



Pacific Coast Region

CONSTITUTION AND BY-LAWS

The Constitution and By-Laws of the Pacific Coast Region of USA Softball as last approved in December 2021.

ARTICLE 1 – GENERAL PROVISIONS

- 1.01 - **NAME:** The name of the association shall be the Pacific Coast Region, Region 10 of USA Softball.
- 1.02 - **OBJECTIVES:** The objectives of the Pacific Coast Region shall be:
- A. To promote amateur softball within the boundaries of the region for all persons regardless of race, color, creed, religion, sexual orientation, gender, national origin, physical ability or ancestry.
 - B. To promote all phases of amateur softball.
 - C. To establish uniform rules and regulations that can be observed by all members.
 - D. To conduct well organized and planned tournaments including invitationals, qualifiers and championship tournaments.
 - E. To be represented in all divisions of play on a local, regional, area and national level.
 - F. To promote, organize and conduct clinics and training courses in the proper skills of amateur softball play and rules of the game.
 - G. To assist local communities in developing their softball programs.
- 1.03 - **JURISDICTION:** The Pacific Coast Region is the governing body of amateur softball played within the States of California, Hawaii, Nevada and Arizona and is recognized as such by USA Softball.
- 1.04 - **RULES:** The Official Rules of Softball and the Amateur Softball Rules and Regulations as adopted by USA Softball can be and are hereby made a part of the By-Laws of this Association. Exception: Playing Rules adopted by the Regional Council.

1.05 AMENDMENTS: These Region 10 By-Laws may be amended by a sixty percent (60%) vote of all Regional Council members who are present at the Regional Meetings of this Association, provided the proposed amendment shall be mailed or electronically mailed in writing to the By-Laws Committee Chairperson fifteen (15) days prior to the By-Laws Committee meeting.

A. Emergency Procedures. Between annual meetings of the region, any voting member of the region may submit a proposed amendment to the Region By-Laws to the Regional Director and ask that an emergency be declared, and the proposed amendment submitted for vote by the voting members of the region. The proposed amendment shall be mailed or electronically mailed to each voting member of the region. There will be a waiting period of fifteen (15) days from the date the proposed amendment was mailed or electronically mailed for any voting member that wishes to write a rebuttal to the proposed amendment. Voting members of the region will inform the Regional Director by mail or electronically mail to accept or reject the proposed amendment. The deadline for voting members to inform the Regional Director to accept or reject the proposed amendment shall be not less than ten (10) nor more than thirty (30) days after the rebuttals have been mailed and or electronically mailed. If less than or exactly fifty percent (50%) of the voting members inform the Regional Director to accept or reject the proposed amendment by the deadline, the proposed amendment shall be deemed rejected. If more than fifty percent (50%) of the voting members inform the Regional Director to accept or reject the proposed amendment by the deadline, the proposed amendment shall be deemed rejected unless sixty-six-point seven percent (66.7%) of the voting members accept the proposed amendment.

1.06 INTERPRETATION

- A. Responsibility for interpretation of the By-Laws is that of the Regional Director's designee.
- B. Should a question of an interpretation arise, the item shall be presented to the Executive Board for final determination.

ARTICLE 2 – MEMBERSHIP

2.01 - ASSOCIATIONS: The geographical areas of California, Hawaii, Nevada and Arizona shall be divided into individual associations, each of which shall be represented by a commissioner who shall act as a liaison between such area and the Pacific Coast Region of USA Softball.

- A. The Associations are:
 - 1. Central California
 - 2. Northern California
 - 3. Sacramento
 - 4. Southern California
 - 5. Nevada
 - 6. San Francisco
 - 7. Hawaii
 - 8. Arizona

- B. Affiliation Fee. Each local association shall be assessed an annual fee of \$500.00 payable to the Pacific Coast Region Treasurer by April 1. The affiliation fee shall be allocated as follows:
 - 1. \$1,500.00 to Regional Umpire-In-Chief's budget.
 - 2. \$1,500.00 to Regional Junior Olympic Commissioner's budget.
 - 3. \$1,500.00 to Regional Player Representative's budget.

2.02 - REGIONAL EXECUTIVE BOARD:

- A. All members of the Regional Executive Board will have only one vote on all matters, even if holding multiple positions. The Regional Executive Board shall be composed of the following members:
 - 1. The Commissioner of each Association or their designee.
 - 2. The Regional Umpire-In-Chief.
 - 3. The Regional Junior Olympic Commissioner.
 - 4. The Regional Player Representative.
 - 5. The Regional Director. Shall represent their Association and shall only vote in the event of a tie.
 - 6. Regional Vice President
- B. The duties of the Regional Executive Board shall include:
 - 1. To act as the governing body of the Pacific Coast Region and carry out all responsibilities of the operation of the organization.
 - 2. To coordinate Championship, Play within the Region.
 - 3. To approve financial operations of the Region.
 - 4. To attend all meetings of the Region.

2.03 - REGIONAL COUNCIL:

- A. The Regional Council shall be composed of the following members:
 - 1. The Regional Executive Board.
 - 2. Each Association At-Large Player Representative.
 - 3. One Association Umpire-In-Chief.
 - 4. One Association Junior Olympic Commissioner. Exception: Southern California, Two (2).
 - 5. One Association Local Player Representative.
 - 6. Commissioner Emeritus, Council Member Emeritus, and Past Presidents.
- B. The duties of the Regional Council shall include:
 - 1. Assist the Regional Executive Board in carrying out the duties of the Region.
 - 2. Attend all meetings of the Region and provide input.
 - 3. Serve as members of Regional Standing and Special Committees.

4. Elect Regional Representatives.
5. Each member shall have one vote each on all matters.

ARTICLE 3 – OFFICERS

3.01 - TITLES: The titles of the elected officers of the Pacific Coast Region are: Regional Director, Regional Junior Olympic Commissioner, Regional Umpire-In-Chief, and Regional Player Representative. The Regional Director shall appoint a Treasurer/Finance Officer. All Commissioners of the Region shall be part of the Regional Executive Board as specified in Article 2.02.

3.02 - REGIONAL DIRECTOR:

- A. Election. A Regional Director shall be elected prior to or at the national convention by a majority vote of the Regional Council Members present during the same year as the Regional Vice President as described in the USA Softball Procedural Manual. Both positions of Regional Director and Regional Vice President may be held by the same person.
- B. Nominating Committee: The Regional Director shall appoint a nominating committee consisting of three (3) members of the Regional Council.
- C. Nomination. Candidates for the Regional Director shall submit their names or be nominated by a member of the Regional Council to the Nominating Committee in writing, by October 1st of the election year.
- D. Term of Office. The Regional Director shall serve a term of two (2) years and is eligible for re-election. The term of office begins immediately after the election.
- E. Vacancy. If the Director is temporarily absent, then the immediate past Regional Director or Senior Commissioner will act on their behalf.¹ If there is a permanent vacancy of the office of Director, the office will be filled by a vote of the Regional Council Members.
- F. Duties.
 1. Shall be responsible to the Executive Director of USA Softball for awarding all Regional Championship Tournaments in their Region.
 2. Appoint all committees to include a Chairperson and a Vice-Chairperson as necessary to conduct the business of the Region.
 3. Insure that the Regional Junior Olympic Commissioner, Regional Player Representative and Regional Umpire-in-Chief are elected by the Regional voting members in accordance with the USA Softball Code.
 4. Notify the Regional Executive Board and National Office of the following:
 - a. Regional Meeting dates, time, location and agenda items.

¹See Attachment 1, Region 10 Commissioners.

- b. Regional Tournament bids and host sites awarded by the Region.
 - c. Area Tournaments that involve Region teams.
 - d. National Qualifying Tournament bids and sites awarded.
5. Investigate any deficiencies reported from the National Office involving the operation of any Association within the Region.
 6. Insure that all Championship Tournament bids and reports are signed and forwarded to the National Office along with the appropriate USA Softball Guarantee and Assessment Fees.
 7. Provide assistance to all the Association Commissioners in the Region when requested.
 8. Keep all Commissioners and/or the National Office apprised of any problems or concerns within the Region.
 9. Insure that Regional Tournament Guidelines are established and documented.
 10. Insure that all decisions made at the Regional Meeting are documented and distributed.

3.03 REGIONAL VICE PRESIDENT

- A. Nominations. Candidates for Regional Vice President shall submit their name to the National Office no later than 30 days prior to the National Council Meeting. Regional Vice President Candidates must have and maintain National Council Member Status and reside within their respective regional boundaries.
- B. Election. One Regional Vice President shall be elected to each region. The Regional Vice President shall come from the Council members of their respective regions and shall be elected by a majority vote of these same Council members. Five (5) representatives, one (1) in each of the following regions (1,3,7,8,9) will be elected in even years and one (1) in each of the following regions (2,4,5,6,10) will be elected in odd years. The election will take place at the Annual Council Meeting.
- C. Term of Office. Regional Vice Presidents shall serve a term of two years that shall begin at the end of the last Board of Directors Meeting following the conclusion of the Council Meeting.
- D. Removal. A Regional Vice President may be removed for just cause by a two-thirds (2/3) vote of the region's National Council members or a two-thirds (2/3) vote of the Board of Directors.
- E. Vacancy. If a Regional Vice President resigns, dies, retires or is otherwise unable to continue, then the vacancy will be filled by a vote of the National Council members of their respective region or by the Board of Directors until the next regional election.
- F. Duties.
 1. A Regional Vice President shall represent their Region on the Board of Directors and shall chair their Regional meetings.

2. Regional Vice Presidents will file a quarterly report form with the President that addresses any production, ethics and/or compliance issues, or any other issues of the associations in their region.
3. Regional Vice Presidents will communicate with the Commissioners in their region on a regular basis.

3.04 - REGIONAL PLAYER REPRESENTATIVE:

- A. Election. A Regional Player Representative shall be elected by a majority vote of the Regional Council. Elections will be conducted every odd year.
- B. Nominating Committee. The Regional Director shall appoint a Nominating Committee consisting of three (3) members of the Regional Council.
- C. Nomination. Candidates for Regional Player Representative shall submit their names or be nominated by a member of the Regional Council to the Nominating Committee in writing or electronic mail no less than fifteen (15) days prior to the start of the Regional Meeting. Candidates must be a voting member of the Regional Council or a member of the Player Representative Committee.
- D. Term of Office. The Regional Player Representative shall serve a term of two (2) years and is eligible for re-election. The term of office begins after the Regional Meeting.
- E. Vacancy. If the Regional Player Representative position becomes vacant, a replacement shall be appointed by the Regional Director to serve until the next Regional Meeting.
- F. Removal. The Regional Player Representative may be removed for just cause in accordance with the USA Softball Code.
- G. Duties.
 1. Represent the Region in all Regional and National meetings and shall be eligible for appointment to committees.
 2. Serve as Chairman of the Regional Player Representatives Committee.
 3. Serve on both the Fastpitch and the Slowpitch Classification Committees.
 4. Make recommendations to the Regional Director regarding the operation of the USA Softball program within the Region.
 5. Serve as a member of the Regional Executive Board.
 6. Other duties as assigned by the Regional Director.
 7. Provide a written Financial Report to the Executive Board of the disposition of funds allocated by the Region per these by-Laws. The report should be submitted at the annual Regional Meeting.

3.05 - REGIONAL JUNIOR OLYMPIC COMMISSIONER:

- A. Election. A Regional Junior Olympic Commissioner shall be elected by a majority vote of the Regional Council. Elections will be conducted every odd year.
- B. Nominating Committee. The Regional Director shall appoint a Nominating Committee consisting of three (3) members of the Regional Council.
- C. Nomination. Candidates for Regional Junior Olympic Commissioner shall submit their names or be nominated by a member of the Regional Council to the Nominating Committee in writing or electronic mail no less than fifteen (15) days prior to the start of the Regional Meeting. Candidates must be a voting member of the Regional Council or a member of the Junior Olympic Committee.
- D. Term of Office. The Regional Junior Olympic Commissioner shall serve a term of two (2) years and is eligible for re-election. The term of office begins after the Regional Meeting.
- E. Vacancy. If the position of Regional Junior Olympic Commissioner becomes vacant, a replacement shall be appointed by the Regional Director to serve until the next Regional Meeting.
- F. Removal. A Regional Junior Olympic Commissioner may be removed for just cause in accordance with the USA Softball Code.
- G. Duties.
 - 1. Represent the Region in all Regional and National meetings and shall be eligible for appointment to committees.
 - 2. Assist the Regional Director in coordinating all activities regarding the Junior Olympic Softball program in their region.
 - 3. Serve as a Chairman of the Junior Olympic Committee.
 - 4. Serve on the Junior Olympic Classification Committee.
 - 5. To act as a liaison between Junior Olympic teams qualified for National Championship play, potential fill ins, and the appropriate National Tournament Director.
 - 6. Serve as a member of the Regional Executive Board.
 - 7. Other duties as assigned by the Regional Director.
 - 8. Provide a written Financial Report to the Executive Board of the disposition of funds allocated by the Region per these by-Laws. The report should be submitted at the annual Regional Meeting.
 - 9. Assume and carry out all duties as publisher of Regional J.O. Handbook.

3.06 - REGIONAL UMPIRE-IN-CHIEF:

- A. Election. A Regional Umpire-in-Chief shall be elected by a majority vote of the Regional Council. Elections will be conducted every odd year.
- B. Nominating Committee. The Regional Director shall appoint a Nominating Committee consisting of three (3) members of the Regional Council.

- C. **Nomination.** Candidates for Regional Umpire-in-Chief shall submit their names or be nominated by a member of the Regional Council to the Nominating Committee in writing or electronic mail no less than fifteen (15) days prior to the start of the Regional Meeting. Candidates must be a voting member of the Regional Council or a member of the Umpire Committee.
- D. **Term of Office.** The Regional Umpire-In-Chief shall serve a term of two (2) years and is eligible for re-election. The term of office begins after the Regional Meeting.
- E. **Vacancy.** If the position of Regional Umpire-In-Chief becomes vacant, it shall be filled by an appointment made by the Regional Director until the next Regional Meeting.
- F. **Removal.** A Regional Umpire-In-Chief may be removed for just cause in accordance with the USA Softball Code.
- G. **Duties.**
 - 1. Represent the Region at all Regional and National meetings and be eligible for appointment to committees.
 - 2. Assist local associations and coordinate the umpire program activities throughout the Region.
 - 3. Serve as Chairman of the Umpire Committee.
 - 4. Responsible for all Regional and Area Clinics, Schools and Regional Championship Play Tournaments.
 - 5. Recommending at-large umpires for National Tournaments to the National Director of Umpire Assignments. At-large umpires should be coordinated with the local association Umpire-In-Chief and Commissioner from whose association the umpire is registered.
 - 6. Serve as a member of the Regional Executive Board.
 - 7. Other duties as assigned by the Regional Director.
 - 8. Provide a written Financial Report to the Executive Board of the disposition of funds allocated by the Region per these by-Laws. The report should be submitted at the annual Regional Meeting.

3.07 – REGIONAL TREASURER/FINANCE OFFICER:

- A. **Appointment.** The Regional Treasurer/Finance Officer shall be appointed by the Regional Director.
- B. **Term of Office.** The Regional Treasurer/Finance Officer shall serve a term of two (2) years and is eligible for re-appointment by the Regional Director. The term shall begin after the National Meeting.
- C. **Vacancy.** If the Treasurer/Finance Officer position becomes vacant, the Regional Director shall appoint a replacement.
- D. **Duties.**
 - 1. Establish a non-profit Regional checking account.
 - 2. Process day-to-day financial operations of the Region. Monitor income and disbursements and insure that proper accounting documentation is maintained.

3. Collect, monitor and distribute the Regional Team Travel Fund, if one exists.
4. Provide annual Finance Report to the Regional Executive Board at the Regional Meeting.

3.08 – ASSOCIATION COMMISSIONERS:

- A. Appointment. A local association commissioner shall be appointed in accordance with the USA Softball Procedural Manual.
- B. Term of Office. A local association commissioner shall serve until he/she resigns or is removed from office.
- C. Removal. A local association commissioner may be removed from office at any time by two-thirds (2/3) vote of the USA Softball Board of Directors.
- D. Duties. The duties of an Association Commissioner are those duties promulgated by the Board of Directors and the Regional Director and shall include, but not be limited to, the following:
 1. be responsible for all moneys owed to the Pacific Coast Region.
 2. Commissioners shall represent their association in all Regional and National meetings and shall be eligible for appointment to committees.
 3. Commissioners that host Regional Championships are responsible to see that the advancing teams' rosters and affidavits are forwarded to the appropriate National Tournament Director.
 4. Serve on the Regional Executive Board.
 5. Other duties as assigned by the Regional Director and outlined in the USA Softball Code.

ARTICLE 4 – COMMITTEES

4.01 - JUNIOR OLYMPIC COMMITTEE:

- A. This committee shall consist of the Regional Junior Olympic Commissioner, who shall serve as Chair, and the Junior Olympic Commissioners from each local association (Note, Southern California shall have two (2)]. The purpose of this committee shall be to promote interest, participation and registration of individual teams and leagues in the Pacific Coast Region Junior Olympic Program.
- B. Duties.
 1. Assist in preparing and circulating USA Softball Pacific Coast Region Junior Olympic Program information.
 2. Evaluate the Junior Olympic Program and make recommendations to the Regional Executive Board and Council.
 3. Submit proposed changes to the Regional By-Laws.

4.02 - PLAYER REPRESENTATIVE COMMITTEE:

- A. This committee shall consist of the Regional Player Representative, who shall serve as Chair, and each local association Player Representative and all At-Large Player Representatives. The purpose of this committee will be to advise and make recommendations to the Pacific Coast Region Executive Board and Council on the following:
 - 1. Programming.
 - 2. Rule changes – Playing and Eligibility.
 - 3. Tournament playing conditions and facilities.
 - 4. Umpiring.
 - 5. Any other pertinent matters.
 - 6. Submit proposed changes to the Regional By-Laws.

4.03 - UMPIRE COMMITTEE:

- A. This committee shall be composed of the Regional Umpire-In-Chief, who shall serve as Chair, and each local association Umpire-In-Chief. This committee shall promote participation, coordination and communication in the umpire program to improve umpiring at all levels in the USA Softball program.
- B. Duties.
 - 1. Assist in preparing and circulating Pacific Coast Region program information to promote the umpire program.
 - 2. Evaluate the umpire program and make recommendations to the Regional Umpire-In-Chief.
 - 3. Submit proposed changes to the Regional By-Laws.

4.04 - CLASSIFICATION COMMITTEES:

- A. The Regional Director shall establish Classification Committees in Adult Slowpitch, Adult Fastpitch and Junior Olympic divisions, as required, and appoint the Committee Chair and Vice-Chair. The purpose of these committees shall be to establish rules and guidelines for the classification of teams and/or players to provide equitable competition for all teams within their respective classifications. The committee membership should be comprised of a balance of knowledgeable representatives from the coaching, playing or administering arm of each local Association.
- B. Each local Association shall be eligible to appoint up to three (3) members on each committee. Associations will have one (1) vote each. The Chair will vote only in the event of a tie and will cast the tie-breaking vote.
- C. Duties.
 - 1. The Chair and Vice-Chair shall insure that their committee classifies teams and/or players and have an initial "list" published no later than January 1 of the current year.
 - 2. Determine whether to classify teams, players, pitchers or a combination thereof.

3. Meet often enough to hear appeals from both teams and players. It is recommended that each committee meet no fewer than three (3) times between February and June.
4. Determine Appeal Procedures and publish to all local Associations.
5. Make available Appeal Forms.
6. Give a written response as to the committee's decision on appeals. Appeals do not take effect until a new "list" is published. Every effort should be made to publish a new list within five (5) business days after a committee meeting. The list should be distributed to all Commissioners and committee members.
7. Determine player limits that would reclassify a team to a higher level.
8. Track and account for teams qualifying for the next level of Championship Play and assist them in advancing. Advise the Regional Director, Regional Treasurer/Finance Officer and appropriate Tournament Director of teams which qualify.
9. Establish number and distribution of qualifying berths to Regional and Area Play. This would include berths at the local Association level.
10. Recommend levels of contribution to and disbursement of Regional Travel Fund, if one exists.
11. Recommend maximum Entry Fees that may be charged for Championship Play events.
12. Establish and publish special rules and procedures for conducting and qualifying for Championship Tournament Play.

4.05 – BY-LAWS COMMITTEE:

- A. The Regional Director shall establish a By-Laws Committee and appoint the Committee Chair and Vice-Chair.
- B. Duties.
 1. To meet at the Regional Meeting. Review and make recommendations to the Regional Council on all proposed changes to the By-Laws, as submitted by individuals or other committees.
 2. Other duties as assigned by the Regional Director.

4.06 - SPECIAL COMMITTEES: The Regional Director shall appoint those special committees as necessary to best conduct the business of the Region.

ARTICLE 5 – MEETINGS

5.01 - DATE AND SITE: The date and site of the annual meeting of the Pacific Coast Region will be set by the Regional Director. Notice of the Regional Meeting will be sent to all Regional Executive Board Members by the Regional Director at least 30 days prior to the Regional Meeting.

- 5.02 - REPRESENTATION: Each Association within the Region in good standing shall be entitled to be represented at meetings by its Commissioner, Deputy or District Commissioners, Player Representatives, Junior Olympic Commissioners, Deputy Junior Olympic Commissioners, Umpire-In-Chief and Deputy Umpires-In-Chief.
- 5.03 - VOTING:
- A. Quorum – A quorum shall consist of all eligible voting members present, as defined in Article 2.03.
 - B. Proxy – Authorization of representation by proxy at a meeting may be obtained from the Regional Director prior to the meeting for any voting member. A proxy request for a commissioner emeritus, council member emeritus and a Past President shall not be granted.
- 5.04 - ORDER OF BUSINESS:
- A. The Regional Director shall prepare an agenda for all Regional Meetings.
 - B. Robert’s Rules of Order shall be the parliamentary law for all meetings.
- 5.05 - ADDITIONAL MEETING: Additional meetings may be called by the Regional Director or any five (5) Association Commissioners to conduct the general affairs of the Pacific Coast Region in the intervals between Regional Meetings.

ARTICLE 6 – CHAMPIONSHIP TOURNAMENT BIDS

- 6.01 - SELECTION: All Regional, Area and National Tournaments will be announced at the Regional Meeting. Bids will be awarded by a majority vote of the Regional Executive Board.
- 6.02 - FILING OF BIDS:
- A. Cities or groups bidding for Championship Tournaments must be represented at the Tournament Awards Meeting. This meeting will take place at either the National Convention or immediately thereafter. Tournaments will be awarded based on what is of the most benefit for the teams in the Region, based on geographic location and prior year’s events.
 - 1. The local Association will be responsible to pay any Guarantees and Assessment Fees to the National Office for each team that participates in Championship Play.
 - 2. The local Association will be responsible to contribute to the Regional Travel Fund an amount as agreed upon by the Executive Board.
 - 3. Tournament Bids must be signed by the local Commissioner and forwarded to the Regional Director.

4. The last paragraph of the bid form must be signed by the agency or association that will be responsible for all expenses incurred by the tournament.
- B. In the event, there is a National Tournament being held in a local association, that association will have the right of first refusal for the Regional Tournament.
- C. In the event, there is no bid for a tournament, the Regional Director shall award the tournament to an Association, which agrees to conduct the tournament.
- D. No one will be permitted to bid for any Championship Tournament without the approval of the local Commissioner.
- E. For a local Association to be awarded a championship tournament, the Commissioner or Deputy Commissioner of that association must be available in person to handle any protest.

6.03 - ENTRY FEE: Entry Fees may be charged in Championship Play as specified by the Executive Board.

6.04 - DATES:

- A. All Regional Tournaments should be concluded on one weekend and should be completed no less than three weeks prior to the National Tournament, unless the National Tournament is being held within the Region, in which case the tournaments should be completed no less than two weeks prior.
- B. Local Association Championship Play should be concluded on one weekend and completed no less than two weeks prior to the Regional Championship, unless the Regional Championship is being held within the local association, in which case the tournaments should be completed no less than one week prior.

6.05 – ENTRIES:

- A. Each Association shall be entitled to a minimum of one (1) entry in each Division of Regional Championship Play. Additional entries may be awarded as follows:
 1. Host Team or Teams.
 2. Regional Qualifying berths in those Divisions whose participation warrant such berths.
 3. In those classifications where there are not enough teams to warrant conducting Regional Qualifying Tournaments, teams may be invited directly into the Regionals providing it is in accordance with Classification Committee guidelines.
- B. Refer to appropriate Slowpitch, Fastpitch or Junior Olympic Berth Distribution Chart for berth distribution.

- 6.06 - DRAW:
- A. The Tournament Director shall set the date and location for all Regional Tournament draw meetings.
 - B. The Official USA Softball Pool Play and/or Brackets are to be used in all Regional Championships.
 - C. The only teams to be seeded are the host team(s) which are to be seeded in opposite brackets.
 - D. Teams from the same local Association should not play each other in the first-round if possible.
- 6.07 - SUBSTITUTE TEAM: Once the tournament bracket is drawn up and a team drops out, it is up to the local Association Commissioner hosting the tournament to either fill or leave the spot open. Substitute teams must have met Regional Qualifications to participate.
- 6.08 - TOURNAMENT INFORMATION: Regional tournament information must be mailed by the host Commissioner or Tournament Director to all Commissioners by May 1 for Youth Tournaments and June 1 for Adult Tournaments. The information packet must include the following:
1. Tournament draw site, time and date.
 2. Name and location of fields.
 3. Tournament Director's name.
 4. Type of softball being used.
 5. Entry fee and deadline.
 6. Trophies and awards.
 7. Uniform requirements.
 8. Directions to tournament fields.
 9. USA Softball Official Roster and Entry Form.
 10. Tournament Host Hotel and/or Hotel Listing.
 11. Gate admission fee policy.
 12. Protest Procedures.
 13. Forfeit time.
- 6.09 - PRE-TOURNAMENT MEETING: The commissioner hosting Regional Tournaments may have be a pre-tournament meeting.

ARTICLE 7 – RULES OF CHAMPIONSHIP PLAY

- 7.01 - GENERAL: The Regional Council may establish a Run Ahead, Time Limit, Tiebreaker or any other rule as established in Article 1.04 for Championship Play (other than Nationals) held in the Region. See Pacific Coast Region Tournament Director's Handbook.

7.02 - FORFEITS:

- A. Upon the discovery of an ineligible team or player or other acts of disqualification, the team or team member shall be provided a fair notice and opportunity for a hearing before the tournament committee, whose decision is final.
- B. Teams that forfeit (fail to show) in a Regional Championship Play Tournament should be reported to their local Association Commissioner. That team faces possible probation or suspension by their local Association Commissioner.

7.03 - ELIGIBILITY: The Regional Council may establish rules and guidelines regarding player eligibility if they are not in conflict with the USA Softball Code. See Pacific Coast Regional Tournament Director's Handbook.

7.04 - ROSTERS: The Regional Council may establish rules and guidelines about rosters and roster deadlines if they are not in conflict with the USA Softball Code. See Pacific Coast Region Tournament Director's Handbook.

Region 10 Commissioners

	NAME	ASSOCIATION	APPOINTMENT DATE
1.	Anna Louie	San Francisco	12/02/2002
2.	Tony Pehle	Nevada	01/01/2003
3.	Tom Dowd	Central California	11/01/2008
4.	Robert "Bobby" Pena	Arizona	11/01/2016
5.	Chris Drumm	Southern California	09/01/2020
6.	Dan Opperman	Northern California	09/01/2021
7.	Mia Rodrigues	Hawaii	01/01/2022
8.	Pending	Sacramento	