

TCAHA Board Meeting Minutes

Monday, September 15th, 2025, at 6:30 p.m. Hampton Inn & Suites Pasco

I. Call to Order (6:31 pm)

Board Members in Attendance: Matt McDaniel, Dustin Willoughby, Bruce Gradisher, Aaron Trombley, Kelley Scott, Kurt Lukins, Gary Atherley

Absent from the board: Derek Ellingsen

Attendance: Garrett Stephenson, Haley Hollandsworth, Melanie Billingsley, Michelle Trombley, Andrea Owens, Erin Donica, Jennifer Mattila, Bonnie Cannon, Phillip Ponn, Allyssa Reil, Tiffany Richardson. Wende Carlisle, Tracy Bullington, Tanis Detrick, Monika Feldman, Wayne Thomason

***Reading of August Meeting Minutes**

The motion to approve minutes by Gary seconded by Aaron, and the board approved.

***Treasurer Report – Kelley Scott**

Beginning Balance: \$340,341.39

Total Debits: \$28,999.07

Total Credits: \$177,161.35

Ending Balance: \$488,503.61

The motion to approve the Treasurer's report by Kurt, Aaron seconds, and the board approved.

Director 6 – Gary Atherley

Presentation of Leadership and Academic Award to Trey Detrick

Presentation of the Chuck Mantello Goalie of the Year Award to Kaiden Thomason

Presentation of the Volunteer of the Year to Tiffany Richardson

Previously awarded – Spirit of Hockey Award to Jackson Hammond

II. Report of Officers and Directors

*President – Matt McDaniel – Acknowledge Haley Hollandsworth for the work she's done in the new role as the Program Coordinator. Getting the season started as the registrar and season opening celebration are evidence of this.

HWL schedule – minor change with ice cut timing but we're underway

Hockey Think Tank – Great opportunity and tools, please use them. Kudos to Garrett for bringing them in and getting John Watson and Inland Mechanical Contractors to cover this.

Reminder to follow chain of command and communication protocols.

Jesse Garner stepped down – I want to thank him for his time on the Board.

*Vice President – Bruce Gradisher – Nothing to report

*Secretary – Kurt Lukins – Items the Board has completed or approved since the last board meeting:

1. 12U Ponn sticker fundraiser - approved
2. Girls Team Jersey Approval - approved
3. PR Committee Forms for Season
4. TCAHA Office Movement due to HWL Open Skates – closed out
5. 24/25 Employee Evaluations - completed
6. PNAHA Girls State Dev Camp Hosting – submitted and Sno King chosen
7. Hire Developmental / House Coaches - completed
8. Form new Tournament Committee - completed
9. Scheduler Contract - completed
10. Hockey Gear Swap Planning - completed
11. Scheduling Committee completes schedule for Winter - completed
12. Approve Baskin Robbins fundraiser - approved
13. Finance Committee Formed for season - completed
14. Annual Liquor Raffle License – Applied for and received

*Treasurer – Kelley Scott – CLA working with Jordan Owen with Quickbooks, data in transition right now. Weekly meetings occurring with CLA on this process.

***Directors:**

– Aaron Trombley - Director 3 – HTT asked Garrett if schedule has gone out, it has. Will see signage around the rink. Explained portals and use for development at different levels and different audiences.

– Vacant - Director 4 – No report

– Dustin Willoughby - Director 5 – Creating new shooter tutors, working on plans for new locker rooms.

– Gary Atherly - Director 6 – Nothing to report

*Past President –Derek Ellingsen – Absent no report

*Hockey Director – Garrett Stephenson – Association party was amazing, I got dunked a few times. Thanks to Keith for cooking and those that helped.

House evals went great as did registration.

III. Committee Reports (Chairperson/Board Liaison)

*Tournament Committee – Garrett Stephenson – Handful of registration in, difficulty with Mites jamboree in October. Maybe look at moving to Halloween weekend next year.

*Goalie Committee – Mike Landry – Absent. Dustin reported – Sent out msg to parent to use locker rooms 1 and 2. We must follow SafeSport rules (base layer). We have locker room monitors that corrected the issue. First goalie lab was 8 Sep and we had 23 kids participate. Garrett – Looking to use Learn to Play ice for 8U goalies instead of Goalie Lab. Dustin – Would like coaches to come out and be a shooter to learn how to develop goalies.

*Coaching Committee – Garrett Stephenson – Coaches collaboration meeting during HTT in person meeting next week. Please attend.

*Discipline Committee – Bruce Gradisher – Need to change some members. Dropping Christopher Brown and add Tim Willson. James Secord is trying to get his soccer SafeSport to use in lieu of USA Hockey SafeSport. Board will need to ratify.

*Equipment/Facilities Committee – Dustin Willoughby – Nothing to report

*Finance Committee – Kelley Scott – Board Finance Liaison– Nothing to report

*Nominations Committee – Kurt Lukins – Looking for help with nominations committee – Six weeks of work at most. Would like to get one person from each age group that isn't interested in being on the Board but knows a lot of people in the age group. Open positions for vote this year – President, Treasurer, Director 4 Equipment and Director 6 Awards.

*Public Relations/Sponsorship Committee – Aaron Trombley – Trying to recruit a few more members.

*Registration Committee – Haley Hollandsworth – Still working – things are going well.

*Scheduling Committee – Brandy Kovis – Kurt provided from Brandy's email –

1) Currently awaiting blackouts from teams. I have received a few at this point. Deadline for house teams is 9/25 however the sooner the better as games can't/won't start getting scheduled until I have those. I did fill a few open slots on the final weekend of Sept with 10U & 12U house games as it is unlikely we'll have teams traveling that early for tournaments.

2) Do we have a picture night date yet?

3) Adjusted all 16U home game time slots & allotment per their request.

*Scholarship/Awards Committee - Gary Atherley – Nothing to report

*All Team Manager Committee – Haley Hollandsworth (Associate Team Manager) – Rep manager meeting tomorrow at 6pm. House manager meeting on 24 September (will be at Hapo Center). Working on TeamLinkt training, we have a training video and are getting training codes.

*Tri-City American Board Liaison – Isaac Merkl – Garrett provided – final contract to the Board soon.

*Girls' Club – Tiffany Richardson – Teams formed, only two younger girls invited to practice and not be on a team. 10U and 12U have 2 tournaments scheduled. Tiffany will be collaborating with other Girl Hockey leads throughout the state and bring back what is learned.

*Mid-Columbia Hockey Officials Association (MCHOA) – Not present.

IV. Unfinished Business

None

V. New Business

*Logo usage – Monika Feldman – A lot of versions of logo being used on social media. Provided examples of issues that are out there. Kelley will work with Monika on logo usage guidelines.

Ashley Hammond – Question about logo for the Dru Hammond tournament – what is the status? Haley, having issues with the vendor. We don't have anything yet. Ashley – Thank you to Kathryn Welch and Haley Hollandsworth. Ashley – What is the amount in the funding pot? Kelley is working on it but currently does not have. Will get back with Ashley.


When is the drawing? We will do it in October.


Please contact the Hammond family through Ashley.

VI. Adjourn Meeting

Motion to adjourn by Kurt at 7:27pm, seconded by Gary – the board approves.

VII. BOD available for questions/discussions

Prepared by:  _____, Kurt Lukins, Secretary, Board of Directors

Approved by:  _____, Board of Directors