

PYHA Board Meeting Minutes
August 19, 2025, 6:00pm
Palouse Ice Rink and Google Meets

Attendance

Board Members Present:

Dan Bayly, Justin Hughes, Liz Bryant, Asia Paszcynska, Stacey Poler, Andy Carlson, Tim Spencer, John Paradis

Board Members Absent:

Brant Schroeder

1. Call to Order

- Meeting called to order at 6:10pm by Vice President, Dan Bayly.
- Quorum established.
- Motion to approve July minutes by Stacey, motion seconded. Motion passes unanimously.

2. Safety Overview

Laura Wold, Rink Manager, provided a safety briefing:

- Always err on the side of caution and call 911 if injury is suspected.
- Bystanders should ensure clear pathways for emergency access.
- First Aid kit: located at front desk.
- AED: Mounted on wall near front entrance in lobby.
- EMS typically enters via the back door (Zam bay); communicate if front entry is preferred (e.g. for off-ice injuries/incidents in locker room or lobby).
- Behind bench: towels to apply pressure (stop the bleed), safety cones, call button linked to front desk.

3. Coaching Update

Selection committee presented coaching recommendations:

Girls Development: Laura Wold; 8U: Jonathan Cosman; 10U: Josh Ramsey; 12U: Andy Carlson; 14U: Tjay Clevenger; 18U: Butch Fealy

- Liz moved to approve the recommendations.
- Stacey requested discussion on contingency plans if a coach declines role.
- The Board discussed the assistant coach role and agreed that a co-head coach may be appointed if determined to be in best interest of team.
- Stacey amended the motion to approve the committee's recommendation for all coaches, contingent upon the individuals' acceptance of the position.
- Liz seconded. Motion passed unanimously.

4. Board Positions

The Board discussed the following elected Board positions, with nominations as follows:

- President: Dan Bayly nominated; decision pending. Will revisit at 9/3 meeting.
- Vice President: No formal nomination. Justin Hughes was asked to consider; will revisit at 9/3 meeting.
- Treasurer: Stacey Poler nominated. Exploring scope of the role and potential accountant support. Decision pending. Will revisit 9/3.
- Secretary – Liz self-nominated. Motion to appoint by Andy, seconded by Stacey. Approved unanimously.
- Parent Rep – Andy nominated John Paradis; seconded by Liz. John accepted. Approved unanimously.

5. Administrative Volunteer Positions

- Tournament Director: The Board unanimously supports Natasha Shoemake continuing, pending her acceptance.
- Scheduler: Justin willing to continue serving in this role if needed but would be happy to pass off.
- Goalie Coordinator: Tim Spencer volunteered.
- Registrar and SafeSport Coordinator: The Board unanimously agreed to ask Joanne T to continue in both roles.
- Coaching Director – Board discussed approaching Jon and Kenny for a one-year commitment with nominal compensation to help develop procedures and an outline for the Coaching Director role moving forward. Dan will follow-up.
- League Growth/Development – Andy will continue.
- Dibs/Volunteer Coordinator – Stacey Poler will begin transitioning into this role with support from Liz and Asia.
- Rental Gear – Asia and Liz will coordinate again this year. John, Stacey, and Tim offered to assist as available.

6. Finance Update

- Treasurer position remains vacant.
- Asia spoke with Palouse Tax Services and with the bookkeeper who works with the rink. Both parties requested more information about the level of service we are seeking, hours required, etc.
- Dan provided historical overview of PYHA's loss of 501c3 status due to unsubmitted forms. The recommendation we received was to establish a new association (Bears Youth Hockey Association – BYHA) and submit a new application.
- Stacey asked for clarification regarding whether we are seeking a bookkeeper or an accountant to assist the Treasurer, noting the distinction.
- The Board agrees that we need an accountant.

7. Learn to Play (LTP)

- Tentative session start dates (to be confirmed): October 14th and Jan 6th.
- Asia proposed closing registration a week in advance to reduce last-minute sign-ups.

- Justin emphasized that LTP is PYHA's "bread and butter" and advocated for leaving registration open so no child is prevented from getting involved.
- Justin proposed implementing an 'early bird' discount to incentivize early registration.

8. Bylaws

- Stacey noted that the current Bylaws require revision, as the existing board structure and operational practices are not aligned with them.
- Stacey volunteered to collaborate with Dan and Liz on drafting the necessary updates.
- Once proposed changes are finalized, Liz will distribute a formal notice to the association, providing members with adequate time to review and submit questions or comments.

9. PNAHA Update

- Dan attended PNAHA meeting this evening to provide an overview of / answer questions regarding our request for PYHA's 18U team to join their association.
- PNAHA declined this season, citing lack of familiarity with our association, but encouraged us to schedule exhibition games with their teams and to reapply next year.
- They will assist in connecting PYHA with their teams.

10. Upcoming Meetings

Next meetings scheduled at 6pm on

- Wed, September 3rd
- Wed, October 1
- Wed, November 5
- Wed, December 3

11. Adjournment

Liz moved to adjourn meeting at 7:58pm. John enthusiastically seconded. Unanimously approved.