

# **Bridgeland High Athletic Booster Club**

**15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433**

**Meeting Time & Date:** Tuesday, September 10, 2019 at 7:00 PM

**Meeting Location:** BHS, 10707 Mason Rd. Cypress, TX 77433

**I. Call to Order**

Meeting was called to order at 7:06 PM by Adrian Dominguez.

**II. Minutes**

The minutes from the August 13, 2019, meeting were presented and approved. Motion by Amy Lippincott to approve; 2<sup>nd</sup> by Scott Walle.

**III. Welcome / Announcements / Introductions**

Adrian Dominguez presented the agenda and welcomed new attendees. Encouraged them to text BEARS to 42828 for membership and future communications. New parents introduced themselves. New parents from soccer, cross country and volleyball were well represented.

**IV. Officers' Reports**

President's Report – Announced start of golf tournament planning; golf committee meeting was held prior to BHABC meeting.

Vice President's Report – N/A

Treasurer's Report – Financial reports were reviewed. Stacie asked that committees, board and others give her 48 hours to respond to requests for checks and other financial related requests. \$173K cash on hand as of 8/31/2019; however, multiple outstanding SpiritGear invoices, \$41K in coaches requests, player guide expenses. No receivables. Income Statement was reviewed; highlights include \$13K in memberships; expenses since last meeting including concession stand equipment / square set ups, SpiritGear carts and straps for inside the trailer. Motion to accept by Scott Waller; 2nd by Amy Lippincott; Approved.

Secretary's Report – It was announced that Chris Meyers resigned from the secretary position; according to by-laws the existing board can vote to appoint a replacement to serve out the term. Karla Crippen was voted in as Secretary of the Board for BHABC. Motion by Stacie Keneker; 2nd by Amy Lippincott; Approved.

President Elect's Report – Scott Walle announced the goal is to have parents represent each sport; meet with Scott and give him updates and events so Booster Club can post, email out and celebrate; give Renelle Cadena updates to the schedules and events for web site.

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## **V. Athletic Affirmations – Coach Raffield**

Raffield discussed football successes; 267 kids/5 teams; Varsity 2-0; 1st week for sub varsity was rained out. District starts this week. Tennis has full JV/Varsity teams with 2 matches/week.

Coach Waters (Boys XC) talked about the tremendous growth in the program; 60 members and district starts in October.

Coach Kennedy (Girls XC) gave an update for the girls, mentioning they are 1 of the top teams in the state of Texas.

Carol Strong (a volleyball parent) spoke of behalf of coach – extremely successful start to the season; all level teams beat Ranch; awesome atmosphere and over 850 tickets sold that night; games are scheduled for Tuesdays and Fridays; mentioned a serv-a-thon was in the initial planning stages and tentatively scheduled for October 22; working on budget and would be asking for help with a DJ.

## **VI. Coaches' Requests**

Coach Waters (Boys Cross Country). Thanked the SpiritGear store for their help with the shop; great products and quick turn around and support. Asked for \$820 to cover entry fees for 2 meets, new banner for fence, senior neck ties for meet days/uniform to wear to school. Stacie Keneker motion to approve; Amy Lippincott 2<sup>nd</sup>; Approved.

Coach Kennedy (Girls Cross Country). \$465 to cover \$42 reimbursement for relays, \$298 CCCAT annual clinic/membership which includes recognition for all-state accolades, and \$125 for entry fee overage for meets not covered by CFISD budget. Stacie Keneker motion to approve; Amy Lippincott 2<sup>nd</sup>; Approved.

Carol Strong on behalf of Volleyball coach. \$810 to cover senior headshots, banner. \$1,037.39 to cover fees and costs for San Antonio tournament and \$1,901 to Coach Khalia to cover hotels/meals for tournament. Fundraiser was done in Spring in anticipation for these fees. Stacie Keneker motion to approve new request; Amy Lippincott 2<sup>nd</sup>; Approved.

Katie B. (Girls Soccer) / Coach Gillespie (Boys Soccer). \$15,000 to purchase cover made of steel and plexiglass that covers the benches on the field for warmth and protection from elements during games, i.e. cold, rain, etc. Boys and Girls Soccer would use it. 120 kids. Asking for 1 now for home side and a 2<sup>nd</sup> one soon for visiting side. Season runs from December into March – main winter months. Minimum of 20 games. Board did not say no but tabled to discuss. Would need to get 3 bids for cost comparisons. Soccer teams would need to pitch in and fundraise to help with costs. Ideas include kick-a-thon, selling chocolate, help with Spring Fan Guide, etc. Asked for a team parent to help organize and liaison with the board. Tabled to discuss and get bids.

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## **VII. Committee Reports**

Membership – Maria Mulhair reported. Committee wants to build awareness by sport; chart of membership by sport was shown. Currently have 145 members. Membership is good for the fiscal year, regardless of when purchased. Reported that members now get a voucher to the SpiritGear store instead of product to chase down recipients after the fact. Future reach out to younger kids, middle schools, etc. is needed.

Communications – Keep sending all updates to Stacy Guidry. BHABC is on Facebook, Twitter and Instagram.

Website – Renelle Cadena will add schedules and sign up genius links as they are sent to her. Can give team parents access to update certain items, if needed.

Fundraising – new committee lead – Hamp Cromer. Wants to come up with another parent event such as Auctions, poker night, private chef events, etc. Other ideas include dodgeball, tournaments, etc. Adrian report that current fan guide is being printed and will be available at Varsity game on Sept. 14. Plan to do at least one more in Winter/Spring. Put in concessions to sell. Will make about \$8,000.

SpiritGear – Shannon Crippen announced that new Mama Bear shirts and girl designs coming soon; sold about \$18K at Bear Necessities; \$1000 at Freshman home game; \$5K at first Varsity home game; will only sell at Varsity home games – if volunteers sign up to help; sign up genius with volunteer opportunities to future events is on the website. Will get to a JV home game soon.

Golf Tournament – Adrian discussed date – October 26 @ Black Horse Ranch. Asking for baskets to auction from each team/sport. Already have shirt sponsor from Bridgeland – from Meltons/Bridgeland community. Mom social will be free; just pay \$10 for dinner. Forms will be on website soon. Weekly committee meetings have started.

BABs – Troy Guidry said bear has been up; had a hick up with band at Stratford; said a new dolly is needed to transport. Cost about \$200. He will get with Adrian to purchase.

Sports Liaisons – Any interests – get with Scott Walle.

Concessions – Kirsten McFarland needs help at football concessions; sign up genius is on the website; bought two more square set up stands and they are working out great! Accepting credit cards at concessions increases sales. At some point, thinks we need two more sets. They help with inventory and ease of tracking. Will table for now to assess the two just purchased. Thought about removing \$5 limit, but treasurer does not want to do that at this time. It would increase difficulty in the reconciliation process.

## **VIII. Old Business**

N/A

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**IX. New Business**

N/A

**X. Announcements**

Shannon Crippen brought up a good point about budgets with CFISD. CFISD provides the same amount of dollars for each school, regardless of the count of athletes. This is just one reason why the booster club is so important – fills in the gaps.

Fundraising cards total is about \$16K; now accepting payment processing through online store for parent payments.

**XI. Member Inquiry / Questions**

N/A

**XII. Adjournment**

President motioned to adjourn. Meeting adjourned 8:07 PM.

# **Bridgeland High Athletic Booster Club**

**15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433**

**Meeting Time & Date:** Tuesday, October 8, 2019 at 7:00 PM

**Meeting Location:** BHS, 10707 Mason Rd. Cypress, TX 77433

**I. Call to Order**

Meeting was called to order at 7:08 p.m. by Adrian Dominguez

**II. Minutes**

Meetings from last meeting were approved. Motion by Stacie Keneker. 2<sup>nd</sup> by Amy Lippincott.

**III. Welcome / Announcements / Introductions**

Adrian introduced the board and welcomed members. New members / 1<sup>st</sup> time visitors introduced themselves.

**IV. Officers' Reports**

Treasurer report by Stacie Keneker. About \$130K in account. September financials will be presented at November meeting; still have many receipts and deposits related to the discount card fundraiser that need to be reconciled. Received new Sales Tax Permit.

**V. Athletic Affirmations – Coach Raffield**

- Tennis team won District! Area in College Station against Round Rock.
- Cross Country is about 1.5 weeks from District.
- Wrestling getting started.
- Volleyball doing well and close to making playoffs.
- Soccer is fast approaching with parent meetings in November.
- Athletics Fundraiser Cards. Sold 4,820 cards. After paying fees, will profit about \$68K. Collected money by cash, text and through the BHABC square online.

**VI. Coaches' Requests**

1. Wrestling. Head Coach Vahan Surabian requested \$1500 for equipment. Program has grown from 13 kids to 46 kids in Athletic Period. Will grow once football ends. Wants 2 iPads, 2 cases, 2 stands and online program for Wrestling Program. Equipment used for recording, showing film, like HUDL. Approved. Motion by Scott Walle. 2<sup>nd</sup> by Amy Lippincott.
2. Cross-Country Banquet. \$10/kid = \$600. Approved. Motion by Adrian. 2<sup>nd</sup> by Board all in favor.
3. Boys Soccer. Coach Gillespie. Will be conducting a fundraiser during off week and hope to raise about \$15K. Requesting tournament fees, transportation, hotel in Georgetown for a total of about \$4,088. Approved. Motion by Adrian. 2<sup>nd</sup> by Board all in favor.
4. Girls Soccer. Coach Livingston. Will be conducting a fundraiser during off week using 99 Pledges. Brought 2 quotes for the soccer bench covers / stands. 1 for \$22,450 and 1 for \$19,400. This is for two of the stands. Requesting Home and Visitor at same time. Will have 3<sup>rd</sup> quote soon. Will then need to be branded. Would like to have them ordered and in place by December (1<sup>st</sup> game).
5. Softball. \$500 Tournament fees. Approved. Motion by Adrian. 2<sup>nd</sup> by Board all in favor.

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## VII. Committee Reports

Membership – Adrian spoke on behalf of Georgia Thomas. Showed slides for membership. Currently have 160 members. Voucher program seemed to be successful and it was mentioned to be sure to get with the membership committee or the board if you have not received your voucher for membership.

Communications – Follow BHABC on Twitter, Instagram and Facebook. Also, website.

Website – Renelle Cadena talked about updates being made and mentioned to send anything you wanted posted . . . parent meetings for sports, schedules, tryouts, etc.

Fundraising – Adrian spoke. Talked about Fan Guide. Can pick them up at concession stands or at Home Varsity games at Spirit gear table. 2<sup>nd</sup> edition will be coming for winter / spring sports (wrestling, soccer, basketball, track, softball, baseball, etc.).

SpiritGear – Shannon Crippen spoke about sales. At all Varsity home games. Waiting on coach to confirm a time to be at Volleyball game. Coaches reach out if you want store to set up your team store for work out / team uniforms, etc.

Golf Tournament – Adrian spoke about tournament. Had meeting prior to the BHABC meeting. Still need sponsors. Finalizing orders for pin flags, shirts. Need volunteers. Sign up on sign up genius. Need student athletes to volunteer too. Auction baskets needed from each sport. Moms social will be at 3:30 p.m. Free. Only \$10 if you want to stay and pay for dinner. 12:30 p.m. start

BABs – Fixed and working great. Thank you for the dolly. Will be at golf tournament; hole #1!

Sports Liaisons – Scott Walle will be attending wrestling parent meeting next week. Contact Scott for any updates for sports so short blurbs from BHABC / Constant Contact can continue to go out. He can't hear about everything, so need parents and coaches to feed him info. Perfect job for the team parent. Receiving good feedback about periodic email snippets.

Concessions – New “Bear Dash” program at home concessions. New site set up to order from stands and Key Club volunteers deliver. Charging \$1 delivery fee. Signs are hanging at stands. Could use 2 more iPads at some point so not sharing with Spirit Gear. Always need parent volunteers. Have lots of students / Key Club volunteers.

## VIII. Old Business

Tennis parent's reimbursement for banner approved at last meeting. Sent Adrian an email and will get with Adrian and Stacie after the meeting.

## IX. New Business

N/A

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**X. Announcements**

- Buy Ads in 2<sup>nd</sup> edition of Fan Guide
- Come to the Golf Tourney – play, volunteer, bid on baskets, etc. October 26<sup>th</sup> 12:30 p.m. shotgun start.

**XI. Member Inquiry / Questions**

N/A

**XII. Adjournment**

Adjourned at 7:50 p.m.

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# **Bridgeland High Athletic Booster Club**

**15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433**

**Meeting Time & Date:** Tuesday, November 12, 2019 at 7:00 PM

**Meeting Location:** BHS, 10707 Mason Rd. Cypress, TX 77433

**I. Call to Order**

Meeting was called to order at 7:12 p.m. by Adrian Dominguez.

**II. Minutes**

Meetings from last meeting were approved. Motion by Amy Lippincott. 2<sup>nd</sup> by Stacie Keneker.

**III. Welcome / Announcements / Introductions**

Adrian welcomed members; indicated Scott Walle was absent, but we had a quorum with four board members present.

**IV. Officers' Reports**

Treasurer report by Stacie Keneker. About \$243K in account. However, we have golf tournament expenses, outstanding SpiritGear expenses and coaches' requests to pay. YTD net income is about \$120K.

Financials were approved. Motion by Karla Crippen. 2<sup>nd</sup> by Amy Lippincott.

**V. Athletic Affirmations – Coach Raffield**

- Volleyball was undefeated in district – at all levels! Varsity made playoffs.
- Football – 9<sup>th</sup> Orange, 9<sup>th</sup> Navy and JV team all won district. Soph/JV team runner up; Varsity headed to playoffs for first time ever! Vandegrift in Austin on 11/15. Sub varsity 21-1 in District; Varsity record 8-2
- Cross country girls 8<sup>th</sup> at State meet
- Cross country boys – won district
- Senior football captain, Weston Cadena, is a finalist in the Touchdown Club – lunch downtown; huge honor; booster club and Cadena family bought table; Raffield and Adrian will be in attendance.
- 10 students signing letters of intent in early National Signing Day (11/13/2019). Great accomplishments for these students. Will be using backdrop.

**VI. Coaches' Requests**

1. Girls Basketball – already approved; just a summary – out of town tournament/fees/hotel; will be doing another shoot out fundraiser
2. Boys Soccer. Coach Gillespie. \$150 clinic; \$100 tournament fees (approved by Adrian)
3. Girls Soccer. Coach Livingston. \$150 tournament fees (approved by Adrian)
4. Soccer also talked about two new bench covers; waiting on 3rd bid and vendor for official quote but looks like \$20K for both home and visitor covers; once bid is received, will approve by email.

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## VII. Committee Reports

Membership – Maria Mulhair spoke about membership ramping up for winter sports / parent meeting attendance. Reminded members about vouchers for \$75 and above membership.

Communications – Follow BHABC on Twitter, Instagram and Facebook. Also, website. Send updates and schedules!

Website – Renelle Cadena talked about updates being made for winter sports; gave wrestling parent access and he spoke about how easy it is to make updates, upload schedule, pictures, etc.

Fundraising – Adrian spoke. Talked about fundraising opportunities for winter sports – such as shoot a thon, etc. Winter / Spring Fan Guide is on hold. No one has volunteered to head it up.

SpiritGear – Shannon Crippen spoke about sales. Will be selling football playoff shirts at school two days this week. Will be at soccer team meetings and working on boys soccer team store items.

Golf Tournament – Adrian spoke about tournament. Successful, fun day. Lots of volunteers and that was a great thing. No official numbers yet, but gross about \$30K as an estimate.

BABs – Headed to the Playoffs in Austin! Thanks Troy.

Sports Liaisons – have a new liaison dad for Wrestling; have new liaison mom for basketball; will be attending soccer parent meetings in December.

Concessions – no report

## VIII. Old Business

- Need a treasurer for 2020-2021 school year; Stacie will no longer have a student athlete

## IX. New Business

N/A

## X. Announcements

- Booster Club has a bus headed to playoffs; if interested, get with Adrian or Amy
- Booster Club rented out the Zone in last home football game at Berry Center for staff appreciation
- Coach Raffield announced that Adrenaline fundraising company has given BHS \$3000 for scholarship money; need to determine steps for application and awarding
- Next Meeting – December 10, 2019

## XI. Member Inquiry / Questions

N/A

## XII. Adjournment

Adjourned at 7:45 p.m.

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Original meeting scheduled for Tuesday, December 10, 2019 was held in BHS cafeteria but there was no quorum. Board members, Scott Walle and Stacie Keneker were absent. The board took requests and met on Thursday, December 19, 2019, to discuss and vote on agenda items listed below. Scott Walle, Karla Crippen, Amy Lippincott, and Adrian Dominguez were present; Stacie Keneker joined by phone. Items in red are results of board discussion / decisions.

## Agenda Items:

- Coaches Requests:

1. Two Soccer Shelters – invoice from Barcelona (\$22,450.00) – **approved**
2. Boys Cross Country - \$755 to Coach Kevin Waters for entry fees, spikes for indoor meet (40 kids) - **approved**
3. Coach Vazquez –
  - Boys/Girls Track/All Sports – Free lap timing towers; helps measure speed; includes towers, chips that are Bluetooth capable; could be used for other sports - \$3,698 to SimpliFaster - **approved**
  - Equipment for throwers – shot puts and discuses, 18 totaling \$809 to MF Athletic - **approved**
  - also requested banner, coach clinic and PVC pipe; amounts were less than \$500 so Adrian wrote checks – to Image 2C and to Coach Vazquez – **done; Adrian took care of this.**
4. Tom Kennedy – Girls T&F/Cross Country
  - Coaches clinic for four coaches - \$300 payable to GCSTCA, must be postmarked by December 20 or it's \$100 per coach. – **Stacie already had given coach a blank check to write this amount; Adrian was going to follow up since the date was approaching.**
  - Indoor T&F meet; entry fees; \$260 to Bridgeland High School - **approved**
5. Verena Khalil – Volleyball
  - banquet invoice and coach's meals - \$1,283.55 to Spring Creek Catering, LTD – **previously approved; confirmed invoice to pay**
  - brought serve-a-thon money and money parents paid for meals – **Adrian deposited this money to BHABC bank account**
6. Paul Orlando/Candi Weige – Baseball / Softball (\$27,398.62) - **approved**
  - RVP Camera System, accessories and installation
    - \$14,442 for equipment to RightView Pro
    - \$3,199.98 for two computers
    - \$634.84 estimate for other necessary equipment
    - TOTAL = \$18,276.82
  - Install on Baseball field by CFISD approved vendor - \$3,751.15
  - Install on Softball field by CFISD approved vendor - \$5,370.65
  - **Need to confirm about an annual subscription and the amount; believe it to be \$499 / year for each team**
7. Cheerleader Banquet – **parent, Tracy Dornak asked for \$10 each for banquet (approved) and for decorations; she was given Karla's name and Karla emailed her**
8. Football Banquet January 22 – **discussed amount; \$2500 for football students and coaches. – approved. Den Moms will be helping Coach organize, get catering quotes for close to 600 attendees, and decorate.**

- BHABC Scholarship
  - Adrenaline donated \$3,000
  - Proposal for BHABC to match and give out 6, \$1,000 scholarships (3 girls/3 boys)
  - Coach suggested a random drawing
  - Other thoughts: must fill out application, must be present to win (drawing would be at May Booster Club meeting); must be Booster Club member; not a full-ride D1 scholarship recipient; be in good standing with the school

All board members approve this idea but need to nail down specifics and announce it. Board discussed possibility of contributing additional dollars for larger scholarships; possibly 6, \$1500 or more. Will have further discussion with coach on his ideas and to nail down the D1 scholarship requirements.

- Other discussion items:
  - Food truck at home football games
  - Karla write up something coaches can put on parent email advertising booster club membership
  - Coaches want updated slides of membership numbers
  - Adrian took some requests under \$500 to write checks, checks to deposit and volleyball banquet money to deposit

Old business discussed . . . need to start training a Treasurer; Shannon is going to work with coach for football fundraiser of punt/pass/kick contest.

Next meeting, Tuesday, January 14 @ 7 p.m.; send reminder.

# **Bridgeland High Athletic Booster Club**

**15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433**

**Meeting Time & Date:** Tuesday, January 14, 2020 at 7:00 PM

**Meeting Location:** BHS, 10707 Mason Rd. Cypress, TX 77433

## **I. Call to Order**

Meeting was called to order at 7:06 PM by Adrian Dominguez. Four board members were present: Adrian Dominquez, Amy Lippincott, Stacie Keneker and Karla Crippen. Scott Walle was absent.

## **II. Minutes**

Minutes for November 2019 and December 2019 were approved. November motion by Amy/second by Stacie; December motion by Karla/second by Amy

## **III. Welcome / Announcements / Introductions**

Adrian welcomed all members. Announced that board had met in closed session on December 19, to discuss items collected from coaches at last public meeting.

## **IV. Officers' Reports**

Stacie gave treasurers report that included financials through December 31, 2019. About 200K in cash. Announced that YTD, income is down about 17K. Mostly due to decrease in memberships. \$27K last year and only \$17K this year. Concessions income is down about \$8K. Business expenses are up a bit due to full year of storage, insurance and constant contact web tool. Golf tournament grossed \$32K. Know there will be several spring fundraisers coming up. Amy motioned to approved financial report; second by Karla.

## **V. Athletic Affirmations – Coach Raffield**

- Boys Track and Field – after school practiced started Monday, January 13; boys will be attending indoor meet on January 18. Ready for a great season.
- Girls Track and Field – attended A&M indoor; one athlete has a nationally ranked time in the 400
- Baseball starts January 31; Softball starts January 24
- Wrestling – district is 3 – 4 weeks out; meets are going well;
- Swimming district meet is February 1
- Basketball is in the middle of district play
- Soccer games started last week

Busy winter and spring sports underway; go Bears!

## **VI. Coaches' Requests**

Softball – several signees February 5 – requesting money for flowers, cake, balloons – dollar amount below \$500 so Adrian approved and signed request

Baseball / Softball – invoice to pay first installment of camera equipment install; payable to BHS for PO, not to vendor directly

Girls Track – Coach Kennedy – requesting \$1822 for meets, starting pistol and blanks, supplies, training equipment for long jump, pole vault bags – approved – motion by Karla / second by Amy

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Baseball – Coach Orlando –

1. \$250 to for four coaches to attend clinic; travel expenses and clinic – Adrian approved and signed since less than \$500
2. \$300 for diamond drying agent and dirt/clay (25 bags); check to Helena – Adrian approved and signed since less than \$500
3. Dallas baseball event / tournament – coaches activity account will cover meals and hotel; asking for charter bus and \$250 tournament fee; tournament will be against top state of Texas talent; leaving on a Thursday and returning on a Saturday; charter bus cost is \$4,200 – approved; Karla motion and second by Amy

Track – Coach Vazquez - \$60 total to cover wrist bands for coaches at indoor meet at UofH – reimbursement to coach – approved

## **VII. Committee Reports**

Membership – Maria Mulhair spoke; not much has changed in way of new members; need to brainstorm new ideas; will work on a new % of membership by sport chart; sports engine may not be the best method; more membership when we were able to collect on square but never got follow up information from member

Communications – Stacie Guidry spoke about trying to keep each sight fun and engaging to keep people coming back to check and in their feeds – Facebook, Twitter and Instagram

Website – Renelle out of town

Fundraising – Hamp was not present; no new news but will be several fundraisers in coming months – hit a thon and football punt, pass, kick

SpiritGear – Shannon Crippen – steady amount of orders on website; have team stores set up for boys soccer and Track & Field; will look at gear to see if more is needed for baseball/softball

Golf Tournament – \$32 gross / \$14K in expenses; \$18 income

BABs – in hibernation! 😊

Sports Liaisons – no news

Concessions – Kirsten absent; member, Tricia Stott had an idea to sell Otis Spunkmeyer cookies; has seen it at several schools; they provide small ovens in exchange for participation in their sells; It was mentioned by Stacie that maybe Glenn Hurley knows something about it or can negotiate.

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**VIII. Old Business**

Need to finalize scholarship application; Karla will work on this to present again at February meeting.

**IX. New Business**

N/A

**X. Announcements**

Baseball parent meeting – February 6

Softball Bear scrimmage/parent meeting – January 31

Hosting baseball and softball scrimmages – February 8

Hit a Thon for baseball and softball – February 15

**XI. Member Inquiry / Questions**

Member asked about ticket booth building at entrance to stadium. Coach indicated plans were delayed/cancelled. Maybe a member wants to build it???

**XII. Adjournment**

Adrian adjourned at 7:46 PM

**Bridgeland High Athletic Booster Club**  
15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433

**Meeting Time & Date:** Tuesday, Feb. 11, 2020 at 7:00 PM

**Meeting Location:** BHS, 10707 Mason Rd. Cypress, TX 77433

**I. Call to Order**

Meeting was called to order at 7:04 PM

Stacie Keneker was not in attendance; 4 other board members were so we have a quorum.

**II. Minutes**

Minutes from January 14, 2020 were presented. Amy motioned to approved; Scott 2<sup>nd</sup>.

**III. Welcome / Announcements / Introductions**

Adrian welcomed all new attendees to the meeting. Had one new attendee.

Soccer parents and coaches raved about new soccer shelters. They are awesome and working great. Will need to chain them against a fence in the off season so they don't blow and possibly get covers to protect them.

**IV. Officers' Reports**

No treasurer's report tonight. Adrian mentioned there is a about \$190K in cash.

**V. Athletic Affirmations/Updates – Coach Raffield**

Softball – regular season starts next Tuesday. Kids are raising funds for hit-a-thon that will occur Feb. 8. Currently at about \$13K

Swimming – Boys won district; girls were 2<sup>nd</sup> in district. 21 qualified for Regionals. 4 headed to state this week.

Soccer – Varsity boys undefeated in district; Soph in 2<sup>nd</sup> place; JV in 2<sup>nd</sup> place. Varsity girls in 4<sup>th</sup> place; JV in 2<sup>nd</sup>. Teams are so appreciative of soccer shelters.

Basketball – Boys / Girls both fell short of playoffs but had a good season.

Track – Boys 1<sup>st</sup> Varsity meet at Seven Lakes on Saturday, 2/15. Tough competition but looking forward to it. Sub Varsity has a meet on Thursday, 2/13, at Cy-Lakes. Several meets being hosted at Bridgeland this season – 1<sup>st</sup> being on March 4. Need help with concessions.

March 5<sup>th</sup> hosting invitational track meet and will also have a tennis match and softball game. Busy day at Bridgeland.

Football – will hold combine the 1<sup>st</sup> week in March; coach talked a little bit about new district alignment. For Regions, we will stay in Houston area instead of Austin area schools. Bye week for football will be the 4<sup>th</sup> week.

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# **Bridgeland High Athletic Booster Club**

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## **VI. Coaches' Requests**

Swimming is asking for 3 requests: 1. Banquet money for March 5; check to Spring Creek BBQ (\$790); 2. Record board plates – broke 19 records; need 23 slats (\$230); 3. Plates for plaques for superlatives (\$70) = \$1,092. Motion from Karla; Scott 2<sup>nd</sup>. Approved.

Track (Kennedi/Vasquez) – meet expenses for March 5 – awards/medals (\$250), ribbons (\$60), spray paint (\$130), food/hospitality (\$310), timers (\$900), labor fees for timers for 12 hours (\$300)

Medals are being made by students in shop class.

Gave deposit of entry fees from schools in attendance.

Approved.

Football (Raffield) – GPS sensor system. New technology to track work, speed, miles, etc. Goes on pads. Mostly used for WR and skilled backs. Asking for 30 @ \$4000. Approved.

## **VII. Committee Reports**

**Membership** – Maria spoke about attending parent meetings; has not yielded many more memberships. Showed new charts from what is in database. Each year there is a decline in memberships. Total athlete count was not correct. Will work on better charts by percent. She and Georgia are ready to hand off to new committee. Tricia Stott was appointment new committee chair for memberships.

**Communications** – no report

**Website** – Renelle mentioned again about setting up team parents to own their page. Everyone send her schedules and sign up genius to update the site.

**Fundraising** – Hamp not in attendance, but parent had an idea. Charles Gaitz thought about baseball/softball shout outs at games. Sell spots for the announcer to shout out kids. Seniors at 4<sup>th</sup> inning. Pay for chance to yell “Play Ball”. Game day banners.

**Advertising / Fan Guide** – will need a committee chair for Fall and still hope to get one going for Winter/Spring in the future.

**Brisket and Port Butt sales** for the BBQ sandwiches on Feb. 8 was successful. Sold about 30.

**SpiritGear** – Shannon Crippen spoke about sales. Pushing \$100K for the year. Will work with memberships to better advertise the voucher and how to use it not only in person but online with a code. Working on setting up meals for swim meets. Will be selling at hit-a-thon on Feb. 15.

**Golf Tournament** – no report, but Coach Raffield mentioned will need to discuss next year’s event being different because of scheduling.

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BABs – will need to be at Superintendent Fun Run on March 21. Need help setting her up that morning.

Sports Liaisons – Scott Walle – continues to work with team parents and having one for every team.

Concessions – Kirsten says Key Club members are a huge help. Still need help – all the time. Will get sign up links to Renelle to post on website. iPads are so easy. Might consider one more set so SpiritGear and concessions don't have to share in the Fall. Asked if sign ups could go out through constant contact. Yes, Scott can do this. Just send to him.

## **VIII. Old Business**

N/A

## **IX. New Business**

Elias Haidamous and Mary Jo from Steam Commanders were in attendance to talk about the Bridgeland BBQ cookoff. All proceeds go to BHABC. 2<sup>nd</sup> year to donate. Will need help from volunteers to sell tickets, make sandwiches, clean up, dunk tank. Plates will be \$8. Last year donated about \$5000 back to BHABC from sale of food, SpiritGear, dunk tank, etc. Will be held this year on April 4<sup>th</sup> at Bridgeland park. Want to come back to meeting and present check. Will have drone footage. Will donate dunk tank money to BHABC scholarship. Elias will get Scott the flyer to share by constant contact. Parents are welcome to participate with cooking teams.

Shannon Crippen made a request to purchase flat top grill to use for burgers. Multiple events – Spring football, baseball/softball hit-a-thon, Dad/son Labor Day lunch. Cost is about \$450. Board approved.

## **X. Announcements**

The board announced 1<sup>st</sup> annual scholarship. 6 student athletes will be awarded \$1500 each. Application will be on website. All applications will go to Karla through the secretary email address. Scott and Karla will oversee, since other 3 board members have seniors. Students must be in BHS athletics, in good standing, have 2.5 grade point, immediate family has to be booster club member. Will be a random draw at May meeting. 3 female and 3 male student athletes will be chosen. All guidelines and instructions are in application. Contact Karla Crippen for questions.

## **XI. Member Inquiry / Questions**

N/A

## **XII. Adjournment**

Adrian adjourned at 8:04 PM

# **Bridgeland High Athletic Booster Club**

15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433

**March 17, 2020 – Conference call of Board (meeting cancelled due to COVID19)**

**April 2020 – no meeting due to COVID19**

**May 11, 2020 – Conference call of Board (meeting cancelled due to COVID19)**

The conference call on March 17, 2020, was not an official meeting but a time to catch up since the meeting had to be cancelled. Coach said there was a check from girls soccer from 99 pledges. We discussed an update on the scholarship and getting the word out. Scott set up repetitive notices to go out through constant contact. Spirit gear was asked to sell soccer playoff shirts on line as a preorder (boys and girls). There will still be banquet expenses at some point. \$188K in bank. Orlando's check for baseball was sent to him. Jamie Windham invoice was paid by credit card, so need to cancel the #389 check. Coach said no UIL activities this month; school was closed until 4/10; don't know anything about summer yet. All hosted events cancelled. April 4 BBQ cookoff would be rescheduled.

No Meeting in April 2020.

The notes below are from meeting on May 11, 2020 held by zoom.

**I. Call to Order**

Meeting was called to order at 7:06 by Adrian.

**II. Minutes**

**III. Welcome / Announcements / Introductions**

Coach Raffield, Scott Walle, Karla Crippen, Stacie Keneker, Amy Lippincott, and Adrian Dominguez all in attendance.

**IV. Officers' Reports**

Treasurer – over \$200K in bank

Question came up about whether soccer covers had been paid for yet.

It was discussed that financial CFISD was missing have been completed.

**V. Athletic Affirmations – Coach Raffield**

**VI. Coaches' Requests**

Coach requested \$10K worth of shoulder pads, Douglas brand. Only had 2 kids in the custom pads this past year. Wants all returning varsity in custom pads. This is about 24 – 30 sets. Scott motioned to approve. Amy second.

Purchase a tackling program – "Ativas"; \$2500 for one year. Karla motioned to approved. Amy second.

A parent in Tennis has asked about banquet and awards. Coach will make sure they know only \$20 for awards. We discussed an overall approval for banquets for Spring. \$10 per kid.

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## **VII. Committee Reports**

Membership –

Karla will schedule a zoom call to get memberships together – outgoing (Georgia/Maria) and incoming (Tricia Stott), along with Renelle, Scott and Adrian.

Communications –

Website –

Fundraising –

SpiritGear –

Karla brought up that SquareUp has moved to a new platform for their online store. All settings must be redone. Called Weebly, but address does not change. Some new features and functions that Shannon needs to investigate. Stacie asked that it be looked at for better integration with QuickBooks. A call / training can be set up with SquareUp to go through questions.

Golf Tournament –

Will need to be looked at and changed up; because off week is different this year. Table this discussion.

BABs –

Will need to be at class of 2020 celebration at the school on May 26.

Sports Liaisons –

Concessions –

## **VIII. Old Business**

Scholarship – 9 girls and 16 boys submitted all pieces. Karla to send names to coach to ensure in good standing. Drawing will be recorded on Friday, May 15. Scott and Karla do drawing with Gray and Addison pulling names from bag. Invite winners to the school on Monday, May 18 to present check. Adrian will get large check printed up. About \$200. Can be used in the future. Stacie will get checks to Adrian after winners drawn to hand out on the 18<sup>th</sup>.

## **IX. New Business**

Board Nominees – received three. Kristen Ruiz (son will be Soph). Would be any position needed. Renesse Landry (daughter plays softball; will be a Soph). Said anything but treasurer. Said we could speak to Candi for a reference. Tommy Wallis (Son will be a senior). Will help where needed.

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Coach talked about a new Digital Media Guide program to look at instead of printed guide. He will put Scott and Karla in contact with Mike Guerro (lives in Fairfield). Through Image 2C and Clay Middleton. Will get a call set up to go through presentation and see product.

## **X. Announcements**

Board will have a working meeting in late May to work on hand off of duties. May 28<sup>th</sup> at Adrian's house.

We will hold a board meeting on June 9, at 7 p.m. A zoom call so new board can be voted on. Send out link through constant contact to members only.

Coach asked that we help stop rumor mill. We will likely be back in July and football starts August 3. Time will tell what MVP camp will look like.

## **XI. Member Inquiry / Questions**

## **XII. Adjournment**

Adjourned at 8:05 p.m.

**Bridgeland High Athletic Booster Club**  
15201 Mason Rd Suite 1000, PMB 361, Cypress, TX 77433

**June 9, 2020; meeting held by Zoom call**

**I. Call to Order**

Meeting was called to order at 7:04 PM by Adrian.

**II. Minutes**

March, April and May minutes were presented and approved. Motion: Stacie; 2<sup>nd</sup>: Scott

**III. Welcome / Announcements / Introductions**

Coach Raffield, Scott Walle, Karla Crippen, Stacie Keneker, Amy Lippincott, and Adrian Dominguez all in attendance. In addition, several members were on the zoom call.

Announced 1<sup>st</sup> annual scholarship winners: Garrick Aaron, Weston Cadena, Cade Lippincott, Aidan Connor, Meredith Curtis, Acie Prince. Each winner received \$1500 through a random drawing of all applicants.

**IV. Officers' Reports**

Treasurer – \$186K in bank

- Stacie reviewed Balance Sheet and Income Statement with reconciliation through May 2020.
- There are a few outstanding checks to void.
- Individual fundraisers for the academic year produced \$73,663 in funds, with only \$6,000 in expensed to hold fundraisers. Nearly \$67K to the bottom line.
- BHABC took in \$375K in gross profit for the year. After expenses, \$84K income.
- Suggests new board purchase QuickBooks desktop; Stacie will help set up and is ready to work on transition to new treasurer.
- Motion to approve by Scott; 2<sup>nd</sup> by Karla

**V. Athletic Affirmations – Coach Raffield**

Coach Raffield discussed MVP camp. 240 boys at two sessions. Will be adding another session for additional athletes.

**VI. Coaches' Requests**

Coach did not have requests compiled on the 9<sup>th</sup> but sent a follow-up email to the board on June 11<sup>th</sup> with the following:

<u>Items Requested</u>	<u>Pay to:</u>	<u>Amount</u>
1. Tennis Tournament	Emma McDougall	\$50
2. (2) Tennis Tournaments	Martin Skoda	\$225
3. Girls Basketball Banners	Image2C	\$625
4. Girls Track Tents (2)	Tom Kennedy	\$814.02
5. Girls Track storage containers	Tom Kennedy	\$64.69 (Approved last summer and never purchased)
6. Football Shoulder Pads (28)	BSN	\$10,500 (10,000 was already approved)
7. Swimming Banners	BSN	\$667.92

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**June 9, 2020; meeting held by Zoom call**

- 8. Swimming \$50
  - a. Kiefer Aquatics The Lifeguard Store All American Swim Supply Swim Shops of the Southwest
- 9. MVP Camp Shirts All Out Graphics \$2,505
  - a. Due to the financial situation I just do not have ample funds to pay for the shirts without taking it out of the coaches pay.
  - b. The other option is to sell the shirts.

Stacie emailed motion to approved; Adrian 2<sup>nd</sup>. All Approved.

**VII. Committee Reports**

No separate committee reports. Karla and Scott got together to discuss committees for the next year. Karla reached out to all existing committee heads and everyone is on board to return. In addition, two new committee heads are joining to fill open positions. 2020-2021 committees will be:

Membership/Sports Liaison – Tricia Stott  
Communications – Stacie Guidry  
Webmaster – Renelle Cadena  
Sprit Gear Store – Shannon Crippen  
Fundraising – Renesse Landry  
BABs Wrangler – Troy Guidry  
Concessions – Kirsten McFarland

**VIII. Old Business**

N/A

**IX. New Business**

2020-2021 Board Nomination Vote. The following board was submitted to the members for vote:

President – Scott Walle  
Vice President – Tommy Wallis  
Treasurer – Kristin Ruiz  
Secretary – Karla Crippen  
President Elect – will not be filled at this time

Motion to approve by Kirsten McFarland; 2<sup>nd</sup> by Stacie Guidry. Board will take over July 1. Transition of bank account signers, duties and other actions will need to be done.

**X. Announcements**

**XI. Member Inquiry / Questions**

**XII. Adjournment**

Adjourned at 7:27 PM

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