

# MMGS Meeting Minutes

October 16, 2018

Start Time: 5:50 PM

Miramar College Room J304

**Meeting called by:** MMGS BOD Monthly Meeting

**Type of meeting:** Formal

**Facilitator:** League President

**Note taker:** Angie Valdez, Secretary

**Attendees:** Brian Walker, Cherie Walker, Katrina Rotundo, Angie Valdez, Amber White, Hipolito Valdez, Pete Rios, Jerry Moots, Scott Moody, Stacy King, Joel Atwood.

## Minutes

**Established Quorum: Call to Order @ 5:50 PM**

### Previous Action

**Items:** Progress of Previous Assignments

**Presenter:** President

### Discussion:

- Athletic Director, Ron at MMHS has been emailed by President
- Still In Progress: Parent Rep Letter to Registered Parents
- Still In Progress: New League Logo by PR Coord
- Still In Progress: Yellow Book Add for Runway Classic Tournament by PR Coord. Date TBD last weekend of June 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> ~\$200 for ½ page or \$300 for full page
- PR Coord to be added to Facebook editor list
- 40% Discount to be extended to November 15<sup>th</sup>
- Due to no response from Uniform Coordinator. Uniform is relieved of duties. Secretary, PR Coord to attend the Padres Youth Organization Uniform Informational Meeting on Oct. 22<sup>nd</sup>
- Monthly Meetings have been confirmed to be on the 3<sup>rd</sup> Tuesday of the Month at Miramar College Rec Rooms
- SI Play will remain our registration site until the end of Spring Registration. To consider Dick's Sporting Goods sport engine as new registration platform. It is completely free with the same transaction fees.

### Previous Action

**Items:** Vote on New Umpire in Chief

**Presenter:** President

### Discussion:

- Jerry 1<sup>st</sup> nomination for Lamberto (Coach Jon) Hizon, Scott 2<sup>nd</sup> nomination. All in favor; unanimous vote.

### Action items

✓ Create UIC and set-up email

**Person responsible**

Secretary

**Deadline**

ASAP

### Previous Action

**Items:** Vote on Cancellation Lifetime Ban of Parent from July 2018

**Presenter:** President

### Discussion:

- Motioned last meeting to cancel lifetime ban on said parent from July 2018 due to no due-process by previous board as stated in rules and regulations for suspension.
- Vote taken: 8 in favor to remove ban, 1 opposed, 1 abstained
- Majority vote taken to remove lifetime ban.
- Write expectations in letter to parent: no hearing necessary and MMGS welcomes family to return to MMGS.

### Action items

✓ Letter to be written to parent

**Person responsible**

President, Reviewed by Secretary

**Deadline**

ASAP

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**Previous Action**

**Items:** Vote on CCCS Banking Option **Presenter:** President

**Discussion:**

- After presenting benefits via email. Voting started via email to open new Non-profit bank account
- Vote taken at meeting: All in favor, unanimous vote.
- Those to have access to the account: Michael Greek (Vice-President), Cherie Walker (Treasurer) to be two co-signers on account. Only Vice-President and Amber White, Snack Bar Coordinator to have active debit cards to the new account. All in agreeance.

Action items	Person responsible	Deadline
✓ Collect all documents to open new bank account with CCU	Treasurer	ASAP
✓ To find out if any cancellations fees will apply once Wells Fargo is closed	Treasurer	ASAP

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**Agenda item:** President Report **Presenter:** President

**Discussion:**

- At President's Mtg discussed MMGS will be C-League for districts due to # of previous players registered in league
- USA Softball Conference will be November 18<sup>th</sup>
- Rec Council Mtg was on Oct 9<sup>th</sup>. Executive Board Positions are open for election this year.
- Spoke to Denise in regards to golf equipment being stored in Snack Bar. Not final where this will be stored in the future in progress
- Emailed AYSO our flyer to be posted on their website
- Emailed flier to Rec Council to also be posted on their Website
- Spoke to The Shirt Shack in Mira Mesa next to Marshalls possible for sponsorship

Action items	Person responsible	Deadline
✓ Follow-up on flier being posted on AYSO and Mira Mesa Rec Council	President	ASAP

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**Agenda item:** Secretary Report **Presenter:** Secretary

**Discussion:**

- Hickman Elementary Halloween Festival on October 20<sup>th</sup>. Posters to be made. Lollipop Tree Game at our booth to win 1 Free Registration.
- New Mail in P.O. Box : Fundraising Opportunities for See's Candy for the Holidays forwarded to Sponsorship/Fundraiser Coord.
- Drop Box will continue to be updated and more user friendly.
- Will be attending the Padres Uniform Information Meeting with PR Coord on Oct. 22<sup>nd</sup>
- Final Statement Notice of Cancellation for State Farm Insurance Policy Coverage: Not-For-Profit Organization Liability including Employment Practices Liability Coverage.
  - President spoke on said policy to the current Board of Members. This was an insurance policy signed by previous Treasurer to start August 1<sup>st</sup> with first payment due of installments for total premium for the year of \$1440. It was asked if to anyone's knowledge if it was a policy voted on by the entire previous board. No recollection of it being voted on to take on and pay for this policy.
  - Sponsorship/Fundraiser Coord to follow-up with State Farm Agent for details on the policy and if there is a cancellation fee for non-payment of premium. Time sensitive.

Action items	Person responsible	Deadline
✓ Further information on State Farm D&O Not-For-Profit Insurance Policy	Sponsorship Fundraiser Coord	ASAP
✓ Report back on the Padres Uniform Information Meeting	Secretary	Next BOD Mtg

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**Agenda item:** Treasurer Report **Presenter:** Treasurer

**Discussion:**

- Monthly reporting of savings and checking accounts. Currently in Checking: \$8,591.25 and Savings: \$1,500.40.
- Outstanding Checks includes: \$30 Hickman Halloween Booth. To be deposited 2 Registration Checks \$193.75 and \$20 deposit refund.
- Snack Bar did well during the 3 days open during Fall Season +\$230
- There are still two outstanding registrations from Spring 2018 (Melinksy) and Fall 2018 (Esqueda). Parent's have been contacted multiple times for payment via emails, no response. Should they try to register for Spring it will be added onto their Spring Registration outstanding balance via SI Play.
- Discussion on update on the Scholarship/Fund form. It is outdated in Dropbox. Give parents the option to pay registration or apply for a scholarship.

**Action items**

	<b>Person responsible</b>	<b>Deadline</b>
✓ Continue to contact parents with outstanding registration fee \$ due, give option to pay registration due or apply for scholarship	Treasurer	ASAP
✓ Update Scholarship/Fund Application for Spring 2019	President/Treasurer	ASAP

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**Agenda item:** Cont. Board Member Reports

**Presenter:** BOD

**Discussion:**

- **Assistant Tournament Director** – NTR
- **Member At Large** - NTR
- **Parent Representative** – Will collect emails for Registered Parents to send email about Spring Registration
- **PR Coordinator** – Request for follow-up on approval to be editor on Facebook. Will continue to work on rebranding of MMGS new logo and Bluebook Tournament Flyer discussion of the last weekend of June 2019.
- **Snack Bar Coordinator** – Will be working on Menu Special's for Spring Season e.g. Breakfast Burritos for morning games. Snack Bar did well during Fall. All items are itemized in PayPal for tracking purposes of inventory.
- **Sponsorship/Fundraiser** – Spoke to many potential sponsors at the MM Street Fair. Emails will be sent out soon. 3 Roots will be added to our list of sponsors for \$500 check. Banner will be given to us to go up. Restaurant fundraisers usually need large numbers for families in the league, look into the possibility of having a hit-a-thon.
- **USA Softball Liaison/Registrar** – Reports 9 registered players so far for Spring 2019. Will continue to report on registration numbers and sending email blasts to take advantage of our extended discount 40% off registration. Would like to start offering Softball Clinics for everyone mid-November through the end of January right before closing spring registration. All ages and will cover pitching/hitting/fielding/catching. President to follow-up on field availability. Will also email previous coaches who would like to help volunteer.
- **Web Master**- Anything that needs to be added to website be sent via email.

**Action items**

	<b>Person responsible</b>	<b>Deadline</b>
✓ Parent Rep to email Registered Players	Parent Rep	ASAP
✓ Present New MMGS Logo	PR Coordinator	Next Board Mtg
✓ Present Bluebook Runway Classic Tournament Add	PR Coordinator	Next Board Mtg
✓ Emails to be sent to potential Sponsors	Sponsorship/Fundraiser	ASAP
✓ Softball Clinic field availability time and location TBD	President/USA Softball Liaison	ASAP

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**Agenda item:** Review of Current Bylaws

**Presenter:** President

**Discussion:**

- Motioned by President to form a Bylaw Committee, motion 2<sup>nd</sup> by USA Softball Liaison. Agenda item motioned to be tables for discussion at next scheduled BOD Mtg.

**Action items**

	<b>Person responsible</b>	<b>Deadline</b>
✓ Vote on approval of creating a Bylaw Committee	President	Next BOD Mtg

## ***Other Information***

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**Observers:** None

**Resources:** N/A

**Closing Announcements:**

- Next MMGS BOD Meeting 11/20/2019 from 5:30pm – 7:00pm

**Adjournment:**

**Convene to Closed Session: 7:31 PM**