

DOVER YOUTH HOCKEY ASSOCIATION

MINUTES OF THE JANUARY 8, 2024 BOARD OF DIRECTORS MEETING

6:00 PM – DOVER ICE ARENA CONFERENCE ROOM

JT Fortier – President

Steve Gahan – Vice President

Josh Hersey – Treasurer

Steeve Wintle - Secretary

- I. **CALL TO ORDER:** The January 8, 2024, Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:08 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: Josh Hersey, Zach Cobb, Steve Gahan, Ken Burlage, Steeve Wintle (remotely), James Blouin (remotely), Shannon Kennedy (remote), Mike Young – Director of Hockey Ops. Absent: JT Fortier.

II. **PUBLIC FORUM:**

III. **OLD BUSINESS:**

- a. Approval of the 12/18 board meeting minutes. Hersey motion to accept board minutes from 12/18. Burlage seconded the motion. Vote passed unanimously.

IV. **FINANCE UPDATE:**

- a. Bingo update – December netted approximately \$8k, and YTD of approximately \$50k. No bingo on 1/7/24 due to inclement weather.
- b. Bank balances as of 1/8: Ops Checking \$73k; Ops Savings \$239k.
- c. December ice bill of \$42k submitted for payment.
- d. NH Grant approval – will not receive prior to March 31st.
- e. IRS 945 tax withholding forms due by end of month.
- f. Surplus balance forecasted at about \$75k.

V. **OPS DIRECTOR ROLE:**

- a. Discussion about pending departure of current Director of Operations.
- i. Planning for replacement, including job description review
- ii. Discussion of how to move forward with compensating Director of Operations through remainder of hockey season. Gahan discussed with Attorney General's office; if remuneration is fair and reasonable for services provided it should not be an issue.
- iii. Motion to pay Young remaining funds through end of contract period. Burlage made motion to approve payment. Hersey seconded the motion. Unanimous approval.

VI. HEYLINGER TOURNAMENT:

- a. Discussion of status of upcoming tournament. Highlights of areas which are covered and where additional support is needed. Board discussion availability throughout the weekend to provide tournament coverage.
- b. Young to follow up with Jeremy Heyman on team status coordination.

VII. UPSTAIRS ORGANIZATION:

- a. Hersey has been cleaning up office. Hersey suggested we use Iron Mountain for disposal of old records at an estimated cost of \$549. Gahan made motion to approve. Burlage seconded the motion. Unanimously approved.

VIII. COMMITTEES:

- a. Committee Formation:
 - i. Program Committee: Fortier likely to lead (to be determined); Blouin to assist; Young to contribute.
 - ii. Tryout Committee: Gahan to chair; Cobb; Blouin, Kennedy to assist; Young to contribute.
 - iii. Budget Committee: Hersey to chair; Wintle to assist; Young to contribute.

IX. DISCIPLINE:

- a. Discussion about status of current disciplinary issue.
- b. Gahan met with team in question to discuss code of conduct and reiterate the importance adhering to the code of conduct.
- c. Recommendation of a one week suspension of coach/parent involved in the incident.
- d. Discussion about whether a notification to SafeSport is required.
- e. Burlage made motion to approve the reporting to SafeSport based on report provided by Gahan. Wintle seconded. Gahan, who authored the report, abstained. Unanimous vote from remaining board members.

X. OPEN DISCUSSION:

- a. Young – 10U house tournament discussions ongoing with Oyster River and Rochester. Logistics to be worked out.
- b. Kennedy – None
- c. Gahan – None
- d. Cobb – None
- e. Wintle – None
- f. Hersey – None
- g. Burlage – None
- h. Blouin - None

XI. MEETING ADJOURNED 7:10 PM