



Coon Rapids Youth Hockey Association

Purpose

The purpose of the minutes is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00 p.m. at the Coon Rapids Ice Center. Minutes are recorded by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: September 29, 2025
TIME: 7:00pm (called order at 7:03pm)
LOCATION: Coon Rapids Ice Center

Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input type="checkbox"/> Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input checked="" type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests:

***Non-voting members are designated with a gray highlight; vacant positions are indicated with a yellow highlight.*



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Agenda Items and Meeting Minutes:

Please refer to the Motions Made section for details on agenda items marked with an asterisk (*)

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	<ul style="list-style-type: none"> • Roll call: 7:03pm
Agenda *	Tia DuHamel	<ul style="list-style-type: none"> • September 2025 *
Prior Month Minutes *	Tia DuHamel	<ul style="list-style-type: none"> • August 2025 *
Unfinished Business	N/A	<ul style="list-style-type: none"> • Aaron Reinhart hosted a girls' camp and donated \$650 (non-profit) to the general fund. Recommendations were made to use the funds for the girls, pending board approval. No decision made; item remains on the agenda.
Gambling Committee	Sue Erickson Tia DuHamel Kristin Hultquist Missy Walicke Jocelyn Matanich	<ul style="list-style-type: none"> • Reviewed and discussed completeness and accuracy of deposits, game records, game counts and audits, raffles, and financial statements. • Accounting: All aspects of the CRYHA gambling fund were reviewed and confirmed.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> • Gambling is in compliance with rules and regulations and holds a 5-Star rating. • Gambling financial review was conducted, including gambling activities and related expenses. * • August 2025 <ul style="list-style-type: none"> ○ No significant changes were reported. ○ No employee changes (new, terminated, or resigned) were reported. <ul style="list-style-type: none"> ▪ Following MC's Garage contract completion, former MC's Garage employees are no longer with CRYHA Gambling; some staff remain. ○ No processes or controls were identified for review. ○ No risks were identified. ○ Annual audit with Mair is still in progress. • Gambling Sources (Licenses, Sites, Upcoming Operations): <ul style="list-style-type: none"> ○ Approval requested to spend up to \$3K to replace and repair Chanticlear pull tab and bingo booths and locks for compliance. * ○ Oak Roads provided notice to end use of CRYHA gambling services; contract ends November 30, 2025. • Miscellaneous: <ul style="list-style-type: none"> ○ Michelle and Sue request up to \$1K to attend the annual Gambling Convention in Duluth in November. * ○ SLPCR boys' and CPCR girls' hockey requested \$10K each; \$5K approved per team, with additional \$5K reconsidered in spring. * ○ St. Francis Booster Club boys' and girls' teams each to receive a one-time \$5K donation. * ○ No donation to CRYHA this month.
D10 / President Update Reports	Tia DuHamel	<ul style="list-style-type: none"> • D10 President Jim Casey resigned. • Prayer circle policy review paused. • Mandatory manager/coach meetings scheduled. • Final team declarations due 10/5. • Roster signoffs in Anoka on 10/25. • D10 will no longer contribute to the S.K.A.T.E. program. • Game Sheet: <ul style="list-style-type: none"> ○ League invoices sent in November; first year at 100% billing: \$8 per home game, \$8 per home scrimmage, \$8 per hosted association tournament game (scrimmages/tournaments billed Feb 2026). ○ New: list home rink; home team billed for exhibition games. ○ Invite codes sent third week of October. • Tryouts complete for SLPCR. • Disciplinary members: Rob Nick, Jessica Coleman, Elizabeth Keeling.
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> • August 2025 <ul style="list-style-type: none"> ○ No significant changes were reported. ○ Revenue sources included gambling, registration, miscellaneous donations, and sponsorships. ○ No significant changes were reported. ○ No risks were identified. • An annual audit was not conducted.



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Motions Made:

Agenda Topic/Agenda Item	Motion By	Second Motion By	Opposed	Passed
Agenda: September 2025	Nick Hanzlik	Joe Carlin	No	Yes
Meeting Minutes: August 2025	Missy Walicke	Jocelyn Matanich	No	Yes
Motion: Donation SLPCR Boys High School Hockey Team Total Donation Approved: \$5K	Jocelyn Matanich	Missy Walicke	No	Yes
Motion: Donation CPCR Girls High School Hockey Team Total Donation Approved: \$5K	Jocelyn Matanich	Missy Walicke	No	Yes
Motion: Donation St. Francis Boys High School Hockey Team Total Donation Approved: \$5K	Joceyln Matanich	Missy Walicke	No	Yes
Motion: Donation St. Francis Girls High School Hockey Team Total Donation Approved: \$5K	Jocelyn Matanich	Missy Walicke	No	Yes
Motion: Remodeling of Bingo & Pull Tab Booths at Chanticlear Total Amount Approved for Remodel \$3K	Joe Carlin	Nick Hanzlik	No	Yes
Motion: Annual Gambling Convention for Sue and Michelle Total Spend Amount Approved: \$1K	Kristin Hultquist	Jocelyn Matanich	No	Yes
Gambling Report: Gambling Activities/Related Expenses August 2025	Nick Hanzlik	Jocelyn Matanich	No	Yes
Gambling Report: Estimated Gambling Activity/Expenses October 2025	Jocelyn Matanich	Kristin Hultquist	No	Yes
Gambling Report: Gambling Activity Comparison August 2024/2025	Jocelyn Matanich	Nick Hanzlik	No	Yes
Treasurer Report: Financial Statements August 2025	Jocelyn Matanich	Nick Hanzlik	No	Yes
Motion: ACPCR (Coon Rapids Only) players' Female Guardians Background Check Reimbursement Amount Approved for the Season: Up to \$1K	Jocelyn Matanich	Kristin Hultquist	No	Yes
Adjournment: 8:06pm September 2025 Board Meeting	Holly Bachman	Jocelyn Matanich	No	Yes



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Supporting Documents

A list of supporting documents presented during the meeting for documentation purposes.



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Balance Sheet

As of August 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,972.97
11810 Spire Main Checking Account	143,233.28
Total Bank Accounts	\$260,206.25
Total Current Assets	\$260,206.25
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$260,206.25
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(134,403.09)
Net Revenue	112,785.85
Total Equity	\$260,206.25
TOTAL LIABILITIES AND EQUITY	\$260,206.25



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