



## Wenatchee FC Board of Directors Expansion

Hi Wenatchee FC families, friends, and community members,

Wenatchee FC is looking to build upon our fantastic momentum and growth of the past year! We've had an amazing summer with a 50% increase in memberships and our High School Boys '05 team, coached by our Director of Coaching Neil Oyston, featured on the national stage at the National Premier League Finals. We have 3 teams at the Washington Premier League Super League 1 level, Super League 2 teams, and many others on the cusp of that level of play. We also launched the new Elite High School Girls program. What an amazing year of development we've had as we rise out of the shutdown!

We are reaching out to start the process of filling up to 3 Board of Director positions in the coming weeks. We are a non-profit organization and want to continue to enhance our services as we grow. Board members will have the opportunity to play important roles in club services, club growth, club policy, fundraising, bylaw reform, club outreach, and planning for the 2022-23 soccer year and beyond. Please consider joining our continual efforts to improve support for our players, coaches, teams, and families in their soccer journeys, and to develop and promote competitive youth soccer in our community - that's what it's all about! The board is all volunteer with members receiving an annual player registration credit to use or share.

If interested, please send a brief resume and letter of interest to both Kirk and Matt:

Kirk Willett  
President  
[kirk.willett@wfcyouth.net](mailto:kirk.willett@wfcyouth.net)

Matthew Wisen  
Vice President  
[coachwisen@gmail.com](mailto:coachwisen@gmail.com)

Please take a look at the general outlines of the open positions below, and please don't hesitate to reach out for more information. The positions will have transitional and ongoing support of the Leadership Team - a collaborative effort. Thank you so much for considering an application for these positions!

All the best and GO WFC!

Wenatchee FC Leadership Team

## **Open Board of Director Positions**

### **Secretary**

- Schedule Board of Director meetings and send meeting reminders.
- Ensure President BOD meeting agenda and development is on track and distributed.
- Take meeting minutes and record motions, decisions, votes, and discussions.
- Document email votes and decisions in the appropriate minutes.
- Keep track of board member terms and organize elections.
- Collect and manage the storage of club documents (contracts/use agreements, policies, insurance documents, Bylaws, etc).
- Assist President and/or VP in ensuring that board members are on schedule to meet their various month-to-month and annual tasks.
- etc.

### **Director of Club Community and Diversity**

- Assist the club with language and cultural communication challenges including assistance with new managers/teams, registration, fundraising, and other cultural items.
- Review policy, club documents, and communications to ensure the club fosters an environment of where different genders, races, nationalities and sexual orientations and identities are valued.
- Translation of club documents.
- Assist with club social events.
- etc.

### **Director of Marketing**

- Coordinate marketing projects and strategies for the club with the goal of enhancing the value of membership and to support club events/projects, fundraising, and sponsorships.
- Create content and execute social media marketing posts, other advertising, event flyers, etc, for items such as clinics, tryouts, monthly promotional items, fundraisers, etc.
- Write and manage a monthly newsletter for our members and sponsors (TBD pending interest).
- etc.