

ROSEMOUNT AREA HOCKEY ASSOCIATION

Board of Directors Meeting
April 7, 2021 - 6:30 PM (Google Meets)

MINUTES

Board Members Present:

Lisa Toll	Mike Staloch	Sara Marchese	Kevin Bigalke
Marc Tobias	Jennifer Williams	Kate Fossum	Kyle Finn
Lauren Anderson	Jay Condon	Angie Hughes	Tim Beres
Tim Simonson	Trent Caspar	Danielle Olson	Matt Kelsey (New)
Kyle Freske (New)			

Others Present:

Doug Ebner	Chris Kalata	Trish Caspar	Kathy Grenier
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1. Call to Order -Lisa Toll called the meeting to order at 6:35 pm.

- a. Approve minutes from previous meeting

Motion - Hughes motioned to approved the April meeting minutes. Williams seconded. Upon a roll call vote, the motion was approved unanimously.

2. Reports from Non-Voting Board Members:

- a. High School Coaches/ Programs - No report
- b. Blue Line Club members - No Report
- c. District 8 - Staloch stated District 8 has not met in several months. No update.
- d. Ice Scheduler - Chris Kalata stated the season has closed.
- e. RCC Operations Coordinator/Arena Manager - No report
- f. Concessions Manager - Trish Caspar/Kathy Grenier stated they have nothing to report.
- g. Boosters - No Report
- h. Accountant - Doug Ebner
 - Ebner stated we will show a loss for March
 - Ice payments are still out, need to be wrapped up by managers in the coming weeks.
 - Still working on tournament refunds
 - Out of 30 teams, there are only two issues left to resolve with managers.
 - Ebner stated he would like to meet with the Finance Committee. Bigalke stated he would set up a meeting.

3. Current Business:

- a. Kyle Finn Thank You -
 - Toll stated that tonight is Kyles last meeting and that he need to leave early.
 - Toll thank Kyle for his time and commitment to RAHA over the past 4 years.
 - Kyle was instrumental in growing our goalie development program.
 - The Board thanked Kyle for his service

- b. Approve Gambling Actuals for February and April estimates - Marc Tobias
- Tobias presented the February Actuals and April estimates
 - Tobias stated we will have a Yeti Bingo night on April 15

Motion: Tobias motioned to approve the February actuals and April estimates as presented, Staloch seconded. Upon a roll call vote, the motion was approved 12-0 (Absent: Simonson, Finn)

- c. DIBs - Danielle Olson
- Olson stated we need to close DIBs for the season
 - Suggested April 15, 2021 as a cut off for the 2020-2021 season

Motion: Olson motioned to closed DIBs for the 2020-2021 season on April 15, 2021. Trent Caspar seconded. Upon a roll call vote the motion passed 12-0 (absent - Simonson, Finn)

- d. High School Scholarships - Kevin Bigalke
- Bigalke stated that RAHA is giving four \$1,000 scholarships to high school seniors.
 - Application period closes on April 23.
 - The Scholarship Committee will need to meet prior to the May Board meeting to review the applications and make a recommendation to the Board.
- e. Directors & Officers Insurance - Toll
- Toll stated that we voted last year for a 3 year premium on Directors and Officers insurance.
 - Need to approve the annual payment.
 - The renewal for the year is \$1,218.

Motion: Toll motioned to approve paying the Directors and Officers insurance premium through 2022, seconded by Bigalke. Upon a roll call vote, the motion passed unanimously 12-0 (absent - Finn, Simonson).

4. New Business:

- a. Board Expectations and Conflict of Interest - Toll
- Toll welcomed new Board members Matt Kelsey and Kyle Freske
 - Toll reviewed the Board expectations on attendance
 - Toll reviewed the regular meeting schedule
 - Bigalke reviewed the Conflict of Interest forms.
 - Bigalke stated he had sent them out but will schedule time to get the signed forms from Board members.
- b. Nomination and Election of Officers - Toll
- Toll reviewed the Board positions, committees, and role responsibilities.
 - Toll stated that the officers had sent our a request to Board member asking for their interest in positions.
 - The Board discussed having some at-large positions to help with committee work and to offer DIBs for members.
 - The Board discussed the manager's coordinator role and possibly having a separate IP manager coordinator position.
 - Toll stated that the first step is the election of officers.
 - The process is for individuals to be nominated for officer positions and for each position to be voted on separately.

Nominations of Officers

A. President - Staloch nominated Lisa Toll for President, Caspar seconded the nomination. Toll accepted the nomination. There were no other nominations for President.

Motion: Staloch motioned to elected Lisa Toll as President, Caspar seconded. Upon a roll call vote, motion was approved unanimously 15-0.

B. Vice-President - Bigalke nominted Mike Staloch for Vice-President, Williams seconded the nomination. Staloch accepted the nomination. There were no other nominations for Vice-President.

Motion: Bigalke motioned to elect Mike Staloch as Vice-President, Williams seconded the motion. Upon a roll call vote, the motion was approved 15-0.

C. Secretary/Treasurer - Toll nominated Kevin Bigalke for Secretary/Treasurer. Fossum seconded the nomination. Bigalke accepted the nomination. There were no other nominations.

Motion: Toll motioned to elect Kevin Bigalke as Secretary/Treasurer. Fossum seconded the motion. Upon a roll call vote, the motion was approved 15-0.

D. Operations/Fundraising - Toll nominated Sara Marchese for Operations/Fundraising Manager. Olson seconded the nomination. Marchese accepted the nomination. There were no other nominations.

Motion: Toll motioned to elected Sara Marchese as Operations/Fundraising Manager. Olson seconded the motion. Upon a roll call vote, the motion was approved 15-0.

c. Coordinator Position Selection - Toll

- Toll stated that we need to determine Coordinator positions.
- These positions are based on seniority on the Board
- The Board discussed the roles of each Coordinator position
- Toll stated that the officers looked to provide more support for communications
- The officers also recommended splitting the Coaches Coordinator roll into Boys Traveling Coaches Coordinator and Girls/IP Coaches Coordinator
- The Board further discussed the Coordinator roles and responsibilities.

President	Lisa Toll
Vice President/Safesport	Mike Staloch
Secretary/Treasurer w/COVID Oversight	Kevin Bigalke
Operations Manager/Fundraising/Golf	Sara Marchese
Gambling Manager	Marc Tobias
Registration / Registrar	Angie Hughes , Danielle, Lauren
DIBS	Danielle Olson , Angie, Lauren
Communication/Website/Social Media	Lauren Anderson , Angie, Danielle
Goalie Coordinator	Matt Kelsey
Traveling Boys Coordinator	Tim Simonson
Traveling Girls Coordinator	Jay Condon
Boys Traveling Coaches Coordinator	Tim Beres
Girls/IP Coaches Coordinator	Trent Caspar
Traveling Team Manager / Traveling Tourney Scheduler	Kate Fossum
IP Coordinator/IP Team Managers	Marc Tobias
IP Coordinator/IP Team Managers	Jennifer Williams
Equipment Coordinator	Kyle Freske

Motion: Toll motioned to approve the coordinator position as discussed and agreed to as listed above. Marchese seconded the motion. Upon a roll call vote, the motion was approved 14-1 (No - Condon)

d. Committee Assignments - Toll

- Toll stated that the Board needs to make committee assignments
- The Board reviewed the committees and previous committee structure
- The board discussed each committee and asked for board member interest in serving on the committees.
- After further discuss, the committee assignments were agreed upon.

Motion: Toll motioned to approve the Committee assignments and structure as discussed and agreed to as listed below. Beres seconded the motion. Upon a roll call vote, the motion was approved 14-1 (No - Staloch).

<u>President</u>	<u>VP</u>	<u>Secretary</u>	<u>Operations Manager</u>
*Officers Committee	Hockey Development Committee	*Finance Committee	Fundraising Committee
Lisa, Mike, Kevin, Sara	Mike, Tim S, Jay, Trent, Kyle, Matt, Marc	Kevin, Lisa, Mike, Sara, Doug	Sara, Kevin, Kate, Jennifer, Lauren
Traveling Tryout Committee	Grievance Committee	Goalie Committee	Tournament Committee
Mike, Tim S, Jay, At-Large Facilitator, Matt, Tim B	Mike, Lisa, Kevin	Matt, Trent, Kevin, Sara, Kyle	Kate, Sara, Lauren, Boosters
*Gambling Committee	Coaches Committee	Scholarship Committee	Equipment Committee
Lisa, Marc	Tim B, Trent, Kyle, Tim S, Jennifer, Sara, Jay, Matt	Kevin, Danielle, Angie, Kate	Kyle, Marc, At Large, Danielle, Kate
Ice Operations	IP Committee/Evaluations	Nominating Committee	Communications Committee
Sara, Chris	Marc, Jennifer, Trent, Tim S, Lauren, Angie, Kyle	Kevin, Mike, Danielle	Lauren, Danielle, Angie, At Large
	Disciplinary Committee	COVID Committee	Special Events Committee
	Mike, Lisa, Kevin, Sara	Kevin, Lauren, Kate, Lisa, Mike, Sara, Doug	Sara, Kate, Lauren, Boosters

5. Committee Reports:

- a. Coaches – Beres: Beres stated that he will be doing exit interviews with all traveling coaches
- b. DIBs – Olson
 - Olson state the association has two families in the association that have recently had a death in the immediate family and one family with a medical situation in the family. Olson stated she is recommending the Board waive DIBs hours and provide ice credit similar to what was done with other families earlier this year.

Motion: Olson motioned to provide \$250 in ice credits and to waive DIBS hours for the 2021-2022 season for the Dean family and Stramel family, Toll seconded the motion. Upon a roll call vote, the motion was approved 15-0.

Motion: Olson motioned to waive the DIBs hour for the 2020-2021 season for the Rea family due to a medical situation in the family, Marchese seconded. Upon a roll call vote the motion passed 15-0

6. **Adjournment** - Condon motioned to adjourn, Hughes seconded. Meeting adjourned at 1045 pm.