



VIDEO EXCHANGE AGREEMENT 2021

The IMLCA will operate with this **Open Video Exchange Policy on HUDL**. All members who participate in this Online Video Exchange Agreement will have total access to all game video footage across divisions.

Participation means members MUST follow these Guidelines for filming and follow upload timelines as stated.

1. All game films must be uploaded to the 2021 IMLCA Division 1,2 or 3 Open Exchange hosted by HUDL.
 2. All games must be filmed on an HD Camera
(*HD is mandatory for ALL DIVISIONS)**
See last page for camcorder suggestions and price ranges.
 3. The resolution MUST be at a minimum of 720p when uploaded (compression not required and can be done by HUDL).
 4. **The home team will be responsible for uploading each game after the completion of the game.**
 - If playing at a neutral site, the school designated as the home team in the scorebook will be responsible for video upload.
 - When playing in a conference or the NCAA tournament, the **HOME TEAM OR HOST SCHOOL** will be responsible for video upload. Currently, NCAA guidelines require the host institution to film the games. Even though the host institution may *not* be playing in that game, the host institution will still be responsible for uploading the film.
 5. Games must be uploaded and available for viewing/downloading no later than 12 hours after game start time.
 6. The away team will not be responsible for uploading film but may do so voluntarily or if asked by the home team due to an unexpected issue/malfunction in their filming/uploading. For DII or DIII institutions playing a school that does not participate in the Open Exchange, the participating school must upload the game film even if playing away. All games for every Open Exchange participant must be uploaded.
 7. Sharing with Officials – Starting in the 2021 Season – Officials will have access to the IMLCA Open Exchange. Coaches will not need to share film directly with officials
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IMLCA

INTERCOLLEGIATE MENS LACROSSE
COACHES ASSOCIATION

DURING FILMING

All recordings must follow the instructions below:

1. All video must **include sound**, be filmed at midfield and from an elevated position:
 - i) The camera position should be no farther than 50 yards from the closest sideline when filming
 - ii) If filming from a particularly high elevation, half-field situations might require additional zooming to see players' numbers while also seeing the required field of play. [Avoid recording appearing that it was filmed from an aircraft above.]
2. Filming should include pre-game line-ups.
3. All players' numbers must be visible on the film.
4. Film should show the time and score when possible after each goal and end of each quarter.
5. When filming the face-off
 - i) Zoom in on face-off men then pan out after the whistle blows
6. When filming SETTLED 6v6
 - i) Zoom in to the offensive box
 - ii) If players are wide, zoom out enough so that you can follow ball without moving camera too much
7. When filming TRANSITION/CLEARs/RIDES
 - i) Follow the ball in transition include 40 yards of space in your frame
 - ii) Keep the play in front of the ball and ball should be in the back part of the frame



IMLCA GUIDELINES FOR FILM CAPTURE

The IMLCA will now require all institutions to abide by the following guidelines for the capture of film.

1. All film must be captured on an HD Camera and directly imported into the computer using a USB cable or SD card.
2. Film **should not** be **live captured** using a Canopus box which compromises the quality of the footage. If your institution uses a **Black Magic Design Converter** or an equivalent, you may be able to live-capture and not compromise the quality of the footage (720p).
3. Film from a webstream may only be used if ALL film guidelines and requirements are met. No missed play due to commercials or highlights.

IMLCA GUIDELINES FOR FILM COMPRESSION

The IMLCA requires all institutions to abide by the following guidelines for the compression of film.

The Hudl file conversion service compresses film, which means you do not have to compress the film.

However, if you are compressing your film for ease of transfer, use of an editing system or for space needed on your computer please note that **film should be compressed to the 720p HD format** setting regardless of what system you use.



Enforcement of Video Exchange Agreement

All institutions utilizing the Open Video Exchange agree to adhere to these guidelines for filming, capturing video, and uploading video to HUDL. The IMLCA will form an ad hoc Film Exchange Committee (“FEC”) that will review complaints, communicate with coaches, and help to enforce the penalties for violating the Agreement.

Goal of Enforcement

The goal in enforcing the IMLCA Video Exchange Agreement is to ensure the **high quality of the film** in our library and to promote fairness in competition. Everyone wants to be able to access good film in a timely manner. The purpose of FEC is *not* to create a policing force looking to suspend programs from the library; rather, it exists to review legitimate complaints, to grant waivers of automatic penalties for non-compliance, and to promote the standards of our open video exchange.

FEC and HUDL are available to troubleshoot with any coaches who have any questions about or problems with film capture, compression, uploading or using the Open Exchange.

Complaints about non-compliant film can be made in the following categories:

1. Time: Not uploaded by 12-hour rule.
2. Film quality: Must be High Definition (“HD”) and 720p HD format
3. Film Guideline Issue(s): adherence to the IMLCA “During Filming” Directions #1-7 in the IMLCA Video Exchange Agreement. (ex: players’ numbers visible, filming the entire 12m field of play in settled 7 v 7, etc.)
4. Other: some other problem with the film or access to it not referenced above.

FEC encourages coach-to-coach outreach as an initial response to address film concerns, as a professional courtesy. The complaint system exists when that approach is not successful or available.

Complaints or issues may be reported on these links on the [Hudl Resource Page](#):

Under “Additional IMLCA Resources” (on the right)

- [Division I Complaint Form](#)
- [Division II Complaint Form](#)
- [Division III Complaint Form](#)

**FEC will only review complaints that are filed on these links, NOT complaints made by email.*

Consequences for non-compliance are as follows:

1. First offense: a written warning. Corrected film* should be (re)uploaded within 24 hours of notice
2. Second offense: 7 day suspension from the Open Video Exchange and corrected film must be uploaded within 24 hours
3. Third offense: 14 day suspension from the Open Video Exchange and corrected film must be uploaded within 24 hours.
4. Fourth offense: 6 month suspension from the Open Video Exchange and corrected film must be uploaded within 24 hours.
5. Fifth offense: 12 month suspension from Open Video Exchange and corrected film must be uploaded within 24 hours.



*Corrected film could include re-uploading game film using 720 HD compression, or if quality issues exist, then asking your opponent to upload their game film.

***If corrected film is not uploaded within 24 hours after an offense, that violation will be considered an additional offense.**

***During any suspension, the team must still upload all game film.**

January 1st of each calendar year begins a new Open Video Exchange record for each program – thus, everyone begins the year with a “*clean slate*,” however, long-term suspensions shall remain in effect until the time has been served. **There is NO “grace period” for 2021.** FEC recommends that you try uploading a film before your first game and call any member or HUDL with questions.

Programs will receive notice of a complaint reported against them within 24 hours of its submission. ****Penalties are effective immediately.*

Appeal to FEC

If extenuating circumstances, weather, factors beyond a coaching staff’s control have affected compliance with the IMLCA Video Exchange Agreement, FEC will review these to determine if relief from a penalty should be granted.

FEC’s decision will take into consideration:

- a program’s good faith effort to comply and the history of compliance with the Guidelines,
- effort and timeliness to correct the violation, if fixable
- if the error was preventable
- any extenuating circumstances described

FEC’s discretion is not whether or not a penalty applies – if one of the terms of the Agreement is violated, the penalty is automatic. FEC has authority to determine if relief from a penalty is warranted.

To file an appeal of a penalty, please send an email to the **FECIMLCA@gmail.com** detailing why the violation occurred and why relief should be granted. Appeals will be reviewed and a decision made with 24 hours of its receipt.

Members of FEC for 2021

Division I

*David Metzbower (UNC)

Division II

Mike Terranova (Chestnut Hill)

Division III

Steve Toomy (Tufts)



CAMCORDER OPTIONS

Not endorsed or guaranteed by the IMLCA. Intended to provide a snapshot of shopping options for those looking to buy an HD camcorder. Better deals may be available.



Canon VIXIA HF R80

\$350



Canon VIXIA HF R800

\$250



Panasonic HC-V180K Full HD

\$198



Sony - Handycam CX405

\$229.00



Canon - VIXIA HF W10 Waterproof

\$350.00 (Waterproof)