

Oakdale Athletic Association

Meeting Minutes

January 8, 2014

The regular monthly meeting of the Oakdale Athletic Association Board of Directors was held at 8:00 PM on January 8, 2014 at Sgt. Pepper's in Oakdale.

Attendees

OAA Board of Directors:

Role	Name	Present	Role	Name	Present
President	Steve Adamsky	Yes	Basketball-Boys	Dan Peterson	Yes
Vice President	Todd Thoms	No	Basketball-Girls	Mark Lindner	Yes (late)
Secretary	Mike Barrera	Yes	Basketball-GTravel	John Cater	No
Treasurer	Denise Katchmark	Yes	Baseball K-B1 (Tball, Coach Pitch)	Steve Meyer	Yes*
Communications	DeNae Klimek	Yes	Baseball (boys): Rookies (2-3), Minors (4-5), Majors (6-7), Juniors (8-9), & Seniors (10-12)	Greg Bearth	Yes
Flag Football	Eric Delacy	Yes	Baseball BTravel	Todd Klingsporn	No
Football co-directors (1 vote)	Cory Lynch Joe Schara Paul Lockhart	No No Yes	Lacrosse – Boys	Keith Rossman	No
Soccer U5	Holly Colemer	No	Lacrosse – Girls	Laurie Aaronson	No
Soccer U7, U8B/G	Megan Zeilinger	No	Fastpitch Softball Travel	Jason Schuler	Yes
Soccer U10, U12 G	Jodi Hietpas	Yes	Fastpitch Softball Rec	** open **	
Soccer U10, U12 B	Erik Ayala	No	Slowpitch Softball Rookies(1-2)	Steve Meyer	*
Soccer U15	Chris Holthe	Yes (8:30)	Slowpitch Softball C(3-4), B(5-6)	Amy Richie	No
Volleyball	Jennifer Brown	Yes	Slowpitch Softball A(7-8), AA(9-10)	** open **	
			Slowpitch Softball Seniors (U19)	Gary Masterman	Yes

Attendance = 15 of 25 current directors

Quorum (35% of 25 = 9) Satisfied

Review Minutes

- The draft December 2013 minutes were reviewed and approved as written.

Motion 2014-001: Approve December 2013 meeting minutes as written. *[Motion by P. Lockhart, second by Klimek. Passed without objection.]*

Gambling Report

- Gary Masterman reviewed the monthly financial reports for Gambling (November 2013 actuals and December 2013 projected expenses).

Motion 2014-002: Approve the LG1004 November 2013 Actuals for Gambling. *[Motion by Bearth, second by Peterson. Passed without objection.]*

Motion 2014-003: Approve the LG1004 December 2013 Projected Expenses for Gambling. *[Motion by Brown, second by Bearth. Passed without objection.]*

- Masterman provided an update on activities at PINZ. We will switch to a machine instead of a booth for pull tabs and see if profits improve over the next 3 months. The lease on the machine is \$230 per month. The booth will be used elsewhere. Bingo will continue (Tuesday nights at 6 PM).
- Sgt. Pepper's (pull tabs and bingo) and Gulden's (pull tabs) both continue to do well. Bingo continues to be a bit slow at Gulden's. One potential change at Gulden's would be to switch nights for bingo.
- Masterman gave an update on the potential charitable gambling opportunity at the Arcade Bar in St. Paul. The 45-day feedback period has been completed. Masterman is not ready to do a pull tab booth at this location and commit to the associated payroll expenses. The plan is to start with a behind the bar operation for pull tabs and see how it goes. 10 percent of gross income must go a charity in St. Paul for youth activities and 60 percent of gross income must go back to St Paul or adjacent communities. Expenses incurred in St Paul or Maplewood would count against this 60 percent requirement. The Arcade operation would be reviewed after 6 months to determine what to do next.
- The Annual Cash Audit must be done on January 31 at Sgt. Pepper's and Guldens. Masterman is soliciting volunteers from the Board to do the counts starting at 1 PM.
- Checks for certain expenses from Gambling require 2 signatures. Historically, the 2 authorized signers have been the Gambling Manager and the Vice President. It is desirable to have a third authorized signer for flexibility. Since the President and Treasurer are signatories on OAA's bank account, they would not be acceptable choices. Masterman proposed that the Secretary position (currently Mike Barrera) be established as an authorized signatory on the Gambling Account.

Motion 2014-004: Approve Mike Barrera (OAA Secretary) as an additional authorized signer on the Gambling Account. *[Motion by Klimek, second by Peterson. Passed without objection.]*

- Masterman mentioned that he plans to review the compensation plans for Gambling employees and expects to determine in the next few whether any modifications should be made.
- The Board had its annual review of the Gambling Manager. No concerns were expressed.

Treasurer Report

- Denise Katchmark reported that she is scheduled to meet with outgoing Treasurer Dan Bushard to go over various items. December financial reports were not available in time for the meeting.
- Dan Bushard made the last transfers into sport accounts for scholarships in November. Bushard also completed the transfers from the Transfer Account into the various sports accounts.
- There was a brief discussion about whether registration restrictions would be applied to a particular participant or to the family. It was not clear whether each participant is separate in the new registration system or whether family members are connected. Stacey Lockhart will be asked to check which way it's set up at the present time.

- The Non-Profit status change is still not complete yet.
- It was emphasized to all directors that participants must complete the waiver as part of the registration process to protect OAA from potential liability in the event of an injury. No one should be playing or practicing until they are registered by the parent or guardian.
- There was continued discussion about whether or not to do a special financial audit with the change in treasurers. An audit is expensive (estimated to cost \$4000 - \$6000). The idea of “swapping” with OBPA will not work since OAA does not have anyone with the expertise to properly review OBPA’s financials. Dan Peterson will check with Burke Wheeler about the cost of a review (i.e., less formal than an official “audit”).

Registration and Communications

- OAA is now doing the “mid-range” background checks for coaches. Concussion training is also being incorporated into the registration process for coaches. Paul Lockhart will write up a coach registration procedure and post to the director page.
- Paul Lockhart will send out a draft “code of conduct” to the Board by e-mail for review.
- DaNae Klimek reported that flyers are going out to schools in early January. Information from spring directors for the next flyer is due to Klimek by February 1.
- Klimek is planning to send out the next edition of the OAA Newsletter on March 20. She plans to recap notable events from the fall or winter sports seasons. Directors should send Klimek any newsworthy items that would promote OAA activities. If items are going to local newspapers, Klimek would like to be the one to do so.
- City of Oakdale electronic signs (City Hall, Hadley & 36, Discovery Center) should be advertising Traveling Baseball now. There was discussion about the possibility of getting a sign for the OAA Shed at Walton. We would need to check with the City first.
- Spring directors should get information regarding their sports (registration dates, fees, etc.) to Stacey Lockhart as soon as possible so the registration materials on the web can be prepared in a timely manner.

Other Items

- Steve Meyer spoke with the new athletic director at Skyview, and the proposed batting cages there are still supported by the Skyview administration. Skyview will also check on contractor bids to try to get the cost down.

Director Reports

- **Boys In-House Basketball** – Dan Peterson reported that things are going well.
- **Boys Baseball** - Greg Bearth is planning to open registration on January 22.

- **T-Ball** - Steve Meyer is planning to open registration on January 19.
- **Girls In-House Basketball** - Mark Lindner reported that things are going okay.
- **Traveling Fast Pitch Softball** - Jason Schuler is trying to nail down try-out dates.

Adjournment

The meeting ended at 9:45 PM. A motion to adjourn passed without objection [**Motion 2014-005**, by Meyer, second by Bearth]. The next meeting will be at 8:00 PM on Wednesday, February 12, 2014 at Sgt. Pepper's.

Minutes submitted by: Mike Barrera

Approved by: OAA Board Motion 2014-006

Approved on: February 12, 2014

Approved