

Stillwater Area Hockey Association Board Meeting Minutes



Monday, February 22, 2021 @ 6:00pm

Virtual Zoom Meeting

Board Members: Tim McGlynn, Tom Garrity, Dan Pavel, Joe Williams, Amy Schiltgen, Doug Schmidt, Matt Tuccitto, Bill Rhody

Committee and Working Group Members: Aliya Taube, Patrick Budion, Jeanette Geisbauer, Gina Garrity, Peter Schuna

Member Audience: Jeff Neidt, Brad Klepac, Rachel Talcott, Annie Cashman, Greg Lunak, Jen Tamburo, Tom Lord, Keith Miller

Meeting Called to Order: Meeting was called to order at 6:06pm

Review and Approve Previous Meeting Minutes: Bill made a motion to accept the January 2021 minutes from the previous meeting. Tim seconded the motion. The motion to accept the minutes was approved by unanimous vote. Motion is passed.

Agenda Topics

1. Gambling Update
 - a. Monthly tax return with the B2 and three LG form
 - b. Expense journal/check register
 - c. Inventory records/invoices
 - d. Copy of ME physical inventory
 - e. Reconciled bank statement
 - f. Fund loss report
 - g. Other correspondence docs, if applicable
2. Covid Updates
 - a. Kids are returning to more in-person learning at school. Continue to follow policy.
 - b. There have not been any positive cases and no teams have been shut down from another team since returning from the pause.
3. Restructure Treasurer Role/Duties
 - a. Doug suggested having a separate Treasurer for Gambling
 - b. Looking into accounting app & firm based on a monthly contract that would perform a monthly close process. Will discuss more during March meeting.
4. SAHA Board Nomination Process and Election Timeline
 - a. Nomination Chairperson: Matt Tuccitto; Election Committee: Joe Williams & Amy Schiltgen

- i. Nominations due March 22. Candidates will be announced on March 23. Campaign letters & applications are due to Matt Tuccitto by April 1. Letters will be posted to SAHA website on April 2. Election date is April 26 AFTER our Board meeting. Election location is TBD.
 - b. Bill made a motion to extend Tom Garrity's term for 1 additional year. The reason for this recommended extension is due to the COVID-19 pandemic. Dan seconded the motion. The motion to extend Tom Garrity's term was approved by unanimous vote. Motion is passed based on the following criteria:
 - i. Throughout 2020-2021 the VP's responsibilities included overseeing SAHA'S COVID-19 policies/procedures and the SAHA COVID-19 Manager. Our current VP, Tom Garrity, and SAHA COVID-19 Manager, Peter Schuna, have worked closely with Minnesota Hockey and the Minnesota Department of Health to address the rapidly changing rules and regulations around COVID-19
 - ii. If any SAHA member is interested in running for VP, the member must notify the SAHA Board no later than March 22, 2021.
 - iii. If no one chooses to run for the full 2-year term, Tom Garrity has agreed to continue as VP for 1 additional year. The By-Laws will be updated to reflect the extension and the VP role will be up for election again in 2022. In 2022, this role would be a 3-year term to ensure the board position remains on the assigned term rotation. Starting in 2025, the role would revert back to a 2-year term.
 - iv. Communication will be sent to membership outlining above conditions.
- 5. Need for Gambling Manager to become voting Board Member for MN Gambling Compliance
 - a. Discussed Gambling becoming a voting Board Member
- 6. Additional New Board Positions
 - a. Should we have an Executive Director/Administrator/General Manager to help with checking mail, making deposits & could expand to other duties? This could be a paid position.
 - b. Discussed Fundraising Director to help generate more cash
 - c. Talked about having a dedicated resource focused on U8 (separate from Initiation Director)
- 7. Discuss/Vote on Transferring Money from Gambling to High School Programs
 - a. Due to the pandemic, we'll assess donations to the Boys/Girls/Adaptive programs at a later date
- 8. D2 District Playoffs/Support Needed
 - a. Need Board member @ Lily Lake for March 7 & 10. Gina will be at the Rec Center.
 - b. Home teams are responsible for book, clock, and their own penalty box. Visitor handles their own penalty box. All teams must bring their own stickers
 - c. Rhody found more scorebooks & can provide pucks for warmups.
 - d. Every association needs to send a communication & attach link for D2 brackets
 - i. Gina will create sheet for seeding teams
 - e. Rec Center will not be tracking names, but MN Hockey rules may change 3/1 if MDH guidelines change
 - f. Resurface every 2 periods - Gina will confirm with Souja @ MN Hockey
 - g. What does SAHA gain as being a host site?
 - i. Hursch speaks highly of how well the Rec Center handles logistics. Every

9. Bantam/U15 Game Time
 - a. 75-minute game slots; 1-minute intermissions.
 - b. D2 changed their policy after Celski had updated ice times
10. Regions/State Tournament Costs
 - a. Matt received emails asking if Board will pay for any fees if teams make it to Regions and/or State.
 - b. Doug confirmed \$15,000 in budget for qualifying teams (same as 2020). SAHA covers some costs & teams are expected to cover any remaining costs.

Board Member Report Outs

- President
 - We need a better plan to return District trophies.
- Vice President
 - Topics covered in agenda items.
- Boys Traveling Director
 - Focused on playoffs. Keep up the great work & let's get to State!
- Girls Director
 - Skate for the Roses was a success!
 - Adrienne Schmidt has agreed to lead again next year.
 - Teams were assigned to games to cover the volunteer slots
 - Profit = \$8,700
- Mite Initiation Director
 - Mite Jamboree is this weekend
 - Need Initiation Director – 1 person has stepped up
 - We are unable to have banquets due to pandemic
 - Upper Level Black/White and U83 teams were given \$100 refunds; working with Doug to determine refund amount for lower levels
- Treasurer
 - Audit is wrapping up. Sending guidelines to managers this week
 - Some managers have reached out stating people may have cancelled their last credit card payment. How will that impact team refunds?
 - Closing the tournament refund tracker
 - Working on JG/U19 fees due to shortened season
 - Managers said some people may have cancelled their last credit card payment
 - Teams will be refunded. Should these members get refunded?

- Director of Off Ice Operations & Community Affairs
 - HockeyTV:
 - Continuing to evaluate the analytics capabilities
 - Reviewing details of SAHA receives its portion of payments; how to increase sales and best practices
 - Stillwater Motors made a generous donation to SAHA through Chevy #Drive2State
 - Jerseys/Socks
 - Should a design committee be formed?
 - Need RFP & Bids
 - 2-year cycle; Finalize design in April/May

Committee Project Reports

Assistant Gambling Manager's Report – Patrick Budion/Aliya Taube

- Patrick Budion gave the January 2021 charitable gambling report.
- No rent or tax bill for December, so January is off to a good start
- We are having a good month for February and with some changes we have made hope to continue to have strong profitability to finish 2021 off with no more shutdowns.
- Our hope is to have a SAHA game at each site. Signatures are needed to approve, but currently in the discussion phase.
- We have been approved to pay our bank loan.
- Allowable was 33% due to donations and now 29% since there were no taxes paid in December, so percentage decreased.

January 2021 total gross receipts	\$197,731.60
Net profit	\$21,164.58
Checking account balance	\$48,582.13
Savings	\$20,006.57
Net Receipts	\$31,969.77
Total in prizes	\$165,761.83

- Tim made a motion to approve the lawful gambling report of \$10,800 for January 2021. Bill seconded the motion. Motion to approve the January 2021 gambling report was passed by unanimous vote. Motion is passed.

- Dan made a motion to pre-approve the allowable expenses of \$80,245 for March 2021. Matt seconded the motion. The motion to pre-approve the February 2021 allowable expenses was approved by unanimous vote. Motion is passed.

D2 Updates – N/A.

Registrar – N/A.

Playmakers – N/A.

Tournaments – N/A

Fundraising – N/A.

Next Meeting: March 22; 6:00pm via Zoom

Adjourn | Meeting adjourned at 8:06pm – Tim made a motion to adjourn the board meeting, Joe seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.