

Hastings Hockey Boosters Meeting Minutes
Meeting Date: December 10, 2023

Roll Call:

X	Curtis Gerrits (President)	X	Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
	Dave Fullerton (Vice President)	X	Jesse Viall (Director of Bantams/Jr. Gold)		Lisa Ferdig (Registrar)
	Kari Erickson (Treasurer)	X	Dan Gallahue (Director of Mites)	X	Joe Westman (Technology)
X	Tony Horton (Secretary)	X	TJ Johnson (Director of Girls 12U/15U)		Vacant (Tourn. Coord.)
X	Cory Ferdig (Director of Operations)	X	Sean McCabe (Travel Commissioner/ Director of Peewees)		Carol Horton (Sponsorship Coord.)
X	Jamie Stevens (Director of Hockey)		Bob Erickson (Director of Squirts)	X	Brad Wells (Goalies Coord.)
X	Kristy Meyers (Dir. of Volunteers)		Brian Meyer (Director of Learn Hockey)	X	Tara Kochendorfer (Recruitment)
X	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)		Kent Winkelman (Apparel Coord.)
X	Pat Gelhar (Director Girls 10U)		Vacant (Ice Scheduler)		Luke Fenton (Dryland Coord.)

Approval of Agenda:

Agenda amended to add "Squirt coaches approvals" to the New Business section.

Agenda amended to add "Heggies Pizza fundraiser update" to the Director Reports section.

A motion was made by Sean, seconded by Luke, and carried to approve the amended December agenda.

Approval of Minutes:

A motion was made by Jon, seconded by Cory, and carried to approve the October 2023 and the November 2023 meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> • None.
Officer Reports	<ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ Team Slush Fund discussion: consider creating a standard spreadsheet for each team to use for recording slush fund transactions ○ District 8 playoffs: level directors please be aware of the opt-in/opt-out deadline ○ State Senate finance committee visits Hastings Civic Arena: Hastings hosted the Minnesota Senate Capital Investment Committee to talk about four projects that need funding including updates to the arena's refrigeration system and roof. ○ Planning for next season <ul style="list-style-type: none"> ▪ Please start thinking about next season: needs, number of teams, team levels, etc. ▪ Start thinking about organizing Hastings Hockey Day 2024-2025
Director Reports	<ul style="list-style-type: none"> • Director of Hockey - Jamie Stevens <ul style="list-style-type: none"> ○ Hockey Development Committee: met last week, working on player evaluations ○ Off-season training awards to be handed out next week ○ Submitted application for achieving the SILVER level in the MN Model Association Program. ○ Conducted December coaches educational meeting last week • Gambling Manager - Keith Birken <ul style="list-style-type: none"> ○ Gambling Manager presented gambling reports ○ August was a very slow month, recent months have seen increased profits ○ Want to hire more pulltab sellers—keeping all shifts staffed is a big challenge ○ Previous months' gambling record keeping documents are always available for review--please contact Keith Birken or Curtis Gerrits • Revenue Director – Jon Krauth <ul style="list-style-type: none"> ○ Heggies Pizza fundraiser report: sold about 7,500 pizzas. Prize winners announced.

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(continued)

	The biggest seller sold 204 pizzas. Pizza pickup will be next week.
Coordinator Reports	
Old Business	<ul style="list-style-type: none"> • Coach approval process: current method for approving coaches seems flawed. Think about how we can improve the system.
New Business	<ul style="list-style-type: none"> • Board Elections: to be held in February. Start planning. • Returning Coordinators for the 2024-2025 season: Who is planning to return for another year? Please communicate your intentions to Curtis. • New travel jerseys: Cory is starting the process of sourcing new jerseys. 2023-2024 will be the 3rd and final year on the current jerseys. • Lack of hockey pucks: lots of hockey pucks have gone missing. We should take measures keep them from disappearing. • Squirt coaches approval: <ul style="list-style-type: none"> ○ A motion was made by Jamie, seconded by Kristy, and carried to approve the following <u>Squirt A</u> coaches: <ul style="list-style-type: none"> ▪ Luke Fenton - Co Head Coach ▪ Dave Janssen - Co Head Coach ▪ John Wagner - Assistant Coach ▪ Curtis Gerrits - Assistant Coach ○ A motion was made by Jesse, seconded by Pat, and carried to approve the following <u>Squirt B1</u> coaches: <ul style="list-style-type: none"> ▪ Derek Kuglin - Co Head Coach ▪ Joey Trautmann - Co Head Coach ▪ Matt Dugsted - Assistant Coach ▪ Brian Hurley - Assistant Coach ○ A motion was made by Luke, seconded by Jamie, and carried to approve the following <u>Squirt B2</u> coaches: <ul style="list-style-type: none"> ▪ Justin Maslowski - Head Coach ▪ Dan Jorgensen - Assistant coach ▪ Scott Stewart - Assistant coach ▪ Nick Wetterlund - Assistant coach ○ A motion was made by Jamie, seconded by Pat, and carried to approve the following <u>Squirt C</u> coaches: <ul style="list-style-type: none"> ▪ Jeff Wagner - Head coach ▪ Jacob Lingle - Assistant coach ▪ Toby Thorn - Assistant coach ▪ Victor Wittgenstein - Assistant coach
Board Comment	<ul style="list-style-type: none"> • Thank you to all the volunteers who worked the Sugar & Spice tournament this weekend.
Adjournment	<ul style="list-style-type: none"> • A motion was made by Jon, seconded by Jesse, and carried to adjourn at 9:05 pm
Next Meeting	<ul style="list-style-type: none"> • Next Meeting: January 14, 2024

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: January 14th, 2024

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$7,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:
