



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	February 27th, 2022	
Scheduled Time	5:00pm (called to order at 5:16pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input checked="" type="checkbox"/> Sara Barsness, Vice President	<input type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input type="checkbox"/> Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson Fundraising Coordinator	<input type="checkbox"/> Jermey Johnson, Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager, Michelle Clark
	<input checked="" type="checkbox"/> Jim Boden, Coaching Director	<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator
		<input checked="" type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	13 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	
3	Meeting Minutes	President	Dave Schmidt	January 2022
4	President Report	President	Dave Schmidt	N/A
5	Treasurer Report	Treasurer	Holly Bachman	<p>Significant Changes- None</p> <p>Revenue Sources- Employees (new/terminated/resigned)- Gambling donation and ice payments</p> <p>Process and Controls-N/A</p> <p>Identified Risks- N/A</p> <p>Annual Audit (preparation, status, presentation)- N/A</p> <p>Operating Budget Review- January 2021 Financial Statements*</p>
6	Gambling Report	Gambling Manager	Sue Erickson	<p>Significant Changes- N/A</p> <p>Gambling Sources (sources, sites, upcoming events, etc.) Employees (new/terminated/resigned) Donations (amount/to whom)-\$20,000 donation</p> <p>Process and Controls-MN Department of Revenue UBIT Audit:picked up raffle stuff from Gambling control board. waiting on Mair to figure out which site games are from and then prepare for her. New Bank Northeast is going fantastic. Letting the Huntington account deplete. Assistant gambling manager background check application dropped off at the city 2/23/22.</p> <p>Identified Risks- None</p> <p>Compliance (rules, regulations, star rating) - 5 Star rating</p> <p>Annual Audit (preparation, status, presentation)- N/A</p>

COON RAPIDS

YOUTH HOCKEY ASSOCIATION



				Gambling Financial Review- January 2022 Gambling Activities and Related Expenses* February 2022 Estimated Gambling Activity and
7	Committee Report	District 10 Representative	Scott Brinkhaus	Will be cracking down on cell phones in the locker room next year. USA Hockey fees going up
		Vice President	Sara Barsness	Admin Committee- N/A
		Traveling Director	Todd Bushy	Hockey Operations Committee- Boys High School coach not doing STP camp for the youth. Corrie Niska doing a mite camp this summer.
8	Old Business	N/A	N/A	N/A
9	New Business		Sara Barsness	
10	Good and Welfare			
11`	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda- February 2022	Jim Boden	Scott Anderson	No	Yes
2	Meeting Minutes- January 2022	Kelly Traynor	Scott Anderson	No	Yes
3	Treasurer Report- January 2022 Financial Statements	Kelly Traynor	Rheanna Mickelson	No	Yes
4	Gambling Report- January 2022 Gambling Activities and Related Expenses	Todd Bushy	Kelly Traynor	No	Yes
5	Gambling Report- February 2022 Estimated Gambling Activity and Expenses	Todd Bushy	Kelly Traynor	No	Yes



6	Gambling Report- January 2021 Gambling Activity Comparison	Todd Bushy	Kelly Traynor	No	Yes
7	New Business- \$20,000 donation from Gambling	Sara Barsness	Jim Boden	No	Yes
	New Business- Gambling Manager Contract \$1,500 per site per month with a \$10,000 one time bonus once process and procedures have been received by the board.	Sara Barsness	Jessica Ables	Yes - 4	Yes
9	Adjournment- February 2021 Board Meeting (8:40pm)	Scott Anderson	Holly Bachman		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.

COON RAPIDS

YOUTH HOCKEY ASSOCIATION



Coon Rapids Youth Hockey Association

Balance Sheet
As of January 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,031.75
11810 Spire Main Checking Account	191,012.49
Total Bank Accounts	\$291,044.24
Total Current Assets	\$291,044.24
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$291,347.61
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(142,782.51)
Net Revenue	152,306.63
Total Equity	\$291,347.61
TOTAL LIABILITIES AND EQUITY	\$291,347.61