

# HPHL ANNUAL MEETING

November 15, 2018

Minutes: submitted by Anda Craven

Approval Pending

HPHL Vice President, Tom McGann called the meeting to order at 7:05 pm. Board members were introduced and last spring's champions congratulated.

## CLUBS PRESENT

Arapahoe, Black Widows, Chaparral, Cherokee Trail, Coyotes, Fairview, Fort Collins, Fossil Ridge, Greeley, Highlands Ranch, Legend, Longmont, Monarch, Mountain Vista, North Alliance, Polar Bears, Ponderosa, Poudre, Ralston Valley, Rock Canyon, ThunderRidge, WIC.

## CLUBS ABSENT

Cherry Creek, Columbine, DC/CV, Denver East, Front Range Rangers, HTB, Mountain Ice, Mountain Militia, Mullen, Rocky Hockey, WLTV.

## APPROVAL OF MINUTES FROM 2017

Michelle Cuscaden motioned to approve the minutes from the 2017 Annual Meeting. Sandra Howard seconded. The motion carried unanimously.

## CO.HOCKEY

Scott Catellino, journalist and photographer from Co.Hockey, spoke about the exposure Co.Hockey is trying to provide for all teams. A large number of games are being covered with articles and photos posted on the Co.Hockey site. They are working to increase their social media presence and encouraged clubs to follow them on twitter @CoHockeyHub. They are planning to expand to instagram in the near future.

## DISABLED/SPECIAL HOCKEY

Mary and Donnie Lederman spoke on behalf of the Denver Mustangs Special Hockey team while JoAnn Stephenson passed out informational flyers. They would like to get information about their team to potential players, and are also available for scrimmages with interested HPHL teams. Mary can be contacted at [dmlederman@yahoo.com](mailto:dmlederman@yahoo.com). JoAnn can be contacted at [jstephe887@q.com](mailto:jstephe887@q.com).

## BUDGET OVERVIEW

Paul reviewed the budget. Revenue was very close to the estimated amount. Ice and officiating expenses, however, were about \$30,000 lower than expected. The current proposed budget is expected to result in an \$11,000 decrease in the reserve. Paul expects to see this trend over the next 5-6 years until the reserve is down around \$120,000. Team fees should not increase for next 5-6 years.

- Team fees for 2019 are as follows:
  - Varsity - \$9000 (with reduced ice option of \$7800)
  - JV - \$5700
  - Girls - \$5500
- Each club (except for girls) will also need to send in a \$500 deposit prior to playoffs. This will not be cashed unless there are outstanding fines or fees at the end of the season.

- Clubs represented at this meeting will have a \$200 “meeting credit” applied to their team fees.

### **TEAMS, TIERS, AND SCHEDULES**

Scott Sheehan has moved to NY state, but will still schedule for HPHL. Tom reviewed the team and scheduling information in Scott’s place.

The following points were made:

- Each club must field a varsity team. Any subsequent teams will be placed into v or jv by HPHL.
- Clubs must declare the number of teams they will field by 3/1.
- Each team needs a minimum of 13 skaters and 1 goalie registered or a waiver indicating they wish to proceed with less than the minimum and will not forfeit games due to lack of players.
- There will be no use of substitute players from other teams with the exception of goalies in emergency situations.
- Pulling players down from a club’s higher level team is not allowed.
- Rosters are due by 3/7. Tiers will be finalized AFTER rosters are submitted.
- Varsity teams will have 12 games and 10 ice touches (tryouts and practices).
- Since a number of the Varsity T4 teams are a club’s second team, they will have a choice of 12 games/10 ice touches or 10 games/8 ice touches with fees for the reduced schedule option prorated at \$7800.
- JV teams will have 10 games and 8 ice touches (tryouts and practices).
- Girls teams will have 10 games and 6 ice touches (tryouts and practices). Fees were reduced to reflect the reduced ice time.
- Those teams wishing to have a tryout will need to work with Scott and provide a range of dates so that he can find ice.
- Practice/game schedules will come out in 2 phases.
  - Phase 1 gets the season started and will cover the first 3-4 weeks.
  - Scott’s goal is to have this out one week prior to first practice.
  - Phase 2 should come out about one week before the end of phase 1 and will go through the rest of the season.
- There may still be some games to fill in when phase 2 first comes out.
- Practice schedules will be sent out in Excel. Teams can enter those on their calendars if they wish.
- Scott will enter games on the CAHA site.
- The first v/jv games will be on 3/15. Girls’ start is TBD.
- Games and practices for many teams will be spread among a number of rinks. Scott will do his best to balance out the “preferred rink” but cannot promise everyone will get what they want.
- HPHL is looking into the possibility of having a 4 man officiating crew for T1 and T2 if/when ever possible.
- The playoff format will be similar to last year. Playoffs will be done by Mother’s Day.
- All rivalry games (Parker Cup, etc) must be played prior to playoffs.

Tom also reviewed how tiers are determined, making the following points:

- Same procedure as last year.
- Although not perfect, most teams end up in the correct tier.

- Someone will always be first and someone will always be last.
- The key to accurate tiers is accurate and timely information.
  - The league verifies/updates the information that EVERY player enters online during registration.
  - Keep the league posted if a player decides not to play.
  - Players are ranked according to their winter hockey teams on a scale of 1-10 (10 being highest for a true Junior A).
  - Goalies are ranked twice – once as part of the team as a whole and a second time to rank goaltending.
  - Average of entire team.
  - Average rank of top 10 players (top 2 lines).
  - Average rank of top 15 players (depth).
  - Number of AAA players (power).
  - Number of AA+AAA players (strength).
  - Goalie ranking.
  - Total of all of the above.
  - Next, Scott finds the dividing lines ("Bubbles") between levels. There is always a dispute on where that "bubble" should be. At that point, he will reach out to coaches and look at other considerations.
    - ❖ The teams the players were on might be taken into account. For example a high number of CHSAA players from a team that lost every game in a weak division would likely have the points adjusted down.
    - ❖ A player that was the leading scorer at his level might be bumped up.
    - ❖ Grade level is also looked at when other things are equal. A large number of seniors vs a large number of freshmen.
  - Be aware that if your club has a highly ranked player that is only going to participate in a couple of games that player WILL still impact the ranking.
- No tier changes will be made going into playoffs.

### **PLAYER PLACEMENT/MOVEMENT**

Anda reviewed how player placement decisions are made.

Players are assigned to teams based on:

- School they attend or team their school is affiliated with.
- Private, charter, open enrollment players that do not have a team affiliated with their school are placed according to the public school attendance area they reside in.
- Home schoolers also assigned according to the public school attendance area.
- Players that attend or live in the attendance area of a school without a team affiliation are placed by the League.
  - Consideration is given to the school district the player's school is in (to coordinate spring breaks), if/where other players from the same school are playing, distance to rinks.

In order to improve consistency on how players are handled we have instituted a Player Placement Committee. This committee will handle all placement decisions aside from goalies.

Players playing on teams other than their home team last year will be moved back to their home team for tryouts. All teams affected were notified by email at the end of last season listing which players return to other teams for tryouts this year. If there was an exception made for a player that was listed as well.

Players cut by their club will also be placed by our Player Placement Committee. They are not to be placed by their coach or manager and they do not attend additional tryouts. Goalies that are cut by their club are placed by the Goalie Director. They also do not attend additional tryouts.

### **GOALIES**

Michelle, the goalie director, discussed issues specific to goalies and offered some suggestions on how to entice goalies in your area to sign up and play.

- Offer a lower fee (absorb the cost among the rest of the team)
- Offer a goalie coach.

She also encouraged teams to begin looking for goalies in their school's area NOW and to encourage them to register as early as possible. Teams with more than 2 goalies are strongly encouraged to release a goalie to another team in need. A suggestion was brought up that HPHL compile a list of goalies on each team and if they would be interested in filling in for other teams as the need arises. Michelle will work on this for next spring.

### **SCOREKEEPING**

The following reminders were gone over:

- Use the CAHA site and the HPHL log in to: enter SportsEngine rosters, print pre game sheets, score games, and enter game suspensions served in game notes.
- Officials MUST be entered on the "game details" page that comes up at the very start when scoring games. If only entered at the end under the verification they will not show up on a printed game sheet.
- Never "select all" players as that will cause disabled and suspended players to show up on the final game sheet, however they will not show up in the player list to be unchecked.
- Indicate pulled up players with an "S" after their name.
- Be sure that misconducts and game misconducts are entered correctly. The only option that will auto suspend players that have received a GM is the "game misconduct (10:00)". Do not use the other options.
- Enter the suspensions served in "game notes". This can be done after the game has been finalized.
- A paper scoresheet should be filled out and SAVED in addition to entering data on SportsEngine.
- Officials and coaches need a chance to review game information before it is submitted.
- All games must be entered within 24 hours.
- Managers need to check the game sheets for accuracy and notify the league if errors (penalties entered incorrectly or substitute players that were not present showing up on the roster) are found. Do not wait until the end of the regular season to check rosters for incorrectly entered players.
- Use the HPHL site and your personal log in to update your team information and enter events (ie; practices, off ice activities) to your team calendar.

## **DISCIPLINARY UPDATE**

Tom made the following points:

- The \$200 fine is still in place for: fighting GM under 615 a, d, f and abuse GM under 601 d or e.
- 601 d is a new addition to the GM penalties with an associated fine.
- The playoff deposit of \$500 will also still be in place. It will be due on separate check by 4/15 and only deposited if there are any outstanding fines or fees.
- There is a \$500 fine to any team that fails to show for or play a scheduled game. If a reschedule is needed Scott should be informed at least a week ahead of time. This fine is meant to prevent last minute forfeits of games due to player shortage or unwillingness to travel/play.
- USAH has a new rule this year – 30 day suspension to any coach that is on the ice without a helmet.

## **SAFESPORT**

Mandy is planning to hold mandatory SafeSport meetings prior to the start of the season. One will be in the north/north central area and one in the south/south central area. Anda mentioned that there is now an app called Players Health that allows for easy reporting.

## **REVIEW OF BASICS**

Anda reviewed the important dates and fees found at end of these minutes.

Additional information that was also mentioned:

- Although the registration fee is non-refundable there is registration insurance available through AIG. It costs 7% of the fee, ~~so \$2.80 for \$40.~~ (Correction made 11.19.2018) *or a \$7 minimum.* This is run by AIG, and all questions, claims would need to be directed to them.
- Just like last year some larger scholarships might be awarded to players perceived as having a greater need. In order to be considered for this it is best to apply for the scholarship prior to the January 31<sup>st</sup> deadline.
- Clubs with only one team and players with a wide range of ability need to plan ahead in regards to releasing players that will need/ask for a release for safety reasons once tiers come out.
  - Consult with Scott to find out if you might land in tier one.
  - Coaches should have a conversation with players that might not see any playing time or be a safety risk in this instance.
  - March 4<sup>th</sup> is the final day for player releases. Earlier is much better!! This allows the league to find a new team for them prior to the roster deadline of 3/7.
  - Before releasing any players please consider working with them to let them practice and have limited game time while subsidizing their fee a bit in order to keep them with their own school/team.
- If releasing players it is best to send in all releases in one batch instead of a few players at a time.
- Tiers will be determined AFTER rosters are turned in on 3/7. Games CANNOT be scheduled until tiers are set.
  - Late rosters delay this process. Even one day makes a difference as each team can impact two tiers.
- The playoff deposit will be on separate invoice this year.

- If the playoff deposit is paid through a third party (ie; school or district) be sure to communicate with them that it might not be deposited.

## **CREDENTIALS**

Required credentials were briefly reviewed.

- HPHL registration – players, coaches, club coordinators, managers.
- SafeSport – coaches, club coordinators, managers.
  - There are three parts, each with a certificate. In order for SafeSport to be considered complete all three parts must be finished and the final 4<sup>th</sup> certificate (with a red banner stating “SafeSport Trained”) received.
- CAHA registration for screening – coaches, managers, club coordinators.
- Current CEP – coaches. Contact Anda if a coach has expired CEP or no CEP to find out if they are eligible for a one year grace period in which to complete this.
- Midget module – coaches. Modules are available year round for \$10.
- Concussion Awareness Training – coaches. This is per Colorado State Law.
- Grades on school letterhead – players. This satisfies the school ID requirement as well.
  - Copy of school ID from Colorado HS is needed if grades are from out of state or no school name is listed on the grade report.
  - A suggestion was made to offer a scholarship or award to the club/team with the highest gpa. HPHL will look into this.
- The following are signed during online registration:
  - Codes of conduct – players, coaches
  - Photo and video release - players
  - Staff roles and responsibilities – club coordinators, team managers, coaches. Some key points:
    - ❖ The club coordinator should be approved/elected by the team members on a yearly basis.
    - ❖ The club coordinator is responsible for the selection of the head coach.
    - ❖ The club coordinator can also take on role of coach or team manager.
- The Consent to Treat is not required, but is strongly suggested. Do NOT use the USAH consent form. Options are:
  - Create your own team consent form. There is a template available on the HPHL website.
  - Collect copies of player medical insurance cards.
  - Carry a list of emergency contact information with the team.
- Credential checks will be done prior to the first game and again prior to playoffs.
- Only player grades need to be turned in. Email works well.
- CEP, modules, SafeSport, and screening are all listed in the USAH database and on the roster. Let Anda know who your coaches and managers are as far ahead of time as possible. If any of their credentials are missing she will let you know.

## **HOBEBY BAKER AWARDS**

- This a character, not MVP award.
- Varsity and girls’ teams can participate.
  - ONE selection per club (even if fielding two varsity teams), this includes CHSAA and CPHL teams with essentially the same rosters and same team name.

- Seniors preferred.
- Recognition will be at an Avalanche game with the date TBD.
- Players must be submitted online by 3/26. No plaques will be sent to players submitted after the deadline.
- \$75/team donations are suggested by the Hobey Baker Foundation to offset costs associated with the program and plaques. HPHL will likely donate \$1000 again. If teams can give a little to make up the difference it would be appreciated!

### **ROLL CALL**

Roll was taken by Tom McGann.

### **ELECTIONS**

The following were elected to two year terms:

Michelle Cuscaden – Goalie Director

Hannah Valadez – North Division Director

Steve Hickman – South Division Director

### **SHOWCASE TOURNAMENT**

Ralph and Jeremy Sims are planning to take two teams (one boys and one girls team) to the High School Showcase in St. Louis next April. Tryout information will be sent out in late December or early January. The players would depart 4/10 and return 4/15.

### **ADJOURN**

The meeting was adjourned at 9:00 pm by Tom McGann.

## **IMPORTANT DATES**

**2018-19**

- **Registration**
  - \$40 from 12/1 through 2/15.
  - Two player pass tickets for each player registering between 12/1 and 2/15.
  - \$60 from 2/16 through 2/28.
  - \$75 and league approval from 3/1 – 3/31.
  - No more adds after 3/31.
  - Girls \$40 throughout, but league approval and end date applies.
- **Scholarships**
  - Applications due 1/31. (Late apps through 3/15 or until funds run out which ever occurs first.)
  - Decisions will be sent to team managers by 2/13.
  - Players not registered by 2/15 will forfeit their scholarship.
  - \$275 for varsity and \$175 for jv and girls.
- **Team declarations** (and waivers if applicable) due by 3/1.
- **Player releases** – no further releases after 3/4.

- **Rosters** due by 3/7.
- **Games**
  - 3/15 - First games.
  - Playoffs finish Saturday of Mother's Day weekend.
- **Team fees**
  - First half due 3/25.
  - Balance due 4/15.
  - Damage deposit of \$500 on separate check also due 4/15.
- **Hobey Baker**
  - Recognition at Avalanche game - TBD
  - 3/26 last day to submit Hobey Baker winner. (V and girls teams only - one per school/club).