

# KNOW BEFORE YOU GO

## WI WRESTLING COACHES ASSN

### WE LOOK FORWARD TO WELCOMING YOU BACK TO HYATT REGENCY GREEN BAY

Our purpose at Hyatt – to care for people so they can be their best – is guiding our decisions as we support you and your time with us. We look forward to the opportunity to welcome you to our hotel. Our priority in doing so is with your safety and wellbeing in mind.

#### PARKING

- Entrance to the hotel parking lot is off Madison Street. There is no entrance into the lot off Main Street.
- At the gate get a ticket and bring it to the front desk
- Parking charges are included when booking within the conference block based on availability. Regular rates (outside conference block) are \$10.00 for overnight guests and \$1.00 per hour for day-use parkers. Additional parking is available for .85/hour at the city's Main Street Parking Ramp and is accessible to the Hyatt and KI Convention Center via a "skywalk" located on the 2<sup>nd</sup> floor of the ramp.

#### CHECKING IN AND OUT

- Hotel check-in begins at 3PM and check-out is 11AM
- Hotel is sold out on Saturday, 11/13/21. Please prepare to store luggage or place in vehicles prior to your meetings starting. Unfortunately, we will not be able to grant any late check out request. Thank you for understanding.
- Our Front Desk team is be available 24/7.
- Utilize Mobile Key – contactless arrival and departure experience features available through World of Hyatt mobile app, including online check-in and check-out; Remote / touchless guestroom key; Digital retrieval of guestroom bill.
- [Click Here for Mobile Key Website](#)

#### HOUSEKEEPING SERVICE

- Daily Housekeeping Service will not be provided
- Guest Request Items will be delivered to your guest room door with contactless delivery
- Dry Cleaning is available Monday through Friday and will need to be turned in to the Front Desk by 8AM and picked back up at the at the Front Desk.



## FOOD & BEVERAGE

- For information on Hotel Food and Beverage facilities (opening times, menu's) – SCAN this QR Code:



## SAFETY

- Due to the elevated COVID case numbers, masks are mandatory in hotel and KI Convention Center regardless of vaccination status.
- Hand Sanitizer Stations will be available in all public areas.
- Social distancing guidance is marked in public space.
- Personal Reusable Water Bottles are restricted in the meeting space.
- Our Fitness Center will be open from 6AM – 10PM and social distancing will apply.

## YOU'RE EVENT INFORMATION

- Registration will be in the Grand E Foyer/Registration.
- All scheduled events will be held in the Grand Ballroom area located on the 2<sup>nd</sup> floor of the KI Convention Center.
- We recommend you bring a wrap or light jacket as meeting space temperature varies.

## BREAKFAST

- Breakfast is included in your guest room rate.
- For those guests staying on Thursday night, breakfast will be available in our Atrium Breakfast area on Friday morning. Simply order off the menu, sign receipt to your guest room and the package will absorb your breakfast fees. Breakfast is considered one plated option per person and is available for up to 2 guests per room. Additional guests will pay standard rates. Should you wish to leave your server a gratuity or order a specialty coffee, these fees will appear on your guest room bill unless you pay upon service.
- For those guests staying Friday night, a breakfast buffet will be available on Saturday morning in the Grand Ballroom area. Should you wish to dine in the Atrium Breakfast area and forego the group's breakfast buffet on Saturday morning, standard fees apply and are not included in your guest room rate.

