



ARC Board Meeting
Minutes
Thurs, March 16, 2023
7PM

1. **CALL TO ORDER**

Jeff Barnett, President, at 7:06PM

Executive Board Members Attending: Jeff Barnett – President;
Bleu Owens –VP/Program Operations; Kristen Fowks – VP/Physical Operations;
Mukesh Arora – Treasurer; Alice Kerber – Secretary

Committee Chairs Attending: Jason Beagle – Community Outreach;
Debbie Brock – Fundraising/Finance; ~~Jenny Cater – Hooh; Bryce Chung – Past~~
President; Douglas Duerr – Legal; Danielle Evangelista – Membership;
Ben Hall – Equipment; Mark Ribbens – Strategic Planning

Club Leadership Attending:

Emily Maxwell – Club Manager; Sarah Ribbens – Risk Manager; Chris Zurawski –
Health; Clayton Whitfield – Investments; ~~Jenn Wood – Social~~

Minutes of Previous Board Meetings, by Alice Kerber

1)Presentation: ARC Board Meeting Minutes – Final from February 15, 2023

Motion to approve by Douglas Duerr, seconded by Bleu Owens, all in favor, no nays or abstentions, minutes approved as written.

2)Presentation: ARC Board *Called Meeting* Minutes – Final from February 22, 2023

Motion to approve by Danielle Evangelista seconded by Douglas Duerr, all in favor, no nays or abstentions, minutes approved as written.

Treasurer's Report, submitted by Mukesh Arora, ARC Treasurer

Investments: Clayton Whitfield-*Jeff Barnett is collaborating with Clayton on investments*

Adaptive checking: \$989.11

Checking: \$12,434.87

Savings: \$27,948.94

Total Vanguard assets \$92,618.88

Club Manager Report March 2023

- NPS Meeting - March 11th, all permit applications are being submitted to the Superintendent this week.
- ARC the only club with all launches registered, updated permit info, and all clubs modeling their safety plans off the one I created

Equipment

- All engines are back at the boathouse and functional
- All engine carts are the same brand and more take up less space to allow for more storage
- All boats are in service
- Today a few of the lowest rack boats were moved in prep for heavy rainfall and potential flooding tomorrow, Friday March 17th
- [Coaches practice checklist](#) to aid in preventing damage as well as lock up the boathouse correctly was sent out in the last coaches meeting.
- Additionally, a laminated checklist for [water practices](#) is now in the LBH with dry erase markers
- A laminated checklist for [erg practices](#) is in the UBH now
- All launches have their current registration and GA #s on them
- All launch registrations are in WhatsOpen as the picture associated with the correct launch (under resources, equipment, launches) - all current coaches have access to this if needed on the water
- Private boat storage has been updated for 2023
- Boats have been moved to new locations
- Locations have been updated on the website
- Ben and I did some adjusting to the LBH racks to allow for more spacing, still brainstorming one last potential issue
- All rental truck reservations have been made for the spring and summer 2023 race season
- Vespoli refurb 4x (TMQ replacement, 2015 midweight) will be arriving in late March. Free delivery by club manager
- New skinny sweep oars have arrived. Set to lengths discussed with both comp coaches
- All sweep oars in WhatsOpen include the following info in notes:
 - Inboard
 - Outboard
 - Blade design
 - Handle type
 - Serial Number

Coaches/Programs

- Coaches are now required to reserve sweep oars and engines for practices. This will help with tracking usage to increase preventative maintenance/service
- This should help with reducing the service costs we currently experience

- \$3,301.18 currently spent at Marietta Marine as of March 16th, 2023
- New programs schedule through June has been posted on all exterior doors around the boathouse as well as in the bulletin board in the LBH

Facilities

- 2023 detailed facilities budget wishlist submitted to 2nd VP
 - Mostly focused on facility improvements that will be able to move to the new facility
- New space conscious oar racks
- Better private boat storage 1x racks
- Locking cox-box storage with hiding wires to look cleaner/more seamless
- Replaced all bungees for erg slides

One launch awaiting repair – needs welding so collaborating with other clubs to minimize cost

*Discussion of floor in men's shower in UBH; will evaluate
Blaze Sports provided some funds for repair of Pink Para Engine.*

President

Committee Goals

https://docs.google.com/document/d/1tb0ayNz595M3v1wi_S82_x2bq8BEkTdSpeovDcmNrig/edit

ACTION: Board members to review and add 2-3 goals & needs for each committee

COVID Policy – updated and on website. *There have been a few questions and positive comments from members and those renewing re: policy change.*

Past President:

Incident Review (Mark Ribbens – procedural update)

Interviews completed with all parties: continue to maintain privacy

- *Committee will meet with Douglas Duerr and Jeff Barnett re: findings and next steps*
- *Committee will prepare and present report to April Board meeting.*
- *Recommendation will require approval of full Board for implementation.*

Men's Team Bank Account: *Joint bank account opened with Rusty McGuire and Mukesh Arora as co-owners to manage competitive men's team funds for regattas and other expenses. Coordinated by Mukesh Arora, Rusty McGuire, Ian O'Brien, Wendy Barnes, Bryce Chung. This is separate from ARC bank accounts with only one debit card and no check writing capabilities.*

REPORTS/UPDATES

First VP

- Coached program schedule: *finalized (see attached)*
- *Novice Masters will be restarted after LTR ends late May.*

- *Sculling program (scheduled to begin April-May) can be primary or secondary coached program*
- *Rec B+ program being finalized for Spring or Fall 2023. Hope to allow for participation in smaller regatta.*

Second VP

- *Private Boat Storage: Moves and adjustments completed. Sincere thanks to Emily Maxwell, Kristen Fowks and Ben Hall for coordinating.*
- *Westminster: Rental & storage agreement sent to Kasia Darlak for submission to her administration. Invoices will be handled through QuickBooks.*
- *Kristen Fowks will send copy of Westminster agreement to Douglas Duerr.*
- *Westminster using SYL while awaiting repairs to their 8: possibly several more weeks.*

Secretary

DIBS: available for LTR & Skills checkoffs

NLTR date changed to June 10

Bill Youtie Memorial Row May 7

Adaptive/LTR/Community Coordinator

LTR starts April 15: will need to adjust schedule the day of NLTR June 10

Sign ups beginning: will advertise on FB pages & to members: Danielle Evangelista has emailed all who have sent queries since last year.

PRRC starting up again in April; may be adding second day for Cobb County

USRowing Adaptive Development Camp May 20: age limits being clarified re: insurance & bylaws

May 6: Scrimmage being considered.

May 7: Run, Rock, Roll event

Chattahoochee Sprints: planning for August 2023 after regattas and LTR sessions. Plan to invite only a couple other clubs per limitations of location, etc. Would be positive for Roswell outreach. As details solidify, will advertise on FB and community message boards

Freedom Rows Grant Application due this week.

San Diego Crew Classic end of March.

Committees

Fundraising/Finance: *Still in early discussion and planning; awaiting IRS response to 501c3 application*

Social: *March Madness, Women's Cup (Jenn Wood will present report in April)*

Membership:

- *Renewals = 127 (higher than previous years at this time)*
- *Coached programs = 64*
- *4 new members this year & 14 renewals from those joining in 2022.*

- *Danielle Evangelista will send emails to all members who have not yet renewed by next week. She is tracking reasons for non renewal.*
- *Sarah Ribbens to review any restrictions re: minors who want to be members in bylaws or under USRowing and insurance regulations. Danielle Evangelista, Douglas Duerr and Sarah will finalize. Emily Maxwell will update Board on any Safesport adjustments within membership.*
- *Currently, all Board members and anyone in contact with minors need to take lengthier SafeSport training.*
- *Discussion of incentives for those who volunteer over 300 hours at HOOCH: considering discounting ARC membership fee. Danielle Evangelista and Jeff Barnett will finalize.*

Adjourned

Next Meeting

Monday, April 17, 2023

Upcoming Meetings

Monday, April 17, 2023

Tuesday, May 16, 2023

Wednesday, June 14, 2023

Thursday, July 13, 2023

Monday, August 21, 2023

Tuesday, September 19, 2023

Wednesday, October 18, 2023

Thursday, November 16, 2023

Monday, December 11, 2023

Tuesday, January 16, 2024