



Greenway Amateur Hockey Association
PO Box 542
Coleraine, MN 55722
www.gahamn.org

August 2018

Dear GAHA Families,

Welcome to the 2018-19 season of GAHA hockey. We are looking forward to another successful season and thank you in advance for your support of GAHA! Please read this entire registration packet carefully and thoroughly. It explains important details regarding registration for the 2018-19 hockey season and will answer 99% of the questions you have.

Registration will again be completed online and online registration is required. All GAHA players must be registered with USA Hockey prior to registering with GAHA. On-site registration sessions will be scheduled at the arena and in Nashwauk. We will have a limited number of computers available at these sessions to assist those with questions. However, we strongly encourage you to complete the online process prior to coming to the registration session to avoid a lengthy wait. Dates and times to be determined.

We will once again be conducting an All Association Meeting. This meeting is very important for all current and new hockey families to attend. Date, time and location are to be determined.

Here's to another amazing season for our GAHA players and families!

Sincerely,
Traci Gangl
GAHA Registrar
218-256-1100
registrar@gahamn.org



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Registration Checklist

Below is a checklist to assist you in completing your registration to play hockey with GAHA. Many questions you may have can be answered by reading through this handout prior to completing your application.

- ❑ Register with USA Hockey to receive a Registration Number (USA Hockey registration can be accessed through GAHA's online registration)
 - As part of the [USA Hockey online registration](#) process, players over the age of 6 years will be required to pay a \$50 registration fee. (GAHA receives no proceeds from this fee.)
 - Keep your USA Hockey Registration Confirmation Number as it will be needed for your GAHA registration. You do not have to print a copy of the confirmation to submit to GAHA.
- ❑ Log into your account on the GAHA website or create an account.
 - Click [here for instructions](#) on how to create and manage your SportsEngine account
 - Click the "Forgot?" link if you forgot your password. GAHA does not have access to change your password or update your account.
 - Complete the GAHA online registration form
 - If you just registered with USA Hockey, you may need to wait up to five minutes for the confirmation number for your player to appear in the database before completing the GAHA registration.
- ❑ FOR **NEW** PLAYERS ONLY: Submit a copy of the player's birth certificate at registration, drop it into the GAHA dropbox at the arena or email a copy to registrar@gahamn.org (be sure to type the email address correctly)
 - This is required for all first year players with GAHA.
 - In accordance with USA Hockey regulations, GAHA must submit player's birth certificates to USA Hockey. Once USA Hockey has verified the birth certificate, the provided copy will be destroyed.
 - If you don't have a copy of the player's birth certificate, you must go to the County Recorder's Office.
 - As long as you continue to register your player under the exact same name, the birth certificate verification will remain with the player throughout their association with USA Hockey. If you register one year as Sam Jones and the next as Samuel Jones, USA Hockey will not recognize that as the same player and will request a birth certificate.
 - If USA Hockey says they don't have a birth certificate on file, **your player CAN NOT play**. Our association has experienced this in the past and it is not a pleasant experience for the player or their family!
- ❑ Submit payment of fees online, at registration or into the GAHA dropbox at the arena. [Do not leave payment with arena staff.]
- ❑ Did you receive a confirmation email from GAHA? If not, your registration was not completed.

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Registration

Refer to the Registration Checklist above for specifics on how to complete the registration process for your player(s). In-person, on-site registration dates will be scheduled; dates are to be determined.

Please contact Traci Gangl, GAHA's Registrar with questions or for more information. You can reach Traci at registrar@gahamn.org or 218-256-1100. Calls will likely be returned after normal business hours.

Outstanding Registration & Concession Fees and Unmet Volunteer & Fundraising Requirements

Players with outstanding fee balances, unmet fundraising requirements or unmet volunteer requirements, from previous years, will not be allowed to participate in on-ice or off-ice activities (including pre-season try-outs) until these items are paid or payment arrangements have been made with the GAHA President or Registrar.

Registration Levels & Fees

Your GAHA registration payment includes: ice time for all practices and games, coach certifications, tournament registration fees, referee fees, jerseys, printing, home tournament costs, awards, etc.

Level	Date of Birth	GAHA Fee*	USAH Fee
6U/Mini-Mite	July 1, 2011 – June 30, 2014	\$80	\$50
8U/Mite	July 1, 2009 to June 30, 2011	\$100	\$50
10U/Squirt	July 1, 2007 to June 30, 2009	\$170	\$50
12U/Peewee	July 1, 2005 to June 30, 2007	\$190	\$50
14U/Bantam	July 1, 2003 to June 30, 2005	\$210	\$50

*In addition to fee listed above, GAHA fee also includes required fundraising, \$100 concessions fee and 15 DIBS sessions

You MUST register for the level that is associated with the player's date of birth.

First Year Mini-Mite/Mite Discount

GAHA waives the registration fee for first year mini-mite and mite players (those players who are playing their first year of hockey).

Please use the discount codes listed below receive the payment waiver during online registration. For the discount code to work correctly, you may need to register that player separately from any other players you are registering (all the way through review and receipt).

Mini-Mite Discount Code: mini18

Mite Discount Code: mite18



Payment Plan

Families paying online have the option of utilizing an automatic payment plan. The payment plan will commence in August and go through February.

Registration fees can be divided into 7 equal payments. The first payment is at the time of registration and the following payment dates are:

1. 9/15/18
2. 10/15/18
3. 11/15/18
4. 12/15/18
5. 1/15/19
6. 2/15/19

If you register after a payment date listed above, your initial registration payment will be increased to include all payments prior to the date you register. For example, a registration completed on October 16 will include the initial registration payment, the 9/15 payment and 10/15 payment.

There is also a mandatory \$100 Concessions fee that will be added to the registration for each family, not each individual player. The Concession Fee cannot be added to the payment plan, but we can create an online invoice for you and you can have until December 15, 2018 to pay the Concessions Fee. If you would like to be invoiced for the Concessions Fee, please email our Registrar at registrar@gahamn.org.

FEF: SportsEngine does charge a fee for online payments. Fees are assessed based on total amount and added to the first payment. All future payments are for the scheduled amount.

Refund Policy

- There will be no refunds due to injury or relocation.
- There will be no adjustments or refunds due to a player quitting.
- No transfer of fees from one family to another.

Fundraising, Volunteer Requirement & Concessions Fee

In order to keep our registration fees amongst the lowest in the state, GAHA requires families to perform some fundraising and volunteer both in the concession stand and as off-ice officials during home games and tournaments.

Contact Kelly Groshong, Fundraising Director, at 218-256-2888 or fundraising@gahamn.org with questions or for more information on fundraising and volunteer requirements.

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Fundraising Requirements

GAHA families with one player are required to raise at least \$350 through GAHA fundraisers. Families with 2 or more players are required to raise at least \$550 through GAHA fundraisers. GAHA uses the DIBS portion of the website to help you track where you're at with fundraising.

- A Fundraising packet will be on the website in early October
- Contact Kelly Groshong, Fundraising Director, at 218-256-2888 or fundraising@gahamn.org with questions or for more information.

Volunteer Requirement / DIBS Credits

All GAHA families are required to complete 15 DIBS credits each season, with at least 10 of these sessions being in the concession stand. DIBS can also be earned by acting as a Locker Room Monitor or working "in the box" as an off-ice official (scorebook, time clock, penalty box and announcer) during home games and tournaments.

What is/are DIBS???

DIBS is SportEngine's (GAHA's website) volunteer scheduling and tracking tool.

Concessions Fee

All GAHA families are required to pay a \$100 concessions fee with their player registration fee. Families can earn this fee back by completing at least 10 DIBS sessions in the concession stand. Once you have completed your 10 DIBS in concessions, please fill out a "Concessions Reimbursement Request" [include link] to request a refund of your Concessions Fee. A reimbursement cannot be requested until the full concessions fee has been paid.

Equipment

A limited amount of equipment is available. Contact Herschel Wells, Vice President, at 218-256-9415 or vp@gahamn.org for more information.

Official GAHA Communications – How to stay informed!

There are four official communications channels that GAHA shares information:

1. the SportsEngine mobile app for iPhone and Android (this is a free app).
2. the GAHA website (www.gahamn.org),
3. GAHA's Facebook Page (<https://www.facebook.com/pages/Greenway-Amateur-Hockey-Association/658031770946428>), and
4. email.

GAHA also has a Twitter account, but that is not considered an official communication channel.

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You are responsible for checking these sources for information. If you don't check these sources and miss an important piece of information, it is not the fault of GAHA volunteers.

Enable your SportsEngine Account for Texting

Click [here](#) for instructions on how to enable your SportsEngine account to receive text messages from GAHA, coaches and team managers.

Interested in Coaching?

If you are interested in being a coach for GAHA, please contact Pat Guyer at 245-3525. A listing of coaching requirements can be found on the [Coaches/Volunteers page](#) of the GAHA website.

Interested in other Volunteer Opportunities?

GAHA needs Team Managers, Locker Room Monitors and other Off-Ice Volunteers. Please see the [Coaches/Volunteers page](#) of the GAHA website for more information and to register as a volunteer with GAHA.

Registration at Hodgins-Berardo Arena & Nashwauk

Attending a registration session at the arena is optional; however, payment for fees must be fulfilled (or a payment plan entered into) and a birth certificate must be submitted (for new players and those that USAH requests birth certificates for).

Dates to be determined.

You are STRONGLY encouraged to complete the registration online at a location other than the arena on registration nights. We will have one or two computers available to use for on-site registration sessions. This leads to long lines, and waits, for those attempting to complete their online registrations at the arena. In the past, we have experienced of up to 90 minutes.