz Engineering come and take a look at the EXPO floor after the season is through (and the ice is removed) to see if a reason can be determined as to why we've been having ice issues near the south goal so much this year.

#### **DIRECTOR OF FUNDRAISING – SERENA SWENSON**

Raffle ticket report was given. \$39,940 raffle money was turned in. \$3,425 was our expenses. \$36,515 was our profit minus a little bit of printing costs not covered by sponsors. (Great job, Serena!) 130 families turned in their raffle money this year.

Board discussed if a fine should be imposed if raffle ticket money is not turned in on time. It is hard to track down the people who are late. Mention was also made of not allowing skaters to practice until their "late" raffle money is paid as well.

The Board also discussed the possibility of looking at increasing the raffle ticket numbers required to be sold to help subsidize or possibly replace Zamboni Days since the raffle sales seem to generate more fundraising income. More discussion will continue at future board meetings regarding this idea.

### **DIRECTOR OF MARKETING – BOB GRAY**

2 signs have not paid yet. All sponsors renewed this year with the exception of two. DNA Construction installed the window in the entryway. Thus, they will get a sponsorship sign free (no sponsorship money collected from them) for a year (with DNA providing the sign). The window went over very well during the Tyler Wilcox Tournament weekend.

Bob has been attending the monthly EXPO board meetings to keep them up to date on the upgrades process. The EXPO will pay for the upgrades first, and then OHA will settle up with them after upgrades are complete.

The 1,000 square feet of new flooring should be here within a month. Also looking at replacing worn out tables and chairs in the board room.

Hockey Headquarters is also looking at doing a 2X2 sign in our warming room after getting the logo from Bert. Gaylon Gerber of Fast Signs will produce this sign for us.

### **DIRECTOR OF COMMUNICATIONS – LISA LEE**

Looking for official numbers from Pink the Rink so she can publicize. Mentioned that \$2,500 was donated to Sanford and \$1,500 to Avera from money raised. Carsten and Kathi Mueller will chair next year's event.

Lisa will advertise for hockey shafts to be donated for the entryway wall. Will also post that the thermostat for the board room is located in the skate room as

folks complained they were cold working the window during the Tyler Wilcox Tournament.

**VICE-PRESIDENT REPORT – LEE AXDAHL (ABSENT)**

Craig reported for Lee. We had one disciplinary violation on Girls Varsity. It started out as a “no self-report”; then the player “self-reported” and subsequently quit the team immediately after she self-reported.

**IV. OLD BUSINESS**

**PAYSA REPORT – CRAIG DAVIS**

Conrad Malsam officially agreed to serve as the PAYSA Rink Manager.

Next season we will create a cleaning schedule for each level to complete at both EXPO and PAYSA.

One of the state Solar Bear teams will practice at PAYSA this summer, which will be good income for OHA. Looking like \$800 per practice day.

**EXPO FACILITY UPGRADES**

Bob Gray gave this report earlier during his officer report

**GIRLS TEAM UPDATE – CARRYOVER FROM DECEMBER BOARD MEETING**

On Wednesday January 11<sup>th</sup>, Steve Steele met with the new skaters – and he will meet with them every Wednesday through the end of the season. He is very approachable and the girls seem to enjoy it.

Serena Swenson scheduled practice games in Rapid City for the girls with their JV team. OHA is paying ½ the ref fees and it is good practice for the girls. This will be on Saturday, February 18<sup>th</sup>.

V. **NEW BUSINESS**

**BOARD VACANCIES**

Lisa will post these on the OHA website so the word gets out

The Board suggested reiterating that volunteers should try to show up 15 minutes early for their scheduled shifts.

Board also mentioned notice of refs wanting to start games 15 minutes early lately. Craig needs to be contacted if this is the case or if refs claim they want or can do this before our home games. The state board will be contacted by Craig if this continues to be an issue we experience.

**The February 2017 OHA Board Meeting will be held on Monday, February 20th at the EXPO Center Board Room in Fort Pierre, at 6:30 pm CST.**

**Director Davis entertained a Motion to Adjourn the January Board Meeting. Motion made by Tiffany Sanchez. Second by Jon Herman. Motion passed unanimously. The January Board Meeting was adjourned at 7:52 p.m. CST.**