

TCAHA Board Meeting Minutes

Monday, July 14th, 2025, at 6:30 p.m. Hampton Inn & Suites Pasco

I. Call to Order (6:30 pm)

Board Members in Attendance: Matt McDaniel, Dustin Willoughby, Bruce Gradisher, Aaron Trombley, Kelley Scott, Jesse Garner, Kurt Lukins

Absent from the board: Derek Ellingsen

Attendance: Garrett Stephenson, Haley Hollandsworth, Brandy Kovic, Tiffany Richardson, Melanie Billingsley, Ashley Willoughby, Michelle Trombley, Andrea Owens, Chris Hedger, Erin Donica, Alyssa Reil, Jennifer Mattilla, Luke Norenberg, Kristin Miller

*Reading of June Meeting Minutes

The motion to approve minutes by Aaron Trombley seconded by Jesse Garner, and the board approved.

*Treasurer Report – Kelley Scott

Beginning Balance: \$408,549.78

Total Debits: \$28,996.98

Total Credits: \$3,171.20

Ending Balance: \$382,724.00

The motion to approve the Treasurer's report by Dustin Willoughby, Gary Atherley seconds and the board approved.

II. Report of Officers and Directors

*President – Matt McDaniel – Discussed June PNAHA meeting and 10U half ice and full ice concerns. New EHD in Spokane. Got to witness the Pro Edge camp this past weekend with good attendance from outside TCAHA. Meet with HWL this next week to discuss schedule for the upcoming season. Welcome to Garrett Stephenson as the EHD. Please support him and the organization moving forward. Welcome to Haley and Andrea as well.

*Vice President – Bruce Gradisher – No report.

*Secretary – Kurt Lukins – Items the Board has completed or approved since the last board meeting:

1. Approved \$1k of travel costs for EHD and up to 3 coaches to attend a 2-day PNAHA coach training event in Seattle this August. Those attending will chain teach other association coaches what they learned.
2. Annual PNAHA Good Standing Documents submitted except tax docs.
3. Part Time Girls Team Proposal for 8U, 10U and 12U delegated to EHD and approved.
4. Hired Program Coordinator and SafeSport Coordinator (Also Selected Association Team Manager).
5. President and EHD attended the PNAHA Summer Meeting and briefed back discussion and issues to the Board.
6. 10UA TCAHA Logo Modification for Golf Tournament Fundraiser – Approved.
7. Out brief on Tri City Americans Meeting with TCAHA – No royalty fee going forward, better cooperation, pre-BP program. Pending updated 25/26 written agreement.
8. 8U wants to use Jr. Americans unmodified Jr. Ams logo for fundraising advertising – Approved

*Treasurer – Kelley Scott – Nothing to report

***Directors:**

- Aaron Trombley - Director 3 – Nothing to report
- Jesse Garner - Director 4 – Nothing to report
- Dustin Willoughby - Director 5 – Nothing to report
- Gary Atherly - Director 6 – Nothing to report

*Past President –Derek Ellingsen – Absent no report

*Hockey Director – Garrett Stephenson – Haley and I finalizing sponsorship program for year. Took back board sales from HWL and looking at other sales opportunities. Working on committee members for various committees. PNAHA – vote for statewide scoring platform, changing from Gamesheets to TeamLinkt. TeamLinkt is substantially cheaper and also provides live scoring.

III. Committee Reports (Chairperson/Board Liaison)

*Tournament Committee – Garrett Stephenson – Brandy, dates are set and are the same weekends as last year.

*Goalie Committee – Mike Landry – Nothing to report.

*Coaching Committee – Bruce Gradisher (Board Coaching Liaison) – Nothing to report

*Discipline Committee – Bruce Gradisher – Two releases in the last 24 hours as part of this there are no outstanding discipline issues that would hold anyone up at this point.

*Equipment/Facilities Committee – Dustin Willoughby – Working with facility to get banners up and the improve the look of the place.

*Finance Committee – Kelley Scott – Board Finance Liaison– Committee will form after we get a new bookkeeper.

*Nominations Committee – Kurt Lukins – Nothing to report

*Public Relations/Sponsorship Committee – TBD

*Registration Committee – Haley Hollandsworth – Hope to open registration very soon for 25/26. Working on it.

*Scheduling Committee – Brandy Kovic – The calendar on the website is up to date. No players are assigned to teams yet so no notifications yet. Practices through August are on there. House evals on scheduled for Sep 6-7, practice begins Sep 8th. The rest will be populated soon.

*Scholarship/Awards Committee - Gary Atherly – Nominations are in and finalized for review. Discussed numbers but had at least one for each award.

*All Team Manager Committee – Haley Hollandsworth (Associate Team Manager) – Nothing to report

*Tri-City American Board Liaison – Isaac Merkl – Not present, see Kurt's comments above regarding Ams meeting that Isaac briefed the board on during pre-board.

*Girls' Club – Tiffany Richardson – Difference in what I am tracking for funding and what bookkeeper is seeing. Kelley to investigate.

*Spring Hockey/MS & HS Hockey – Haley Hollandsworth – Nothing to report

*Mid-Columbia Hockey Officials Association (MCHOA) – Russel Del Gesso – Absent, no report

IV. Unfinished Business

*18U AA Practice Schedule – Chris Hedger – The morning time would be an issue due to kids having zero hours at school. 4:15 time is difficult due to an employer conflict. Tuesday at 9:15 pm is only time available at Rink B. Chris doesn't believe that will work for Coach Skogle. Chris did 4:15 last season. Brandy and Garrett will investigate if we can look at other times.

*Paid Coaches (stipend and travel costs) – Garrett Stephenson – Cost at part of the team fund this year. Part of registration costs in future years. Kurt made a motion to approved and Kelley seconded this. The

motion was for 18U Rep Tier 2 and 12 U Rep A to have one coach each with a stipend (\$5k per season) and travel reimbursement of up to \$4.5k for 18U Tier 2 (2 coaches) and up to \$3k for 12U Rep A. 5 of 7 approved the motion with Dustin and Bruce not approving.

*Handbook (Rules and Regulations) approval for 2025-26 season – Kurt Lukins. Kelley makes a motion to approve and Jesse seconds. Unanimous motion to approve.

V. New Business

*8U/6U requests to open checking accounts like Rep teams – Alyssa Reil – Would like to open and account each for 8U and 6U due to the amount of players at each level and the amount of transactions. There was over \$20k that was used at these levels combined last year. The current house process does not work well. Discussion on process and how this would work. Matt recommended to table this until we have movement on the new bookkeeper and tools in the next month and more clarity how this would work. Board all agreed to table this pending the bookkeeper change.


*LATE ADDITION – Exception to Policy for a Team Manager to be a spouse of likely head coach (pre-decisional for coaching selection) – Erin Donica. Erin explained that she is one of the Mighty Mite Team Managers and that her husband is likely to be one of the two Head Coaches at this level. Gary made a motion and Kelley seconded to approve this with 2 conditions. 1. The Manager and Head Coach who are spouses are not to sign on any financial documents (e.g. reimbursements) when their spouse will be repaid. If there is a 24 hour rule situation or conflict regarding the Head Coach (or Manager) the spouse will not be the point of contact for the person raising the issue (another Coach or Manager must do this).


*12U Rep A Coach resignation and replacement – Stefanie Harrison. Stefanie asked about Coach Deery's resignation and if new tryouts will be held. Garrett stated he is working on the replacement coach and anyone currently offered a position will not have the offer rescinded. There is a supplemental tryout for remaining positions coming up in August.

VI. Adjourn Meeting

Motion to adjourn by Kelley at 7:17 pm, seconded by Gary – the board approves.

VII. BOD available for questions/discussions

Prepared by:  _____, Kurt Lukins, Secretary, Board of Directors

Approved by:  _____, Board of Directors