

Temporary Coaching Assignment and Rotation Policy:

1. Volunteer Coach Preference:

If a team does not have an assistant or head coach, parents or guardians of the players on that team will be assigned to coach each week by the Tea Park & Recreation Director.

2. Temporary Coaching Assignment:

In the absence of a full-time volunteer coach, the following process will be implemented:

- Each week, one or more parents/guardians of players from the team will be randomly selected to serve as the coach for that week's practice and/or game.
- The parents/guardians of that team will receive the temporary coaching assignment schedule 10 days prior to the first day of games.
- This process will continue weekly until a full-time volunteer coach is secured.

3. Rotation System:

- All parents/guardians are required to serve as temporary coaches if the team does not have an assistant or head coach.
- Parents/guardians will be randomly selected to serve as temporary coaches each week. If the number of weeks in the season is fewer than the number of parents/guardians, the rotation will ensure that each parent/guardian is assigned to coach at least once. However, if there are more parents/guardians than weeks available, not all parents/guardians will need to coach during the season. Those who are not selected will remain unassigned, and the rotation will only begin again if there are more weeks than available parents/guardians.

4. Responsibilities of Temporary Coaches:

- Temporary coaches are expected to oversee the team's practice sessions and games for the week they are assigned.
- They will be provided with the necessary resources and guidance to ensure they can effectively fulfill their duties.
- All Temporary Coaches must do a background check 7 days prior to coaching the team.

5. Securing a Full-Time Volunteer Coach:

- Efforts to secure a full-time volunteer coach will be ongoing.
- The team administration will work closely with parents and the community to identify and recruit a suitable candidate.
- Tea Parks & Recreation Department will not pay for a parent or a community member to coach a team.

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6. Handling Absence of Temporary Coaches:

- **Notification Requirement:** If a temporary coach is unable to fulfill their assigned duties, they must notify the Tea Parks & Recreation Director at least 48 hours in advance.
- **Backup Assignment:** In the event of a last-minute refusal or failure to show up, an alternate parent/guardian from the team will be contacted and asked to step in as the temporary coach. The alternate coach will be selected from the pool of parents/guardians who have not yet served or are willing to volunteer again.
- **Consequence of Non-Compliance:** Parents/guardians who fail to fulfill their temporary coaching duties without prior notification may be required to serve an additional rotation before the process restarts. Repeated non-compliance could result in the team being assigned a substitute coach selected by the Tea Parks & Recreation Director for that week.

Implementation:

This policy will be in effect immediately for any team that does not have a full-time coach.

Review:

This policy will be reviewed regularly and adjusted as necessary to ensure the best experience for our players and families.

Policy Approved by Tea Parks and Recreation Board on 9/18/2024