



Airdrie Little League

Board Code of Conduct- 2025/2026

Participation

- Board members shall demonstrate their commitment to Airdrie Little League Board through high attendance and involvement at Board and Committee meetings.
- Board members shall prepare themselves for all Board and Committee meetings by familiarizing themselves with the agenda and background materials, and be prepared to discuss the issues and business addressed at the meetings.
- Whenever possible, Board members shall participate in the following:
 1. Meetings and Events within their direct purview
 2. Tournaments
 3. Specials events, ie. Jamboree
 4. Community events, ie. Special Olympics

Respect

- Board members shall express their opinions unencumbered, yet always with the goals of flexibility and compromise by remaining open to differing viewpoints.
- Board members shall work with and respect the opinions of their peers and leave personal prejudices out of all Board and Committee discussions.
- Board members shall observe Airdrie Little League procedures and display courteous conduct in all Board and Committee meetings toward each other.

Support

- Board members shall support, in an affirmative manner, all actions taken by the Board, even when they may be in a minority position concerning any such action.
- Board members shall represent Airdrie Little League and the Board in a positive and supportive manner at all times and in all places.
- Board Members shall exercise the duties and responsibilities of their office with integrity, collegiality and care.
- Board members shall place Airdrie Little League and its Board's interests before their interests and will immediately declare any conflicts of interest which arise.

- Board members shall remove themselves from situations where their continued presence on the Board may cause embarrassment to Airdrie Little League or undermine the confidence of their peers.
- Board members shall educate other Board members on those matters within their area of expertise to have the Board make decisions collectively.

Administration

- Board members shall actively support the League's Executive by providing overall direction, resources and time frames to achieve the identified vision and ends of the League.
- Board members shall publicly support actions taken by Airdrie Little League's Executive to implement programs and achieve the objectives contained in the plans and budgets as approved by the Board.
- Board members shall recognize the difference between the role of the Executive to set policies and strategic objectives and the role of implementing the same.

Confidentiality

- Board members shall maintain, at all times, the confidentiality of all confidential information and records of the League and must not make use of or reveal such information or records except in the course of the performance of their duties or unless the documents or information become a matter of general public knowledge.
- Board members shall not use confidential information obtained through their association with the League to further their private interests or the private interests of their friends or relatives.
- Board members shall treat Board discussions as a "safe haven" for their peers and the League's Executive. They shall not repeat any discussions concerning League business and practices or discussions of a personal nature of their peers and the League's Executive in a public setting.

Media

- Board Members shall only, in the context of the League's business and practices, make comments to the media or make themselves available for interviews by the media on behalf of Airdrie Little League with prior approval and briefing by the Executive.
- Board members shall ensure that any comments they make to the media outside of the context of the League's business and practices are attributed to them in their personal capacity and not as Board Members.

Property

- Board members shall not misappropriate the League's assets for personal use.
- Board members are entrusted with the care, management and cost-effective use of the League's property and resources, including the League's name. They should refrain from significantly using these resources for their benefit or purposes.
- Board Members shall ensure that all League property assigned to them is maintained in good condition and shall be accountable for such property.

Responsibility

- Board members must pursue a complete understanding of all rules that govern league play. This includes rules established by Airdrie Little League, District 3 and Little League international.
- Board Members must adhere to all applicable rules and enforce their application.
- Board Members will not allow exemptions to rules and policies without approval from the Executive.
- Board members must adhere to the standards prescribed by this Code of Conduct and any applicable Conflict of Interest Policy. They shall execute declarations in favour of the League and the Board to that effect.
- Board members must adhere to all applicable legislation and the by-laws that govern the League.
- Board members must adhere to all applicable policies of the League while performing their duties or in situations that may affect their ability to perform their duties.
- Board members shall report any breaches or potential breaches of this Code of Conduct to the Board through the Executive.

As a board member of Airdrie Little League, I acknowledge that I have read and understand the organization's code of conduct. I understand that my actions and decisions as a board member have the potential to reflect on the organization and its mission, and I commit to conduct myself in a manner that is consistent with the organization's values and code of conduct at all times.

I understand that any violations of this code of conduct may result in disciplinary action, up to and including removal from the board. I understand that any violation will be investigated and dealt with in accordance with Airdrie Little League's policies and procedures.

I am committed to upholding the high standards set forth in the code of conduct and will strive to conduct myself in a manner that is consistent with the organization's values and mission at all times.

Signed:

Print Name:

Date: