

CGAA Main Board  
Meeting Minutes  
Sunday, November 9, 2025, Start Time: 7:00 PM  
Action items are listed in **red** beneath each division/role

In Attendance:

Dan Harrison - President, Main Board  
Michelle Harrison – Secretary, Main Board  
Kati Stewart – Lacrosse  
Tina Clark – CGAA Bookkeeper  
Amanda Perren – Volleyball  
Des Fulton – Baseball (social media/communications director)  
Mark Tallege– Football  
Chris Snow – Basketball  
Amanda Albert - Softball  
Laura Holzemer - Soccer  
Phil Kuemmel – PHS Athletic Director  
Justin Langbehn - Vice President, Main Board  
Dan Olson – Hockey

Not in attendance:

Kim DeVann - Treasurer, Main Board

Meeting called to order at 7:00

**Phil Kuemmel –**

Appreciates the time as always.

Fall sports continued wrap up - Boys soccer is done – Coach Andrew - season 6-7-3 with lots of kids returning next year. Terry Espinosa got All State Honors this year. Great honor for the program. Go play bingo at Norris Square, they love it, as do the seniors. Lost in quarter finals this year. Volleyball – good year of development this year, toughness of the girls this year – girls connected and lost in first round this year to ER, who went to state.

November 22<sup>nd</sup> is HOF. This year’s inductees – Demonte Farley, Sydney Lamberty, Annie Williams, James Paul, Walter Newcomb.

Winter sports going girls’ hockey had a game already yesterday and won. Boys hockey, skiing, and girls’ basketball start this week. Boys’ basketball and wrestling next week.

**MSP Approve October Minutes**

**Olson/Stewart unanimously carries**

**Old Business:**

Dan asked if we have a reconciliation for each month now. Tina will work on that starting next month.

We will talk about stipends next month since divisions are discussing them right now.

Next month we will revisit background checks. Do we want to make a change in our procedures?

Dan is going to get a computer with budget money.

Facebook page is up – please like and tag CGAA Main Board page.

**Gambling meeting opened at 7:15**

Great month – \$102,849.46 profit this month. Up about \$4,000 from last October. Bingo up from September, Paddlewheel was down. Pulltabs up \$180,000 over September. Electrics up about \$10,000. Carbones almost let ER do an event. Diane heard about it and stopped it, but the owner was upset about losing \$1,000. It is 90 days without gambling if you do not follow procedures, so Diane and Justin sent out info to all sites again regarding the fact that all events must run through Diane. \$483,446.30 ending checkbook balance.

Raises will be 25-50 cents per hour. Our people are happy.

Dan reminded everyone that all divisions and sites need to make sure gambling is done legally. We could lose our license – if you hear of people doing events on the side, please put a stop to it.

Amanda asked about a gambling exception rule that softball would like to run. Justin is going to investigate for her.

- Motion to pay: State of MN \$123,124.01 gambling tax  
unanimously carries Langbehn/Stewart
- Motion to pay: CGAA Main Board \$4,200.00  
unanimously carries Langbehn/Albert
- Motion to pay: Estimated expenses \$180,000  
unanimously carries Langbehn/Stewart
- Motion to pay: City of Newport \$2,249.40  
carries Langbehn/Snow unanimously
- Motion to pay: Basic Needs c/o Heritage Days \$2,058.75  
unanimously carries Langbehn/Perren
- Motion to pay: Beyond the Yellow Ribbon \$1,079.70  
unanimously carries Langbehn/Stewart

Gambling meeting closed 7:33  
Main board meeting reopened 7:33

**Tina Clark - Bookkeeper**  
Open items: report will be emailed Tuesday.

Bank Statement: Dan showed the bank account.

Reconciliation: Was passed around, Tina explained the sections. Dan and Tina went through the statement. Everyone looked over it. **Dan will investigate division reports for presidents to take to meetings.**

Motion to approve Reconciliation through September.  
unanimously carries

MHarrison/Stewart

Audit: Tina has been asked for new items this year. She has been working with Liz. Board meeting stipend approvals is last thing they need. They will be here Tuesday and Wednesday this week. Dan explained that each year they change the marker to guard everyone against fraud. Main Board meetings are \$100 for board presidents, and \$200 for main board exec board, \$50 each quarter for treasurers.

**Justin is collecting stipend information.**

### **Treasurer's Report: Kim DeVaan**

Dan opened the bank account during the meeting for these numbers, as Kim was not in attendance.

*Balance sheet* –\$4,273,909.54 total cash in the bank. With CDs, Total assets: \$4,588,992.69  
The CDs: \$273,398.72

**In June and August, the CDs need to be renewed.**

*P & L:*

Favorable:

Unfavorable:

**Need budgets from: Basketball, Soccer, Lacrosse, and Volleyball**

Katie asked about using ACH. Dan said the system is pretty good and that if you have recurring bills that helps a lot. Tina needs their bank info to process them.

**MSP: Operating costs not to exceed \$11,000**

**D Harrison/Langbehn unanimously carries**

### **Division Reports:**

**Baseball:** Elections in October, so they have a full board. Scheduling winter/spring dates are ready for workouts.

**Volleyball:** Teams are out; it was rough. There is a coach liaison, great discussions. 16 u tryout well planned. Registrations keep going out. 12 will have to be cut, unfortunately. Need a 16u coach. 1-2 practices each week and 7-9 tourneys.

**Softball:** Long range planning meeting done. Indoor training spaces and clinics all planned. Fundraisers are planned.

**Football:** all done for now

**Lacrosse:** Winter lacrosse clinic for 8 weeks this year. Happening in Rosemount. 20 kids signed up so far.

**Basketball:** two teams had a tourney this weekend. Girls first tourney next week. Rec starts soon. Done with Trusted Coaches, went with a one year. Rented two hoops at Legacy. New FB page.

**Hockey:** Tryouts are done. One issue at the rink – visiting parent was intoxicated and mouthy with people at the rink, was arrested. Dan let their hockey president know.

**Soccer:** Approving budget tomorrow, picked up some practice space in Oakdale.

**Justin Langbehn/VP:**

Facebook: Someone in hockey commented to a site thinking that he/she was on his/her own FB page. All divisions should watch who has access to the page. Chris asked social media question regarding pictures of kids for the basketball FB page. **Dan will investigate the legality of using the pictures.**

**Dan Harrison/President:**

Cottage Grove Athletic Association Administration handbook is on our website. Dan showed the website and where this document is.

**Motion to appoint Justin Langbehn Vice President for a two-year term ending September 30, 2027. D Harrison/Albert unanimously carries**

**Dan appointed Justin Langbehn to Gambling Manager.**

As a division have chosen to follow Trusted Coaches guidelines of a background check every two years. It is up to each division to make sure each coach who steps on the field/ice/court has a background check. It is always ok for divisions to ask for a background check seasonally/yearly as they use sport by sport guidelines.

**New Business:**

**Dan will investigate division reports for presidents to take to meetings.**

**Need budgets from: Basketball, Soccer, Lacrosse, and Volleyball.**

**Dan will investigate the legality of using team pictures or player photos on social media.**

**Justin is collecting stipend information.**

**MSP: Motion to close meeting 9:14 carries**

**Albert/Langbehn unanimously**

**Next meeting, December 14, 2025**