

Coaching Requirements

Please read this message thoroughly and complete the background check and abuse prevention training requirements. **All Danbury Youth Baseball Coaches and Board Members must complete the background check and abuse prevention training. Past background checks and abuse training are valid for 2 years. NEW FOR 2025, all coaches must also pass the coaching certification from Babe Ruth. This is a one time requirement. If you have already taken the training, you simply need to upload your certificate. You do not need to retake the training.**

The safety, protection and the well-being of our young players is our top priority. Danbury Youth Baseball has a responsibility to recruit the most qualified adults to serve as managers, coaches, and other types of volunteers, to ensure our players are able to enjoy a fun and educational experience. In addition, parents trust their children will be safe while participating in our league and our league cannot be successful without the confidence of the parents. Advancements in technology and the accessibility of information have made screening and background checks the norm and a much-needed resource to determine the competency and safety of prospective volunteers.

The “Safe Sports Act” is a Federal Law signed into effect requiring volunteers to take abuse prevention training. Babe Ruth and Cal Ripken have worked with Sports Engine to incorporate the training pieces into the background check program they offer to streamline the process for the volunteer and our leagues. Danbury Youth Baseball with the assistance of Babe Ruth Baseball and Sports Engine are conducting a nationwide search that contains the applicable government sex offender registry data. An individual who has been convicted or plead guilty to charges involving or against a minor, no matter when the offense occurred, will not be permitted to coach or volunteer. The background check is valid for 2 years. The same applies for the abuse prevention training. The training is good for 2 years and can be completed right after the volunteer registers for membership and reviews if they need to update their background check and/or abuse prevention training.

Directions to request a membership and to complete background screening and abuse training are shown below. To get started on the membership you will follow the link below:

<https://memberships.sportsengine.com/org/babe-ruth-league/affiliation/danbury-youth-baseball-dyb>

In order to complete your background screening, you will need to create a SportsEngine account (if you do not already have one) and submit a request for membership. The membership does not cost anything. Once you have completed your membership, you will be able to see if you have a valid background check and abuse prevention

training. There is a fee (approximately \$25.00) for completing the background check. We have purchased codes for this cost so please reach out to contact@danburyyouthbaseball to receive one. Once you have submitted your background screen, SportsEngine sends this information to NCSI | SSCI. NCSI begins the background screening report by validating your personal data through a social security address trace. If they are unable to do so from the information you submitted, a member of the NCSI | SSCI team will reach out to you directly from the email address verifications@ssci2000.com.

The background screening process is typically completed in five business days from the date of submission. After five business days, please contact NCSI | SSCI directly at verifications@ssci2000.com for a status update. Depending on the status, the NCSI | SSCI team may be able to expedite the process to complete and deliver the report.

If you have any questions about this, please do not hesitate to contact Sean Richardson, President Danbury Youth Baseball (contact@danburyyouthbaseball.com) with any questions you may have. Thank you for your continued interest in volunteering for Danbury Youth Baseball and creating a safe environment for our players.

REQUESTING A MEMBERSHIP

Please follow the link below to request your membership.

1. Follow the link below to request a membership with Danbury Youth Baseball. Note this is for the parent/volunteer, not the player.
2. <https://memberships.sportsengine.com/org/babe-ruth-league/affiliation/danbury-youth-baseball-dyb>
3. Select "Get Started"



BABE RUTH LEAGUE MEMBERSHIP



Danbury Youth Baseball

Answer a few questions, purchase the recommended membership, and it will be assigned to Danbury Youth Baseball. Only accept this assignment if you will be participating with this club this season. Any and all upgrades will be calculated automatically.

[GET STARTED](#)

[Learn more about Babe Ruth League memberships](#)

[What's SportsEngine?](#)

[Need Help? SportsEngine Help Center](#)

4. "Who is the Membership for" – If your name appears, select your name, if not you can add your name and information.
5. Enter and/or Confirm your personal information and select "Next"
6. Select "Coach Membership" if you are a coach or "Volunteer/Staff/Manager" if you are a volunteer or board member requiring a background check and abuse training.



BABE RUTH LEAGUE MEMBERSHIP

65% completed

How will Sean Richardson participate?

If you participate in multiple roles, select the **primary** way you will participate.

- Coach
- Non-Coach Volunteer
- Player
- Umpire

NEXT

[Learn more about Babe Ruth League memberships](#)

[What's SportsEngine?](#)

[Need Help? SportsEngine Help Center](#)

7. Select Next
8. How long will you be participating? - Select "All Season: Non-Florida Resident (All States Besides Florida)

< Select Role



**BABE RUTH LEAGUE
MEMBERSHIP**

70% completed

**How long will Sean Richardson
be participating?**

- All Season: Florida Resident
- All Season: Non-Florida Resident (All States
Besides Florida)

NEXT

[Learn more about Babe Ruth League memberships](#)
[What's SportsEngine?](#)
Need Help? [SportsEngine Help Center](#)

9. Select Next

10. Select the Membership – Select “2024-25 Coach Membership”

Select the membership for Sean Richardson

RECOMMENDED

i Sean Richardson already owns this membership, or is awaiting approval from Babe Ruth League.


2024-25 Coach Membership

This is a Coach Safety Membership for Babe Ruth League. You will be emailed additional requirements to complete as part of your eligibility for this season.

NEXT

11. Select Next

12. "Review Club Assignment", "Review Membership" and "Review Profile Information" – Make sure the club assignment looks accurate

**BABE RUTH LEAGUE
MEMBERSHIP**

90% completed

Review club assignment

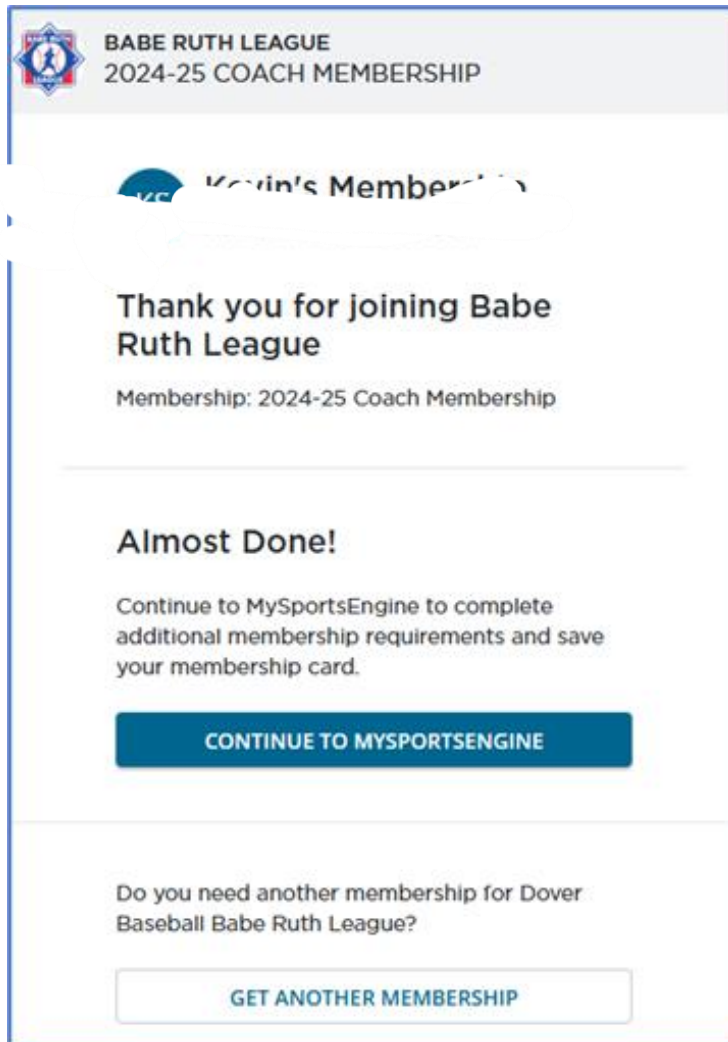
Baseball

Review membership



2022-23 Coach Membership
Oct 3, 2022 - Aug 31, 2023
Free

Price variations for age, gender, order date, and organization are automatically applied to your order.

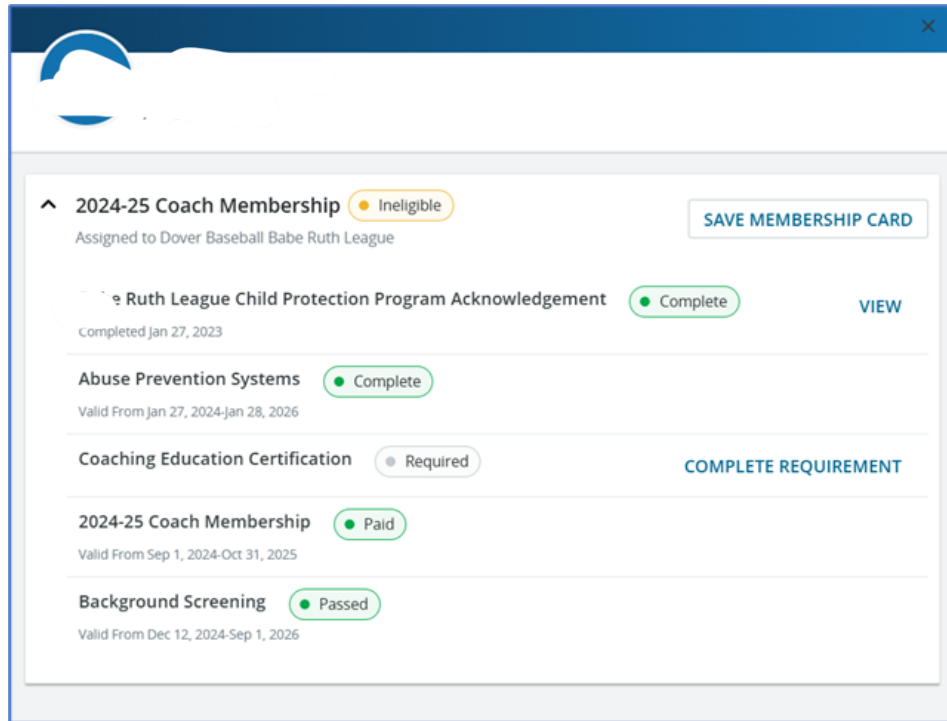
13. Select "Continue to Payment" NOTE: There is no charge for the club membership. There is a charge for the background check. Please reach out to contact@danburyyouthbaseball for the background check payment code.
14. Almost Done! – Continue to MySportsEngine to complete additional membership requirements and save your membership card.



15. Select "Continue to MySportsEngine"
16. If you have not already created a SportsEngine Account, you will be asked to create an account
17. You will be directed to the Membership tab
18. Select "2024-25 Coach Membership"

Membership	Status	Organization	Valid Date Range	Person
 2024-25 Coach Membership Baseball	Ineligible	Babe Ruth League Membership ID - Babe-53004	Sep 1, 2024 - Oct 31, 2025	

19. On this page you should see the membership you just completed and the additional steps you must take: 1) Babe Ruth League Child Protection Program Acknowledgement, 1) Abuse Prevention Systems – abuse training, 3) Coaching Education Certification, 4) 2024-25 Coach Membership, 5) Background Screening, and 5) Babe Ruth Code of Conduct.



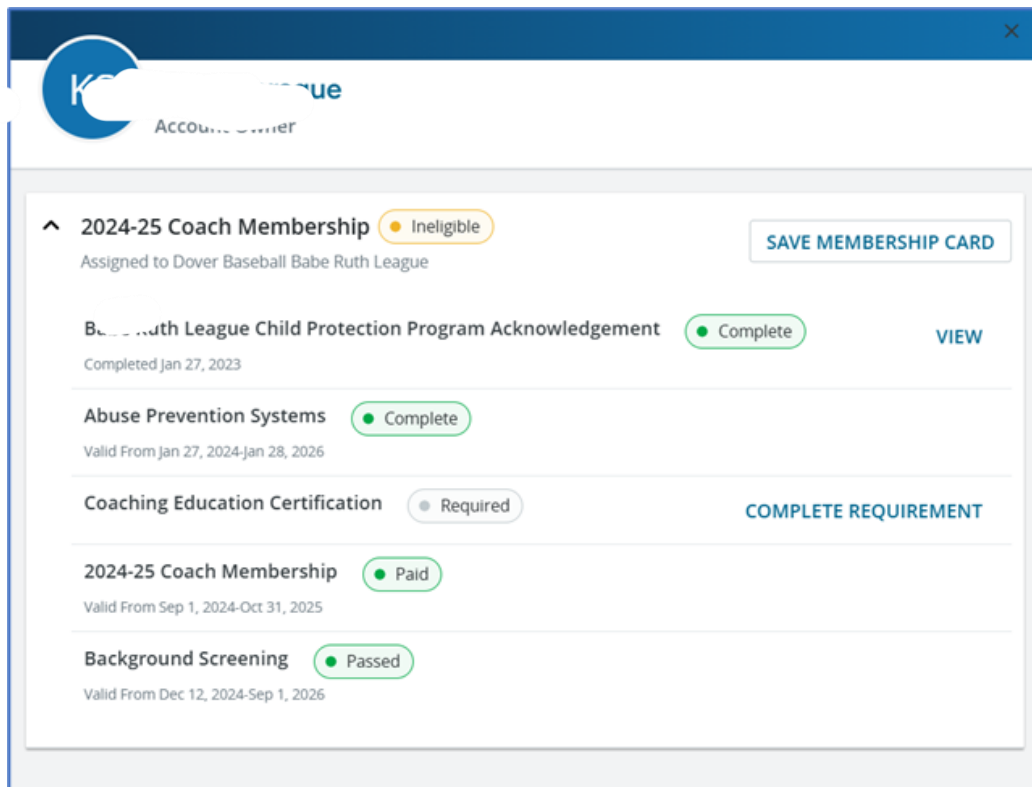
20. Membership and Babe Ruth Code of Conduct should be completed.
21. If you have a valid Background Check and/or Abuse Prevention Training, it should indicate so.
22. You should receive a confirmation email listing the requirements that you need to complete to coach or volunteer from “**SportsEngine**<no-reply@mailersportsengine.com>”
23. NEW FOR 2025 ALL COACHES need to complete the Coaching Education Certification. This is a one-time requirement. If you have already taken the training, you simply need to upload your certificate. You do not need to retake the training.

BACKGROUND SCREENING INSTRUCTIONS:

This system has been used for background screening for a period of years. If you have a valid background screening and/or abuse prevention training, the system will indicate it. Follow the steps below:

1. This part of the process assumes you have requested the Membership shown above.

2. If you do not have a valid Background Check, please follow the prompts to complete. Coaches may not participate without following all of the steps.



3. Follow the prompts and click the boxes indicating you read the information

4. League Name: Danbury Youth Baseball

5. There is a small fee to complete the background check. Please reach out to contact@danburyyouthbaseball.com for payment code.

6. Enter personal information

7. Review and select "Continue"

8. Click "Proceed to Checkout" and enter payment information

Shopping Cart

Babe Ruth League
Kevin Sprague's 2022-2023 Background Screen Registration • Sale PKT10699

Order Summary		Payment Options	
Background Screen Fee	\$25.50	Pay in Full	
Total	\$25.50	<input checked="" type="radio"/> \$25.50	Pay outstanding balance today
		<input type="text" value="Discount Code"/>	<input type="button" value="APPLY"/>

Total (1 items)
\$25.50

Amount to pay today
\$25.50

Woohoo! You're all set

Thank you! You can view the status of your registration orders anytime—including any upcoming payments you may have—from the [Registrations](#) list in My SportsEngine.

Babe Ruth League
2022-2023 Background Screen Registration • Sale
PKT10699

Paid in full

Order Summary	
Background Screen Fee	\$25.50
Total	\$25.50
Paid Show details	-\$25.50

9. Once you have submitted your payment the background training will change to “Pending” and “Complete” when the background check has been accepted.

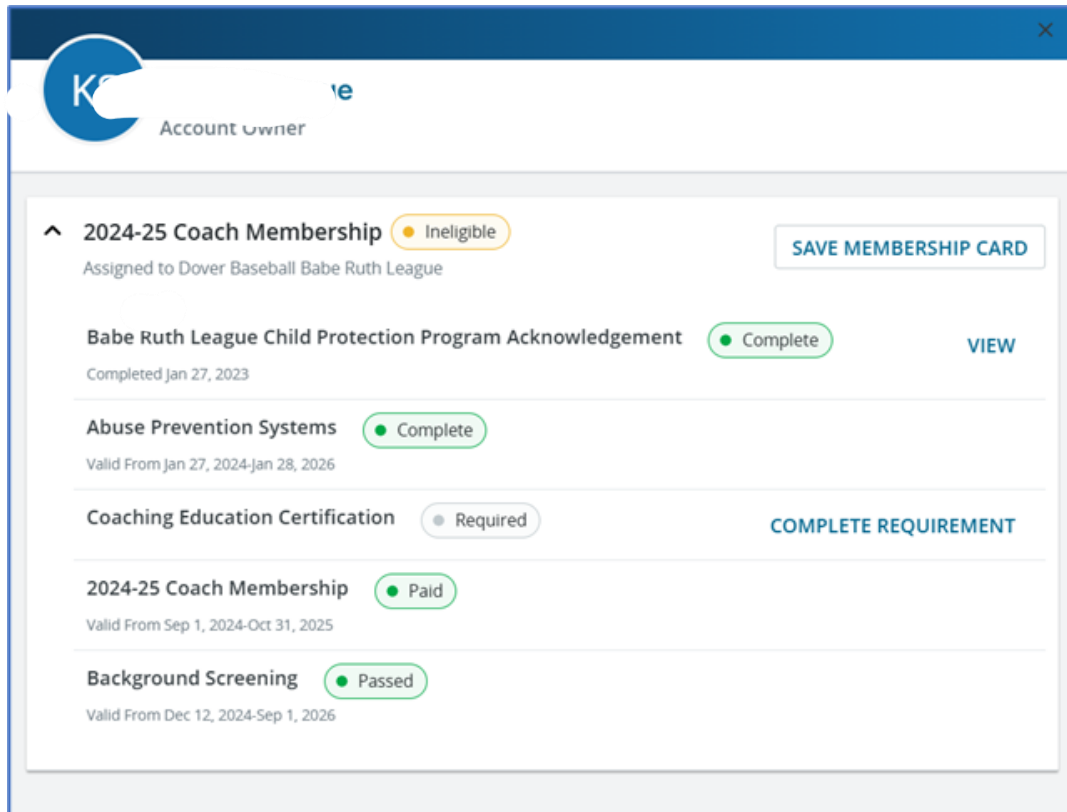
10. Once completed you should receive an email confirmation that you have successfully submitted the background check from “ **Babe Ruth League Inc<no-reply@mailers.h.sportsengine.com>**”

The screenshot shows a coaching membership dashboard with the following items:

- 2024-25 Coach Membership** (Ineligible) - Assigned to Dover Baseball Babe Ruth League. Includes a "SAVE MEMBERSHIP CARD" button.
- Babe Ruth League Child Protection Program Acknowledgement** (Complete) - Completed Jan 27, 2023. Includes a "VIEW" button.
- Abuse Prevention Systems** (Complete) - Valid From Jan 27, 2024-Jan 28, 2026.
- Coaching Education Certification** (Required) - Includes a "COMPLETE REQUIREMENT" button.
- 2024-25 Coach Membership** (Paid) - Valid From Sep 1, 2024-Oct 31, 2025.
- Background Screening** (Passed) - Valid From Dec 12, 2024-Sep 1, 2026.

ABUSE PREVENTION TRAINING INSTRUCTIONS:

1. This part of the process assumes you have requested the Membership shown above.
2. If you do not have a valid Abuse Prevention Training, please follow the prompts to complete. Coaches may not participate without following all the steps.



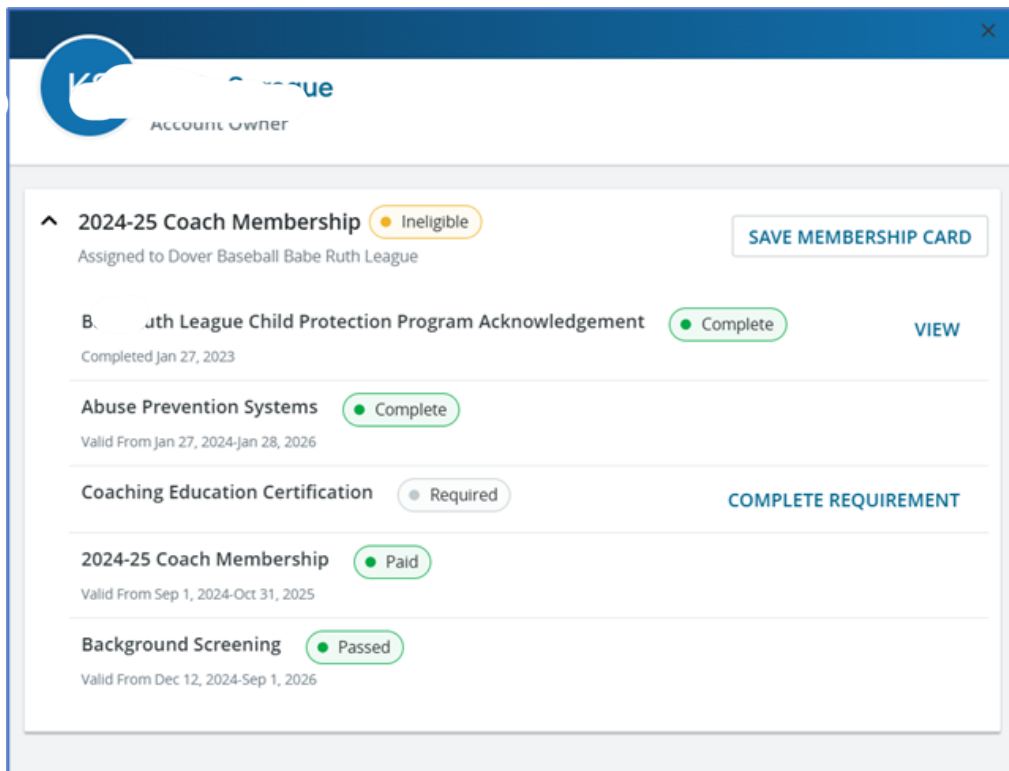
3. You must watch all of the videos in order to take the quiz at the end.
4. The video training should take about an hour and 45 minutes (90 minutes for videos and 10-15 minutes for the quiz)
5. Passing score of 70 out of 100.
6. Watch all videos and then check “I have watched all 9 training videos on this page...”
7. Click “Take Quiz”
8. The quiz should take 10-15 minutes to complete and is easy if you have watched the videos.
9. Answer each question. After every question, you will be told if your answer is correct.
10. After answering the final question, click “Finish”
11. You will be given your score and whether you passed or not.
12. You should view your certificate and print it for your records. **Note: Travel coaches must show proof of this training in the tournament binder. Please save a copy for your records!**

13. When complete you can close the web page.

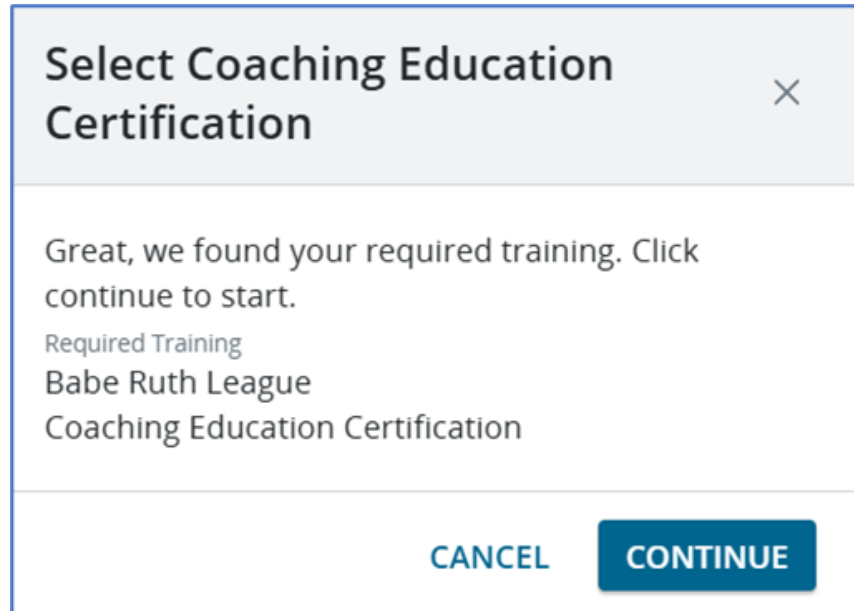
COACHING CERTIFICATION TRAINING

Coaching Certification Training Instructions:

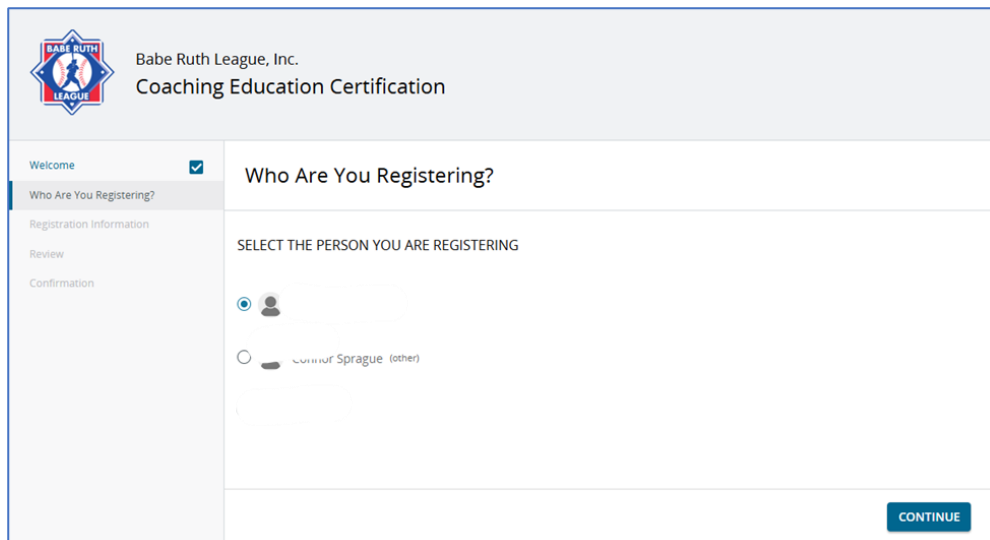
1. NEW FOR 2025 ALL COACHES need to complete the Coaching Education Certification. This is a one-time requirement. If you have already taken the training, you simply need to upload your certificate. You do not need to retake the training.
2. Select "Complete Requirement"



3. Select "Continue"



4. You will be taken to another website.
5. **IF YOU HAVE NOT COMPLETED THE COACHING CERTIFICATION PROGRAM - CLICK WHERE IT SAYS TO CLICK. SEE HIGHLIGHTED SECTION ABOVE**
 - a. Follow steps to complete the training and obtain your certificate.
 - b. There is a fee (approximately \$20) to take the training
 - c. Once you have your certificate, move onto the next step
6. Click "Continue"
7. Select who you are registering to take the training



8. Select "Continue"
9. Enter your personal information and upload your certificate.

Human Kinetics Certification (Important: You must upload the actual Certificate you received from Human Kinetics): *


No file chosen

10. Click "Review"


Review

YOUR REGISTRATION IS ALMOST COMPLETE...

Please Review the information below. Click "Edit" to return to a specific page and make changes. This Registration is not complete until you click "Complete Registration" below.

 Kevin Sprague [Delete Entry](#)

REGISTRATION INFORMATION [Edit](#)

First Name	
Last Name	
Date of Birth	
Gender	
Email	
Phone	
Human Kinetics Certification (Important: You must upload the actual Certificate you received from Human Kinetics)	

11. Click "Complete Registration"

Confirmation

WOOHOO! YOU'RE ALL SET

Thank you! A confirmation email has been sent to kesprague@comcast.net. You can review the details of your registration anytime from the [Registrations](#) list in My SportsEngine.

12. At this point you are done, and your membership should be updated



Account Owner

^ **2024-25 Coach Membership** ● Eligible

Assigned to Baseball Babe Ruth League

[SAVE MEMBERSHIP CARD](#)

Babe Ruth League Child Protection Program Acknowledgement ● Complete

Completed Jan 27, 2023

[VIEW](#)

Abuse Prevention Systems ● Complete

Valid From Jan 27, 2024-Jan 28, 2026

Coaching Education Certification ● Complete

Valid On Jan 16, 2025

2024-25 Coach Membership ● Paid

Valid From Sep 1, 2024-Oct 31, 2025

Background Screening ● Passed

Valid From Dec 12, 2024-Sep 1, 2026