

Hamilton Hoops, Ltd.

Basketball Program Bylaws

Article I: NAME OF CORPORATION

The name of the corporation is “Hamilton Hoops, Ltd.” a Wisconsin Non-Stock Corporation, incorporated under Chapter 181 of the Wisconsin Statutes (referred to herein as either the “Corporation” or “Hamilton Hoops, Ltd.”).

Article II: OFFICES

The principal office of the corporation in the State of Wisconsin shall be located in the City of Sussex, County of Waukesha. The corporation may have other offices, either within or outside of the state of Wisconsin, as the Board of Directors may determine or as the affairs of the corporation may require.

The corporation shall maintain in the state of Wisconsin a registered office, and a registered agent whose office is identical with the registered office, as required by the Wisconsin Nonprofit Corporation Act. The registered office may be, but need not be, identical with the principal office in the state of Wisconsin, and the address of the registered office may be changed from time to time by the Board of Directors.

Article III: PURPOSE

The organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any further federal tax code. The organization exists to promote the sport of basketball in the Hamilton School District by providing opportunities for boys, at all levels. These opportunities will help develop the physical, mental, emotional and social needs of our student athletes through participation in the sport of basketball. The primary focus will be to help each player improve his skill development and knowledge of basketball, while enjoying the competitive spirit of the game.

Article IV: ABOUT THE CLUB

Hamilton Hoops, Ltd. is a nonprofit organization. The club believes that all children should have an opportunity to develop into great students and athletes. The basketball club believes that by providing student athletes with an environment to learn and succeed and by instilling high expectations, quality instruction and positive coaching, student athletes will develop to their full potential.

Article V: BOARD OF DIRECTORS

5.1. *General Powers*

The affairs of the corporation shall be managed by its Board of Directors; and such Board of Directors shall initially consist of the following individuals: Greg Berlin, Brian Nethery, Melissa Dolney, Josh King, and Jason Schneider.

5.2. *Number, Tenure and Qualifications*

The number of directors shall be five. Each director shall hold office until the next annual meeting of members and until his successor shall have been elected and qualified.

5.3. *Regular Meetings*

A regular annual meeting of the Board of Directors shall be held without other notice than this bylaw, immediately after, and at the same place as, the annual meeting of members. The Board of Directors may provide by resolution the time and place, either within or outside of the state of Wisconsin, for the holding of additional regular meetings of the Board without other notice than the resolution.

5.4. *Special Meetings*

Special meetings of the Board of Directors may be called by or at the request of the president or any two directors. The persons authorized to call special meetings of the Board may fix any place, either within or outside of the state of Wisconsin, as the place for holding any special meeting of the Board called by them.

5.5. *Notice*

Notice of any special meeting of the Board of Directors shall be given at least two days previously by written notice delivered personally or sent by mail or email to each director at the address for such director as shown by the records of the corporation. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these bylaws.

5.6. *Quorum*

A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the directors are present at the meeting, a majority of the directors present may adjourn the meeting from time to time without further notice.

5.7. *Manner of Acting*

The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these bylaws.

5.8. *Vacancies*

Any vacancy occurring in the Board of Directors and any directorship to be filled shall be filled by the Board of Directors. A director elected to fill a vacancy shall be elected for the unexpired term of the director's predecessor in office.

5.9. Compensation

Directors as such shall not receive any compensation for their services, but they may be reimbursed for their reasonable expenses.

5.10. Informal Action by Directors

Any action required by law to be taken at a meeting of directors, or any action which may be taken at a meeting of directors, may be taken without a meeting if a consent in writing, setting out the action so taken, shall be signed by all of the directors.

Article VI: Officers

6.1. Officers

The officers of the corporation shall be a president, varsity boys' basketball coach, a secretary, a treasurer and such other officers as may be elected in accordance with the provisions of this article. The Board of Directors may elect or appoint the other officers, including one or more assistant secretaries and one or more assistant treasurers, as it shall deem desirable, to have the authority and perform the duties prescribed by the Board of Directors. Any two or more offices may be held by the same person.

6.2. Election and Term of Office

The officers of the corporation shall be elected annually by the Board of Directors at the regular annual meeting of the Board of Directors. If the election of officers shall not be held at such meeting, it shall be held as soon thereafter as is convenient. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his or her successor shall have been elected and shall have qualified.

6.3. Removal

Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the corporation would be served by removal of the officer, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

6.4. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

6.5 Committees

The Board may establish special committees, as needed, for any specific purpose not contrary to the purpose of the Hamilton Hoops, Ltd. Club.

Article VII: OFFICERS AND THEIR RESPONSIBILITIES

Varsity Boys' Basketball Coach

- Oversees and guides decision-making by the Board of Directors.
- Acts as one of two people needed to approve and sign all requests for payment.
- Serves as a supportive resource for Board members, coaches, players and parents.
- Administrator of the Youth Basketball program.
- Administrator of all camps and clinics sponsored by Hamilton Hoops, Ltd.

President

- Serves as the Hamilton Hoops, Ltd. Club leader and is responsible for the general supervision and operation of the club.
- Responsible for calling and facilitating Board of Director meetings.
- Makes final decisions regarding Jr. Charger program issues.
- Acts as one of two people needed to approve and sign all requests for payments.
- Authorized to collect and disburse funds if the treasurer cannot or has conflict with payment.
- Serves as a supportive resource for all committees and other Board members.

Director of Basketball Operations

- Responsible for Jr. Charger program operational issues.
- Serves as a supportive resource for all committees and other Board members.

Secretary

- Helps President with club administration and maintains records, including player Information.
- Designs, maintains and updates the website and the administration thereof.
- Responsible for communication of information to the Jr. Charger coaches.
- Serves as a supportive resource for all committees and other Board members.

Treasurer

- Collects and disburses funds as operational necessity dictates.
- Manages bank accounts for Hamilton Hoops, Ltd.
- Keeps records of receipts and expenditures of Hamilton Hoops, Ltd.
- Creates and maintains financial statements of Hamilton Hoops, Ltd.
- Communicates with the President and Varsity Coach regarding receipts and expenditures for Hamilton Hoops, Ltd.
- Serves as a supportive resource for all committees and other Board members.

Article VIII: Contracts, Checks, Deposits and Funds

8.1. Contracts

The Board of Directors may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

8.2. Checks, Drafts, etc.

All checks, drafts or orders for the payment of money, notes or other evidence of indebtedness issued in the name of the corporation, shall be signed by those officers or agents of the corporation and in a manner as shall be determined by resolution of the Board of Directors. In the absence of this determination by the Board of Directors, the instruments shall be signed by the treasurer or an assistant treasurer and countersigned by the president of the corporation.

8.3. Deposits

All funds of the corporation shall be deposited to the credit of the corporation in the banks, trust companies or other depositories as the Board of Directors may select.

8.4. Gifts

The Board of Directors shall develop a gift acceptance policy and may accept gifts in keeping with such policy on behalf of the corporation for the general purposes or for any special purpose of the corporation.

Article IX: Books and Records

The corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors and committees having any of the authority of the Board of Directors, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member, or his agent or attorney for any proper purpose at any reasonable time.

Article X: Fiscal Year

The fiscal year of the corporation shall begin on the first day of January and end on the last day of December in each year.

Article XI: Seal

The Board of Directors shall provide a corporate seal, which shall be in the form of a circle and shall have inscribed the name of the corporation and the words "Corporate Seal: HAMILTON HOOPS, LTD".

Article XII: Waiver of Notice

Whenever any notice is required to be given under the provisions of the Wisconsin Nonprofit Corporation Act or under the provisions of the articles of incorporation or the bylaws of the corporation, a waiver in writing signed by the persons entitled to the notice, whether before or after the time stated there, shall be deemed equivalent to the giving of notice.

Article XIII: Amendments to Bylaws

These bylaws may be altered, amended or repealed and new bylaws may be adopted by a majority of the directors present at any regular meeting or at any special meeting, if at least two days written notice is given of intention to alter, amend or repeal or to adopt new bylaws at the meeting.

Article XIV: DISSOLUTION

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Article XV: PROGRAMS

Hamilton Hoops, Ltd. is comprised of three general programs:

- The Jr. Charger Select basketball program
- The Youth Basketball program
- Hamilton Hoops Basketball Camps and Clinics

Programs shall be administered, as follows:

15.1. Jr. CHARGER SELECT BASKETBALL PROGRAM

The Jr. Charger Select program is designed to provide students in grades 4 through 8 an opportunity to participate in a basketball program which requires a high level of skill and competition. The program is open to any student who resides in, or attends a school within, the Hamilton School District, during the current school year and who intends to attend Hamilton High School in the future. The Select program's efforts are ultimately directed at the development of players for a successful high school program. Based on this objective, the Board of Directors of Hamilton Hoops, Ltd. supports and works directly with the Hamilton High School basketball program and coaches.

More emphasis will be placed on winning in a more competitive atmosphere in the Jr. Charger program versus any of the other Hamilton Hoops, Ltd. programs. Equal participation **will not** be a rule in this program. Every effort will be made to provide playing time for each player in each game, although this is not guaranteed. All players will contribute to their team's performance and will be treated with respect. Students that try out **MUST** reside in, or attend a school within, the Hamilton School District and **MUST** plan to attend Hamilton High School.

Team Selection

Team tryouts will be held each year in September. Players are required to try out each year. Previous year membership does not automatically qualify a player for the current year's team. Players will be rated by a team of evaluators using a standardized system. Team selection will be determined by the rating results, combined with position considerations and past coaches' input. Not every player that tries out for a team will be selected to participate. For those players not selected, the Youth Basketball program will be open for all students in 4th-6th grades. Players not selected to play Jr. Chargers in grades 7 and 8 will have the opportunity to try out for Templeton Middle School teams, provided they attend the school.

We will fill two teams of 10 boys at each grade, 4th-8th. The Jr. Charger program follows an "A" team/"B" team philosophy in all grades. Any additional players beyond 10 will be subject to approval by the Board of Directors. A third team may be formed at an appropriate grade level if the following conditions exist: an approved coach is found, practice/gym time is available and it's determined that the team can be competitive.

Expectations of Players

All players are expected to attend all practices and games. If for some reason a player is going to be late or miss a practice, the coach must be informed with as much advance notice as possible.

Other expectations include:

- Be a great student! All players need to use their time wisely, making sure all school work is complete and on time.
- Be on time! This means on the floor and ready to start at the designated time for practice and games.
- Provide coaches with your full attention and respect.
- Treat others with dignity and respect on AND off the court.
- Always respect the referee's "call." It is the coach's role to talk with the referee.
- A player may NEVER make a negative comment to a referee.
- Basketball is a long season with many highs and lows. Each player is expected to work at being positive and to embrace the team attitude. If a player feels down or confused about their role on the team, they must let their coach know and he/she will speak to them on an individual basis.
- NO PROFANITY! The use of profanity will result in ejection and/or possible suspension.
- Help with any necessary fundraising.
- Have fun and be a fan! Support fellow teammates.
- Players are not to wear Jr. Chargers uniforms in AAU tournaments or other non-sanctioned Jr. Chargers games without approval from the Board.

Expectations of Parents

- Support the players, coaches and club.
- Volunteer for various roles throughout the year, such as: tournament director, concessions director, spirit wear organizer, team manager, scorer, clock keeper, etc.
- Volunteer at the Hoopfest Tournament.
- Respect the referees, coaches, players and spectators.
- Represent Hamilton Hoops, Ltd. in a positive manner always.
- NO PROFANITY! Use of profanity will result in ejection from the gym.
- Sign the insurance and participation waiver for their child. Players will not be allowed to participate if the parent/guardian hasn't signed the necessary forms prior to the beginning of the season.
- Pay the annual participation fee for each child participating in the Jr. Charger program. If a parent has financial difficulty paying the fee, the parent is directed to confidentially contact a Board member. Payment arrangements are available. All fees are due at the mandatory Player/Parent meeting.
- Parents will bring to their coach's attention any condition or issues that may impact their child's ability during the season.

Coaches

Quality basketball coaching is one of the most critical components of a successful select basketball program. Head Coaches must be able to work with youth players and have an appropriate level of knowledge and expertise for the age and ability level of the team they will coach. Demonstrated past experience in coaching and playing will be strongly considered when coaches are selected.

Anyone interested in coaching is required to fill out an application and be willing to submit to a background check. The Director of Basketball Operations, the President and the Varsity Boys' Basketball Coach will evaluate and select all Jr. Charger coaches. One head coach and two assistant coaches will be

assigned to each team by the Board. Coaches selected the previous year do not automatically qualify to coach for the current year. Coaches must re-apply and will be evaluated every year along with any new candidates.

Expectations of Coaches

- Provide a positive learning experience, not necessarily a winning experience.
- Be a positive and mature role model for the players, parents and fans.
- Give ALL players the opportunity to improve.
- Exhibit diligence, enthusiasm, honesty and a love for the game.
- Practice and teach sportsmanship and ensure that player and fan behavior is sportsmanlike at all times.
- Represent the Hamilton basketball community in a positive manner always.
- Respect the players, parents, referees, opponents and fans.
- Maintain open and timely communication with players, parents and the Board of Directors.
- Take care of all equipment provided for their team.
- Conduct a parent meeting at the beginning of the season.
- Run challenging, well-organized practice sessions.
- Become current with techniques and strategies recommended by the Hamilton High School coaching staff.
- Attend mandatory coaches' meetings and clinics.
- Protect the safety of the athletes.

Tournament

Each year the Board will be responsible for organizing the Boys' Hoopfest Tournament, open to boys' teams in 4th through 8th grades. We host an "A" and a "B" tournament. The boys tournaments are typically played in December ("B") February ("A"). The Tournament Director will be responsible for the planning and execution of the tournament. Parents are REQUIRED to volunteer to work at the tournament. This tournament is the main fundraising event for the Jr. Charger program and a successful tournament requires all parents to participate.

Grievance Procedure

The purpose of this procedure is to resolve conflicts between players and coaches and/or parents and coaches. It is a step-by-step plan to try to come to an agreeable resolution of problems.

The following steps, in order, shall be followed:

1. A player and/or parent shall contact their coach verbally and in writing with the issue(s). Be as specific and objective as possible.
2. The coach has three (3) days to respond to the player and/or parent with his or her written answer. A copy of the complaint and response shall be forwarded to the Board President and Director of Basketball Operations.
3. If the player and/or parent is not satisfied with the coach's response, they have three (3) days to submit a written grievance to the President.
4. The President will then select three (3) non-conflicting Board members who will make up the Grievance Committee.
5. The Grievance Committee shall review the grievance within five (5) days and will:
 - i. Have the coach and parent and/or player come before the Grievance

- Committee for a hearing. The Committee will listen to each party's case and will make a decision within three (3) days of the hearing. The decision of the Grievance Committee will be communicated to all parties verbally and in writing.
- ii. Make a final and binding written decision on the grievance.
 - iii. Ensure that confidentiality is maintained throughout the entire process.

Everyone should try to resolve their problems at Step 1. Good verbal communication between all parties should help to accomplish settlement at Step 1. Trying to skip steps will only delay resolution. The coach must always be the first contact for any problem unless there is accusation of physical abuse of a player involved. When physical abuse is alleged, any of the Board of Directors should be notified immediately.

15.2 YOUTH BASKETBALL PROGRAM

Goals and Objectives

The goals and objectives of the Hamilton Hoops, Ltd. Youth Basketball programs are to offer boys in our community the opportunity to develop as young people and basketball players. In this program we will emphasize the fundamentals of team play, individual skills, good sportsmanship and fun.

Eligibility

- i. All players must reside in, or attend a public or private school within, the Hamilton School District. Exceptions will be considered if a team roster in one of the age divisions of the league is not filled.
- ii. Players must be in 1st, 2nd, 3rd, 4th, 5th or 6th grade.
- iii. Three divisions will be offered: 1st and 2nd, 3rd and 4th, and 5th and 6th Grade Boys

Player Assignments

- i. The administrator will assign players to teams to create equally matched teams, as much as possible.
- ii. No players will be cut.
- iii. The administrator will be responsible for selecting coaches.
- iv. Rosters with players names and phone numbers will be provided by the coaches.
- v. Each team will consist of 8 to 12 players.

15.3 HAMILTON HOOPS BASKETBALL CAMPS and CLINICS

Various camps and clinics may be offered by Hamilton Hoops, Ltd. at various times of the year.

The goal for camps and clinics will be to introduce, develop and/or refine basic skills needed for the game of basketball. Camps and clinics will strive to maintain a high standard of teaching and on-going player development. The Hoops Camps and Clinics approach will be to focus on the important areas of skill development through practice stations, drills and games, all in a positive learning environment. Coaches and instructors will ensure that each participant has the opportunity to improve his/her skill level while enjoying the competitive spirit of the camp or clinic.

ADOPTION

We, the undersigned, are all of the persons named as first Directors, and hereby consent to, and do, adopt the foregoing Bylaws, consisting of __ pages, as the Bylaws of said Hamilton Hoops, Ltd.

Dated: _____, 2020

By: _____
TBD1

By: _____
TBD2

By: _____
TBD3

By: _____
TBD4

By: _____
TBD5