



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: 3/27/2024

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngereen, Justin Jerve, Alicia Prahm, Amanda Ciesinski, Joe Winegar, Steve Leary, Andrew Murray, Chris Velasco. Guests: Raquel Kiffmeyer, Alyssa Lindner

- I. Call to Order – at 5:32 by Grant
- II. Fundraising topics - open to BAHA membership
 - a. Roll Call for open portion of the meeting: 7 Board members, Raquel Kiffmeyer, Alissa Lindner, Jeff Camosci, Nate Olsen, Kaycie Tohm, Jeremy Prahm, Aaron Chan, Chris Velasco
 - b. Fundraising chair committee report: Fundraising chair provided a report from the recent Raffle drawing
 - c. Vote on venue for upcoming golf fundraiser: Discussion regarding Eagles Landing vs Cragun's for the golf tournament in the fall. Pros and cons of each venue discussed. Steve made a motion to have the golf tournament at Cragun's, and Amanda 2nd this vote. The motion carries with both online Teams voting and in person voting accounted for
- III. Good News =/< 5 minutes
 - a. BAHA Handbook has been updated, approved, and is on the BAHA website. There is also a copy in Teams/SharePoint. This undertaking was a substantial amount of work – thank you Joe!
 - b. End of the Year party planning is under way and will be a good time!
 - c. Congratulations to Amanda and Justin on their re-election. And congratulations to Sam Blum who is joining the BAHA BoD
- IV. Approval of Meeting Agenda – Motion to approve by Joe, 2nd by Andrew. Motion carries.
- V. Approval of Consent Agenda which includes:
Motion to approve made Joe, 2nd by Steve 2nd. Motion carries.
 - a. Concessions report (*nothing to report*)
 - b. Hockey Director's report (*see attached*) and HD in person at 7:15pm
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*see attached*)
 - d. Recruitment and Retention Committee report (*see attached*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
 - g. Fundraising Committee report (*see attached*)
 - h. Volunteer Committee report (*nothing to report*)
 - i. Executive Committee report (*nothing to report*)
 - j. Finance Committee report (*see attached*)
 - k. Marketing Committee report (*nothing to report*)
 - l. Events Committee report (*in person*)
 - m. Team Managers Committee report (*nothing to report*)
 - n. Meeting Minutes (*electronically approved 3.7.24*)
- VI. Old Business
 - a. Recap meeting with Foundation: Members of the BAHA BoD met with members from the Foundation on 2/29/24. Continued discussion on cleanliness of the facility and consider outside cleaning services.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

Ease of Wi-Fi for our members and guests continues to be discussed. It was agreed that future contract discussions to be held with just a couple of members from each board

- b. Planning meeting Sunday 4/14/24 at 4:00PM, Boulder Tap House semiprivate party room - Potential agenda topics include:
 - (1.) Hockey Director role;
 - (2.) Ice facilities;
 - (3.) BAHA teamwear;
 - (4.) Concessions manager;
 - (5.) website overhaul;
 - (6.) logo;
 - (7.) in house coordinator. Alicia will create an agenda for this meeting and post to Teams for additions, corrections.
- c. BoD elections follow up – Approve elected candidates/election results for a total of 8 Board members beginning May 1. This was sent out as an electronic vote after the meeting as the topic was inadvertently passed over. Alicia makes a motion to approve 8 Directors to the BAHA Board for the upcoming year, which starts May 1, 2024. Steve 2nd this motion and it was approved electronically on 4/1/24
- d. Volunteer Policy – finalize and approve revisions. This item tabled until decisions made regarding DIBs hours (the policy revisions we also be updated with previously reviewed consequences for DIBs no shows)
- e. Dick’s Foundation Grant – Amanda made a motion to approve the following expenditures, requested from the PDC. Steve 2nd this motion:
 - 1.) New white boards for locker rooms - 4 x 3’ size, x 10 boards = \$3500+tax/shipping
 - 2.) Requests from PDC - \$4600 below (+ white boards = \$8100)
 - a.) 4 Pro Screen Sport Trainers (\$600/ea)
 - b.) 2 60” give and go passers (\$500/ea)
 - c.) 2 Shooter Tutors (\$600/ea)
 - 3.) Technology – Ice Hockey Systems Subscription - \$850 annually, for up to 25 teams

VII. New Business

- a. Review Bylaw changes - The Board finds that it is in the best interest of the corporation to make the amendments, changes and clarifications that are contained in the proposed 2024 Amended and Restated Bylaws of BAHA. Motion to approve the Amended and Restated Bylaws of BAHA and allow for voting members of corporation to vote on these changes at the upcoming annual meeting on April 11, 2024, made by Alicia, 2nd by Joe. The motion carries unanimously.
- b. Discuss End of Year Banquet/ Annual meeting on 4/11/24 - This meeting will include membership vote on Bylaw Changes:
 - 1.) Annual meeting: The membership list will be approved electronically by the BoD before the vote on 4/11/24. During the Annual meeting/End of Year Banquet, members initial their attendance and vote on Bylaw changes as they come in the door. Amanda will provide an overview of the changes to send out to our membership ahead of time. Our members will also be provided with a copy of the proposed bylaws ahead of the meeting, as well as the redlined version – both will be emailed out to the membership prior to our Annual meeting.
 - 2.) End of Year Banquet discussion – with guests Raquel Kiffmeyer and Alissa Lindner. Discussed venue of Northern Pacific Center, and details of slideshow discussed. Alicia made a motion to increase the budget to \$7500 for the event this year, Andrew 2nd this motion. There will be prizes given away and each paid participant under 18 will get one ticket to put in the bucket(s).
- c. 23-24 Invoices for Fundraisers and DIBS – Treasurer presented plan to invoice for missing fundraising responsibilities and missing DIBs by the end of fiscal year.
- d. 24-25 Budget Needs – Treasurer is starting to put together budget for next year and will be asking for input from the BoD along the way. Alicia will provide rough estimates for potential charitable gambling contributions.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

g. Discussion regarding Co-op: Hockey Director was present to discuss philosophy moving forward regarding the Little Falls coop and challenges that have existed to create teams given the numbers. Efforts will be made to continue to work the Little Falls girls players *and* keep the athletes with their own age group when appropriate to do so.

h. PDC made a recommendation to add an additional away tournament to each travel team at every level. This is a good way to get several games in one weekend, without traveling long distances. Andrew makes a motion to approve, Amanda 2nd the motion. The motion passes.

h. DIBS fulfillment hours and buyout option for DIBs: Plan to calculate how many hours are required for BAHA to cover a season of concessions, etc. This will be figured out by the next Board meeting. Then decision can be made regarding the required number of DIBs per player (at the various age levels). Also, will discuss a buyout option for DIBs and decide on a rate for this. Finally, discuss cost for fundraiser buy outs (pizza and raffle)

i. Charitable Gambling startup funds – Plan to post position for site manager after job description and rate established. Alicia will send out for electronic approval or add to the next meeting agenda.

j. Pricing for next year's tournaments: We are currently charging \$1350. Steve and Grant will research cost of other tournaments and make a proposal at the next meeting. Plan is to post tournaments at the beginning of May.

k. DIBs hours for team videographer for games next year: Pros/cons of this approach discussed briefly. No vote at this time

VIII. Comments and Announcement - none

IX. Adjournment

Next Board meeting April 24, 2024 at 5:30



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

Hockey Directors Report 3.26.24

Submitted by Brent Potvin

PDC Updates 3-25

-Tryout dates recommended to be set for October 4th-6th 2024

-Tryout evaluations- **The PDC would recommend that each level has a minimum of 1 PDC member as an evaluator.** The number of complaints and meetings that we had to have this past season was a direct correlation with having outside evaluators. While we understand that complaints will come in every year, we would like to try and minimize them if at all possible.

-Fall PEP camp- we are making the recommendation to not host a Fall PEP camp in 24 but would like to do it again in 25 and then alternating years beyond that. Our hope is that by running it every other year, we would see an increase in sign ups but also allow for more new coaches to be trained in as some of our longer tenured coaches have kids that are aging out of the program.

-The PDC would like to **make the recommendation that the association purchases Ice Hockey Systems (online practice, systems and training library) for this upcoming season for our coaches to use.** Cost is roughly \$750.

-After reviewing the game counts for all of the levels from this past season, the **PDC would like to make a recommendation that each team would get 1 additional away tournament for the 24-25 season**

-Items the PDC would like to recommend purchasing for training purposes

- 4 Pro Screen Sport Trainers (\$600/ea) [Pro-Screen Shot Blocker | \(proscreensporttrainer.com\)](http://proscreensporttrainer.com)

-2 60" give and go passers (\$500/ea) [Give-N-Go Hockey™ The Ultimate Passing and Receiving Aid - Give-N-Go Hockey & Fast Hands Hockey Pro-Grade Training Aids \(givengohockey.com\)](http://givengohockey.com)



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

-2 Shooter Tutors (\$600/ea) [Give-N-Go Hockey™ Shooter Tutor Pro-Grade Shooting Target - Give-N-Go Hockey & Fast Hands Hockey Pro-Grade Training Aids \(givingohockey.com\)](http://givingohockey.com)

-Level numbers and recommendations for 24-25

15U-15-20 skaters depending on Peer Move-ups and 2 goalies

Bantam-32-34 Skaters and 4 goalies- recommend 2 teams, AA and B1 classification

12U-14-18 Skaters and 1 goalie

PeeWee-48-51 Skaters and 3 goalies, recommend 4 teams, AA, B1 and 2 B2 teams

10U-21-25 Skaters and no known goalies

Squirts-45-50 Skaters and 3 goalies, recommend 4 teams, A, B1, B2 and C

-PDC will have a few seats open for the 24-25 season and we will be looking at candidates for the 24-25 season.

-PDC will be compiling a list of items we want to change/modify/add for this upcoming season. Members were given a deadline to have items submitted for April meeting.

-Next meeting scheduled for April 22nd @ 5:30 @ Ambor Structures

Treasurer's Report – 3.27.24

Prepared by Justin Jerve, Treasurer

Attached are the February financial reports and Budget vs Actuals report through 3/26. Final deposits are in before fiscal year end so the complete look at year end finish will be next month, but the budget vs actuals report is showing +33k to budget net income as of 3/26. This is due to the \$75k Dicks grant which was counted as revenue this fiscal year, we also had the \$40k donation to BASF last summer that was not budgeted. Removing those two out of the ordinary items it looks as though we would be close to breaking even and our budgeted finish. We still plan to invoice families for unfulfilled DIBS and Fundraisers by the end of our fiscal year 3/31/23. The complete list of amounts due will be shared with the Board the 3/27 meeting. After 23-24 fiscal year is complete, I will start building the budget template for 24-25 and will start working on the 24-25 budget with the Executive Committee, Finance Committee and Chris. The association is in a healthy position financially.

Recruitment and Retention Committee Report 3.25.24

Submitted by Amanda Ciesinski

Last Meeting: 02/26/2024

Next Meeting: TBD

1. BAHA Shot Club: Coach Rusk has agreed to help us coordinate a time to allow for the top 3 co-op participants to skate out with the varsity team before a game and have their achievements announced. Andrew will coordinate with the Boy's HS team. Mary Devine-Johnson is putting together a logo we can use on our print materials, flyers, and prizes. We have begun obtaining quotes for prizes. RR Committee will connect with the PDC to determine 1.) a plan for targeted shot support and improvement and 2.) a way to loop goalies in.

Fundraising Report – 3.27.24

Prepared by Justin Jerve, Fundraising Comm. Co-Chair



Brainerd Amateur Hockey Association

P.O. Box 38

Brainerd, MN 56401

www.brainerdhockey.com

218-851-2244

The 23-24 raffle fundraiser came in over budget in both revenue and expense with the a -4k net income vs budget impact due to increasing the prize budget to \$20k this year. Net income total for this fundraiser was \$61k vs \$70k last year, so we may want to discuss this model further before next year. We have responses from Craguns and Eagles Landing with pricing and availability for the Brainerd Hockey Golf Tournament tentatively planned for September 2024 with the Blue Line Boosters. We will be voting on which course to move forward with during the open Fundraising meeting at 5:30pm on 3/27/24. Then we can move forward with planning this event.