

General Access for Facility Use (Indoor & Outdoor)

- All facility users/renters must follow the Minnesota Department of Health Guidelines for Social Distancing in Youth Sports and the Guidance for Social Distancing in Youth and Student Programs:
- All facility users/renters must follow guidelines in this document.
- Groups assigned permits to use ISD728 facilities will be responsible to communicate their COVID-19 plan to participants and supply their own sanitizing supplies and masks (in the event a participant arrives to the facility without one).
- Identify a plan administrator for your organization's COVID-19 plan and share it with ISD728 prior to your facility use. Facility use is contingent on receipt and approval of your plan. ([Example Template](#))
 - Communicate your COVID-19 plan with participants, families, coaches, officials, umpires, referees and trainers. This should include expectations around screening, masking, and other prevention efforts. Plan templates are available at Stay Safe Guidance for All Business Entities (<https://staysafe.mn.gov/industry-guidance/all-businesses.jsp>).
 - Maintain up-to-date contact information and team rosters, and be prepared to support local public health contact tracing efforts if exposures occur.
 - Develop a disease reporting process. If a case of COVID-19 is reported to you and is a part of your organization or team, report the case to the MDH at health.sports.covid19@state.mn.us. MDH or local public health will work with you to identify close contacts and do follow-up with your group.

Guidelines for all Facility Users/Renters

- Follow social distancing guidelines
 - when participants are not playing/participating in the activity (on the bench, on the sideline, etc.).
 - from other households during drop off/pick up of participants.
 - spectators (if allowed) are to social distance from other households
 - find new ways to show sportsmanship, for example use hands or hats to give a wave.
- Encourage and enforce norms of health etiquette
- Promote health checks and screening of participants and staff/volunteers
- Enforce stay-at-home expectations when participants are sick
- Ensure policies are considerate of staff, volunteers, and participants at the highest risk of complications
 - People Who Are at Higher Risk for Severe Illness (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>)
- Minimize sharing supplies and/or equipment between participants
 - Do not share individual water bottles, community snacks, or towels.
 - Encourage use of dedicated personal equipment such as sports equipment, art supplies, etc.
 - Implement routine disinfection of high-touch items (balls, bats, other supplies & equipment)
- Isolate participants that report not feeling well during an activity; take their temp, and provide them with a mask until they are picked up; arrangements should be made ASAP for departure of the participant.
- Have a plan for back-up staffing in case a coach/leader or volunteer becomes ill during the day/program.
- Wherever possible, hold activities outdoors and encourage participants to spread out.
- If social distancing cannot be adhered to for activities, reduce # of participants or cancel the activity.
- Groups are required to sanitize tables, chairs, desks and other equipment used after use; groups must supply their own sanitizing supplies.

Outdoor Facilities & Field Use

If your program involves sports as either an activity within a program or as the focus of the program itself, you must follow the Minnesota Department of Health guidance. The Minnesota Department of Health (MDH) is supportive of the following parameters for youth sports:

- Within the program, create consistent pods of the same staff, volunteers, and participants with up to 25 people per pod for outdoor and indoor sports activities.
 - Intermixing between pods should still be kept to a minimum. Having pods reduces the number of people potentially exposed if you have a case of COVID-19 and also makes it easier to quickly identify close contacts.
- Ensure you're in compliance with Safe Sport mandates (federal law).
- Host practices outdoors when possible.
- If necessary for parents/guardians to be at practices, ensure that proper social distancing is maintained between parents/households and they are included in pod counts if participating in the activity.
- If sharing of equipment has to occur:
 - consider the equipment and type of use according to the [MDH Risk Factor Recommendations](#)
 - Clean equipment between each use. Cleaning procedures and products must be included in your COVID-19 plan submitted to the district.
- No outdoor rentals will have access to buildings including bathrooms, drinking fountains, locker rooms, and facility showers.

Indoor Facilities Use

All students, staff, and other people present in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering per the Governor's [Executive Order 20-81](#).

- Face coverings may be temporarily removed when engaging in indoor physical activity (e.g., during recess, after school sports, or when exercising in a gym) where the level of exertion makes wearing a face covering difficult, and during classes or activities held outdoors. People participating in these activities should maintain 6 feet of distance while doing so to the extent feasible. Face coverings should be worn again as soon as activity is complete.
- During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument. Performers should maintain 6 feet or greater of physical distance from others while participating in the activity to the extent possible, and should replace their face covering as soon as the activity is completed.
- Groups assigned permits to ISD728 facilities will be responsible to communicate and supply their participants face coverings if the participant arrives to the facility without one.

If your program involves sports as either an activity within a program or as the focus of the program itself, you must follow the Minnesota Department of Health guidance. The Minnesota Department of Health (MDH) is supportive of the following parameters for youth sports:

- Within the program, create consistent pods of the same staff, volunteers, and participants with up to 25 people per pod indoor sports activities.
 - Intermixing between pods should still be kept to a minimum. Having pods reduces the number of people potentially exposed if you have a case of COVID-19 and also makes it easier to quickly identify close contacts.
- Ensure you're in compliance with Safe Sport mandates (federal law).
- Host practices outdoors when possible.
- Remind parents or caregivers that they should not attend practices. If necessary for them to be at practices, ensure that proper social distancing is maintained between parents or caregivers and they are included in pod counts.

- Remind parents or caregivers there are no spectators for indoor games/scrimmages. Pod capacity of 25 for games will be enforced and will include both teams, coaches, refs and score/clock workers; no spectators.
- If sharing of equipment has to occur:
 - consider the equipment and type of use according to the [MDH Risk Factor Recommendations](#)
 - Clean equipment between each use. Cleaning procedures and products must be included in your COVID-19 plan submitted to the district.
- If gyms can be divided by curtains or walls, groups can be in each divided court/ space

Until further notice, starting 8/3/20 there will be no community rentals for the ISD728 weight rooms.

Group exercise classes should only be offered if distancing requirements can be maintained and with no person-to-person physical contact

All facility users/renters must follow the Minnesota Department of Health Guidelines for Social Distancing in Youth and Student Programs:

- Adapt practices and/or activities to allow physical distancing of at least 6 feet.
- Maximum pod size of 15 (participants & adults) in classroom and meeting spaces. If social distancing cannot be attained with the group size, then the number of participants must be reduced.
- Within the activity, create consistent pods of the same staff, volunteers, and participants with a maximum number based on space type (i.e. gym, classroom, etc.).
- Implement programming that refrains from intermixing pods. If intermixing of pods is necessary, please contact the Community Education office with your plan for approval.

Pool

Until further notice, starting 8/3/20 there will be no community rentals for the ISD728 pool at Vandenberg Middle School

Auditorium/Theater Use:

All auditorium facility users must follow the guidance in this document in addition to the following:

- There can be no more than 25 performers on the stage and the following maximum for each theater house seats:
 - Rogers High School Auditorium- 229
 - Zimmerman High School Auditorium- 150
 - Elk River Zabee Auditorium- 197
 - Elk River High School Little Theater- 62
- Family units may sit together in the house seats but have 2 rows and 4 seats between other participants outside of their family unit. For day-to-day auditorium use, seats must be assigned to participants. These seats must not be used during performances. A seating plan must be preapproved with ISD728 prior to facility use.
- Due to multiple challenges with cleaning surfaces and materials, there will be a 5-day window between rental groups accessing the space.
- There will be no community access to the auditorium booth. If lighting and sound are needed, rental groups will need to schedule for a Theater Specialist to work during the scheduled time.
- Auditorium Facility Users will be required to submit a participant seating and protocols communication plan for approval. Once approved the facility renter must follow the plan while participants are on site.
- There will be no access to the ticket booth or concession areas. Participant bathrooms will be labeled.
- There will be no access to makeup or dressing rooms.
- There will be no access to lobby areas for patrons prior to or after performances. Attendees must go directly to their seats and leave the building after the performance.

Large Group Gatherings

All group gathering facility users must follow the guidance in this document in addition to the following:

- Space allocations will be determined to ensure occupancy must not exceed 25% of total capacity, with a maximum of 250 people (exception: churches/worship cannot exceed 50% total capacity).
- Clean equipment between each use. Cleaning procedures and products must be included in your COVID-19 plan submitted to the district.

Building Supervisor Coverage Required

All community/rental indoor facility users will be required to have a Building Supervisor scheduled during their building access scheduled time. Building supervisor fees will be applied to the facilities permit and bill.

Indoor Cleaning Fees

There will be a custodial cleaning fee assigned to each use on the weekend. As needed and as determined by district staff, there may be a custodial cleaning fee assigned to each use during the week (M-F).

Usage Cancellation

- ISD728 reserves the right to cancel user reservations if the above expectations are not met.
- ISD728 reserves the right to modify, deny, cancel, or revoke any or all facility use permits at any time.