

Sheboygan Lakers Blue Line Association

Meeting Minutes

05/10/2023

Present: Chase Longmiller, Brian Allen, John Taber, Nathan Taylor, Paul Avery, Erin Lindow, Karen Ingels, Sam Schroeder, Jen Cardarelle, Salena Russel, Josh Holte, Kathy Scott

Absent: Jared Roe, Tom Cagle, Tammy Dehne

Previous meeting minutes approved via email and posted to SBLA website on 04/17/23

Motion to Approve Financials

- *Motion to Approve: Nate, 2nd By: Brian. Motion Approved.*

TREASURER'S REPORT

- Monthly financials sent to the board. Nothing to discuss, per Karen. No questions from any board members.

RINK MANAGER

- MMA had a good crowd, 200 fewer tickets sold this year vs last year, but we still sold out of food.
- Tom was able to find a set of two goalie nets for \$2000. These will be purchased and used as game nets ONLY.

KAREN

- Nothing new to report

FACILITIES

- Parking Lot – work started. Holes have been filled and repair work started last week.
- West Wall – Chase & Brian are setting up a time to add paneling & remove old, non-renewed signs. We committed \$750 in capital improvements in the 23-24 budget for this project.
- Conex – Primed, painted after parking lot, decided not to move it due to concerns about the damage to the grass where it would have to be moved to. This saves us the cost of the move and the cost of the grass repair. Should we ever decide to remove it in the future, it will be an easy process to repair the blacktop under it.
- Carpet – got two quotes. \$5K & \$4500. Went with the \$4500 quote. We committed \$4500 in capital improvements in the 23-24 budget for this project. Carpet will be installed by end of May.
- Signage – Three new TVs will be installed prior to the start of the season. TV #1 will be in the lobby and will show the locker room assignments. TV #2 will be in the concession stand and will show pricing. TV #3 will be used for tournaments to show the brackets and results. Nate to create program and set up and install. We committed \$2000 in capital improvements in the 23-24 budget for this project.
- Lighting – Concern was brought up at the April meeting regarding the lighting outside of the main entrance. Tom thinks we are ok with the new lightbulbs – discuss in the future if necessary.
- Billboard – Salena is getting info.

YOUTH HOCKEY COMMITTEE (YHC)

- Handbook – YHC is about halfway through reviewing and updating the current book. **YHC will present at the June board meeting.**
 - YHC is bringing back Mighty Mites program. YHC questioned hours for mighty mites. Previously it was (10) work hours and no fundraising. Agreed that they do not need to change this.
- Early Ice – 3 on 3 will be condensed into fewer days (midweek) in August. Skills/open hockey on weekends. Start in July and go through Sept 1. Powerups will be in September.

- Try Outs – YHC is working on updating the tryout process. What works? What doesn't? Current plan is to have try outs in October.

TOURNAMENTS

- Karen will enter the dates onto the website and be ready to open them July 1st for registration.
- WAHA updated the weekends for the State Tournament. Bantams will be the last weekend in February, Squirts will be the first weekend in March, and Pee Wees will be the second weekend in March.
- SBLA will be hosting the Squirt A State Tournament in 2024.
- SBLA will be hosting state playdowns this year. This will be a two day event.

FIGURE SKATING

- Getting ready for the summer. Nothing new at this time.

MARKETING

- Possible intern program. They are looking into details.

FUNDRAISING

- Nothing new at this time.

ADMINISTRATION/BUDGET

- Budget was created by the executive board with input from Tom & Karen. Emailed to all members of the board for review.
 - Capital improvements will be the biggest hit of the 23-24 budget.
 - Our final budget does put us \$55K short for the year, but we believe that these improvements are necessary. We will be using some of our current funds to help offset this shortage vs. raising skater fees.
 - Most adjustments to the budget are items we needed to increase to keep pace with inflation.
 - Budget also included a 3% raise for Tim.
 - We did NOT include a budget for the purchase of new jerseys. Timing was a concern. We do not believe we have a clear decision on purchasing jerseys that the rink owns vs personalized jerseys that the families purchase and own. YHC to take the lead on this discussion and decision. **The board asks YHC to make this a priority before the end of 2023.** YHC will then provide guidance to the board so we can make a final decision.
- *Motion to Approve the 23-24 Budget as is: Paul, 2nd by Salena. Motion Approved*

ADMINISTRATION

- A new part time bookkeeper has been hired. Kasey Schroeder started on 05/10/23 and will train with Karen.
- Salena met with Chase to review a possible flow chart for the organization. **A final flow chart will be presented at the July board meeting.**
- We will be creating a detailed description of the SBLA committees and the expectations for each.
- **Between now and the June meeting we are asking all board members to review the current bylaws and committee document for updates, suggestions, etc. We will review at the June board meeting.** <https://www.sheboyganlakershockey.com/page/show/2001519-board-by-laws>
- **Hard deadline for bylaws, flow chart, and description of committees will be September 1st. We will present all of this at the annual open house.**
- SBLA Charitable Foundation – what is it and why does it exist and how are decisions made. **We will answer these questions at the September open house as well.**
- Long Range Plan (3-year plan/5-year plan) – **This is something that we will be working on during the 23-24 season.**

- Salena did ask about our 1-year plan. We will be using the Capital Improvements for 23-24 as our 1-year plan. Finalizing the by-laws and the handbooks for both the Board and YHC are also part of the 1-year plan.
- We will be getting credit cards for the organization. **We will present this information at our July board meeting.**

NEW BUSINESS

- The adult hockey club asked for a spot to display their season trophy. Heck yeah!
- Scoresheets. YHC brought it to the board, they will take the lead on it and let us know who will be our contact person for the season.
- The Eagle Scout project was approved by the Eagle Scout board last week. The concrete will be our financial responsibility. The Eagle Scout project will cover the cost of the rest of the materials and labor. He will work with us to try to find a donor to cover the cost of the concrete. Tom is working with him regarding the specs.

OPEN FLOOR

- John Russell had asked to review the balance sheets for the organization.
 - His only question had to do with the Miscellaneous Expenses. They vary month to month and he wanted to know who approved these. *These are through Karen and she can provide receipts for anything.*
 - Also asked about the petty cash and what it is used for. *This is for various things like gas for the lawnmower, lighter fluid and charcoal for the grill, reimbursing equipment deposits, etc.*
 - Would like to see our organization get 2 – 3 estimates for all contractors. *Our current process is to ask for three estimates, but it is difficult for us to get three estimates back every time.*

Motion to Adjourn