

OFF-ICE OFFICIALS DUTIES

Pittsburgh Amateur Hockey League 2024-25



REPSONSIBILITY

- Each team in a PAHL game shall be responsible for providing qualified off-ice officials:
 - The home team shall assign the Official Scorer, Clock Operator, and a Penalty Box Attendant for its team penalty box.
 - The away team shall only designate an individual for its team penalty box.
- An individual assigned to an off-ice official role must be willing and able to perform the assigned duties.
 - Off-Ice Officials shall fully and consistently perform the duty to which they are assigned.
 - Screenings and clearances are not required of off-ice officials, but individuals assigned to those positions shall refrain from being in team locker room areas and on team benches.
 - Off-Ice Officials shall not perform extra duties during the game, such as tracking player statistics, coaching/advising players, photographing/filming the game, etc.
- All Off-Ice Officials (including Penalty Box Attendants) are an extension of the officiating staff, fall under the authority of the referees, must remain impartial, and shall not cause a disturbance to the game.
 - An on-ice official may have an off-ice official removed from the scorer's/penalty box at any time for disruptive and/or disrespectful behavior towards participants, officials, or spectators.
 - An off-ice official who is removed from the game shall be substituted, with approval from the referee, by the team responsible for assigning the position.

OFFICIAL SCORER

- The Official Scorer shall manage the official scoresheet for the game.
 - The Scorer shall record all scoring plays (goals and penalties) on the scoresheet, as reported to the Scorer only by a referee.
 - The Scorer shall track and record goaltender statistics throughout the game – often with assistance from the Clock Operator – and shall record in the Goaltender Records section of the scoresheet the applicable statistics for each goaltender who participated in the game.
- The Scorer shall not revise/amend a scoring play (goal/penalty) in any manner without the consent of a referee.
 - A team requesting a change to goal scoring information must first seek approval from a referee, who shall then report any approved change to the Scorer.
 - No changes of any kind shall be made to the scoresheet after referee sign-off; mistakes discovered after sign-off shall be reported to the PAHL League Office.
- The Scorer shall inform a referee when a single player accumulates 4+ penalties in a game or is issued a second 10-minute misconduct in the game.
 - If the accumulation of those thresholds is not recognized at the time the penalty(s) is issued, the Scorer shall report the situation to the referee at the next stoppage of play.
 - It is helpful to all parties for the Scorer to inform the referees and teams when a player reaches 3 penalties.
- The Scorer shall complete the Game Summary section at the bottom of the scoresheet at the conclusion of the game, only marking the total goals and total shots for each team.
 - The Scorer shall provide the scoresheet to the referees at the conclusion of the game for sign-off.
 - The Scorer must ask questions and point to any uncertainties on the scoresheet to the referees no later than the time of sign-off by the referees.

CLOCK OPERATOR

- The Clock Operator shall manage the game clock for the game.
 - The Clock Operator shall post goals to the scoreboard at the time a goal is reported by a referee, except when the goal differential in the game becomes 7 or more.
 - The Clock Operator shall start/stop the clock at all appropriate times throughout the game, post the correct time on the clock to start each period, and when available, post the current shots on goal for each team throughout the game.
 - The Clock Operator shall quickly post penalty times, as applicable, to the scoreboard when penalties are assessed and shall remove any penalty that expires due to a powerplay goal being scored.
- The Clock Operator shall not adjust the time on the game clock – nor should starting the clock be “held” for any amount of time – without the verbal consent of a referee.
 - A referee should be summoned to the scorer’s box at a stoppage any time a mistake was made in starting/stopping the clock or posting penalty times.
 - Upon approval to adjust the time, every attempt should be made to manually adjust the clock instead of waiting a designated number of seconds to start the clock after play has resumed.
- The Clock Operator shall not use the game clock to post intermission lengths.
 - The intermission shall be controlled by the referees and shall end upon a referee’s whistle.
 - The Clock Operator can verbally inform the referees that intermissions are to be of 1 minute in length.
- The Clock Operator shall limit the use of the horn/buzzer on the clock unless necessary.
 - The horn/buzzer shall not be used to summon a team/officials to the ice to start the warm-up period.
 - There shall be no 1-minute warning to the end of the warm-up period nor
 - Gaining a referee’s attention during a stoppage in play should first be attempted verbally.
- The Clock Operator can assist the Official Scorer by tracking shots on goal by each team via the scoreboard and monitoring any goaltender changes by either team.

PENALTY BOX ATTENDANT

- The Penalty Box Attendant shall open/close the penalty box door for players, shall ensure the penalty box door is securely shut during play, and shall release players from the penalty box at the appropriate times.
 - Players exiting the penalty box during play must always enter the ice surface first versus stepping over/around the divider between the team bench and the penalty box.
 - Penalty Box Attendants should remain alert to the action on the ice when preparing to open a penalty box door to ensure that the door is not opened at a time when a player(s) may be at risk of a dangerous collision in the immediate area.
- The Penalty Box Attendant shall communicate with the Official Scorer to ensure players are released from the penalty box at the right time and in the correct order, as applicable.
 - Players serving penalty times that are not posted on the scoreboard (such as a 10-minute misconduct) should be made aware of the time at which the penalty expires.
 - The Penalty Box Attendant should seek clarification from a referee for situations in which a player must wait until a stoppage to exit the penalty box or for instances of more penalties being served than are visible on the scoreboard (“stacked penalties”).
- Penalty Box Attendants shall communicate penalty expiration times to the corresponding team bench when that penalty time is not posted to the scoreboard.
 - Penalty Box Attendants should only be providing instructions to players when they are in the penalty bench, particularly if a player is being disruptive or disrespectful towards others.