

# CREENTIAL REQUIREMENTS OF TEAMS FOR STATE/AFFILIATE AND/OR DISTRICTS AND NATIONALS

USA Hockey Tournament Guidebook: <https://nationals.usahockey.com/guidebook>

- (1) The District Registrar or his/her designee shall verify each team's credentials and eligibility prior to any State/Affiliate and/or District and National Championship Tournaments. The appropriate District Registrar shall determine the deadline for receipt of team credentials for State/Affiliate and/or District Tournaments but shall be submitted no later than three (3) days prior to the start of the State/Affiliate and/or District Tournaments. National Game Count requirements must be met prior to the State/Affiliate and/or District and National Championship Tournament.
- (2) Team credentials must be submitted by the appropriate District Registrar to the designated Tournament Registrar for each National Tournament no later than seven (7) days after the conclusion of the District Tournament. If a team does not have a District Tournament, the team credentials must be submitted by the appropriate District Registrar to the designated Tournament Registrar for each National Tournament no later than March 1. Team credentials for at-large or teams participating in the last weekend of district tournaments must be submitted to the designated Tournament Registrar for each National Tournament no later than 24 hours after the completion of the District Tournament or notification of selection as an at-large team.
- (3) The District Registrar or his/her designee will address any incomplete credentials at the Opening Coaches/Managers meeting.
- (4) The credentials for each team shall include the following items:
  - (a) For National Championship Tournaments only, a copy of the Team Roster Registration Certification Form (form 2-C) signed by the appropriate registrar or his/her designee.
  - (b) A completed Credentials Verification sheet (form 1-C) and a USA Hockey Certified Roster Form (form 1-T) created by the USA Hockey Registry.
  - (c) A verification and affirmation that a review of each player's birth certificate has been completed by a District Registrar or his/her designee. When no verification is indicated on the Certified Roster/Credential Verification sheet, a copy of the government-issued birth certificate or passport identification page for the rostered player, is required. Also, for High School divisions, evidence of current school enrollment eligibility to participate on the team is required.
  - (d) USA Hockey waiver and release completed for each registered participant and team manager only for those that did not register online at usahockey.com (not required for participants who have registered online at usahockey.com).
  - (e) Sanctioned game scoresheets to verify compliance with the 20/10 minimum number of games for eligibility rule (14/10 girls and 10/5 all high school divisions) for each team and rostered player.
  - (f) USA Hockey Consent to Treat form signed and dated for each rostered participant and manager.
  - (g) Coaching credentials for each coach at the level mandated by USA Hockey as shown on the official roster (Form 1-T), credentials verification report (Form 1-C), or required registration and coaching credentials generated through registration software, whichever demonstrates most complete and current information.
  - (h) Non-U.S. citizens must meet proof of resident status eligibility and have a completed transfer from home country ice hockey federation (if required) as stated in Rules & Regulations II: Classifications, paragraph C, of the USA Hockey Annual Guide.
  - (i) A list of approved locker room monitors.
  - (j) For High School classification only, a verification signed by the Head Coach confirming that: 1. All players are enrolled, as full-time students or participate in a high school educational program; 2. Are able to play varsity sports for the team; and 3. That no player has already graduated from High School.

(k) Other documents pertinent to team activities and player and coach eligibility and identification. (l) A copy of the Official Roster (1-T) for each team shall be available from the on-site Tournament Committee upon request from any of the participating teams. Should the on-site Tournament Committee become aware of, and subsequently determine a player(s)/coach to be ineligible before, during or after the tournament, said player(s)/ coach shall be ruled ineligible to participate in any remaining games in the tournament and any subsequent state/affiliate, district and national tournament. And, the team using the ineligible player(s) shall be required to forfeit any games in which the player(s) participated in the tournament. The coach(es), manager or administrators of the team with an ineligible player(s)/coach shall be subject to suspension by the on-site Tournament Discipline Committee whom may also refer back to the appropriate affiliate or district for additional review and further suspension.

*NOTE: Coaches must be added to the Official Roster (1-T) at least seven (7 days) prior to the National Championship Tournament beginning. Any request to add a coach after this deadline requires extenuating circumstances and must be submitted to the National Championship Appeal Committee. Approved locker room monitors must be identified at least seven (7 days) prior to the National Championship Tournament beginning.*