



**STEVENSON HIGH SCHOOL  
HOCKEY ASSOCIATION**

**2020-2021 HANDBOOK**

REVISED JULY 21, 2020

Dear Parents and Players,

Welcome to the 2020-2021 Stevenson High School Hockey (SHSH) season. The new season promises to provide our student-athletes with outstanding opportunities to compete in high school hockey. As one of only a few high school sponsored hockey programs in Illinois, we are proud to field both Varsity and Junior Varsity teams. Hockey is a lettered sport at Stevenson High School and our teams play in the most competitive Illinois High School league in the state.

Per Stevenson's Athletic Department guidelines, only one sport per season may be played. Ice Hockey is designated as a Winter Sport but spans over multiple seasons. Because of this, the school allows Hockey players to participate in both Fall and Spring sports and any desired Fall and Spring activities in addition to Hockey.

This handbook will help you prepare for your involvement with the Stevenson High School Hockey Program, we are excited about the future and direction of our program. Please refer to [www.stevensonhockey.org](http://www.stevensonhockey.org) regularly for any information and updates, up-to-date calendars for both JV and Varsity teams can be accessed on the website. In order to participate in the Stevenson Hockey Program, all players and parents/guardians must indicate their acceptance of the principles and rules established by Stevenson Hockey by signing this Handbook.

### **TEAM PHILOSOPHY**

The Stevenson Hockey Program is committed to balancing excellence in hockey with promoting the development of its players as leaders both academically and within the Stevenson community. The program establishes an environment in which all our players can grow as students, athletes and teammates. We take pride in the way we play and present ourselves both internally as a team and externally to our opponents and the Stevenson community we represent both on and off the ice.

### **EXPECTATIONS OF PLAYERS**

- a. Players are expected to maintain a good academic standing at Stevenson High School in order to participate in the SHS Hockey Program. Players who fail to earn a passing grade in the minimum indicated classes in the Stevenson High School Academic Eligibility Rules will be ineligible until such time as their eligibility is reestablished by the school. Please see the Stevenson High School Academic Eligibility Rules for complete details.
- b. Players are expected to be at practices and games at the specified time and to be ready and focused to participate at their highest ability. Players are also expected to participate in all tournaments throughout the year as scheduled by the team. Failure to participate in any tournament may result in a 3-5 game suspension.
- c. Players may be double rostered on both the Varsity and Junior Varsity Gold Teams. At the coach's discretion, players may be required to participate at either level up to the limits of the 7 up and down rule for official league games.
- d. Players must abide by the Stevenson High School Extracurricular/Co-Curricular Code of Conduct, which is available at [www.d125.org/athletics](http://www.d125.org/athletics). Any violation of the Code, including, but not limited to the use of illegal drugs, tobacco products (cigars, cigarettes, e-cigarettes or vaping devices), alcohol and bullying will be subject to discipline according to the Code.

- e. Players must follow the rules and regulations of any rink at which they play and must treat their opponents and teammates with respect.
- f. Players must understand the rules of the game as set forth by USA Hockey, AHAI and the leagues in which they play.
- g. Players must respect the integrity and judgment of all game officials.
- h. Use of any electronic media device and/or any website or other similar forum to make disparaging comments towards other teams, players, parents, or members of any organization will not be tolerated. This is inclusive of, but not limited to, Facebook, Twitter, internet blogs, email, and texting.
- i. Players are expected to be truthful with the coaching staff as well as the team trainer regarding any injuries that may occur on or off the ice. The player will abide by all trainer and coach's decisions following an injury, including following all required concussion protocol and/or staying off the ice.
- j. Players are expected to communicate to the coaching staff regarding any issues such as such as injuries, absences and other commitments that would result in any missed team activity.
- k. Players are put on the ice at the coach's discretion. If the player would like to discuss issues about playing time, they should schedule a time to talk with their coach. Playing time will not be discussed during a game.
- l. In accordance to USA Hockey and AHAI, if you are a 2003 birth year or earlier, you will be required to take the SafeSport Core Training or Refresher Course prior to participation for the 2020-21 season. The SafeSport Training and Refresher Training are each valid for one (1) season beginning on 4/1/20. The SafeSport Training can be located at the following link: <https://www.usahockey.com/safesporttraining> SafeSport Completion certificates must be emailed to Registrar, Dawn Lerner, at dawnlerner@aol.com
- m. Players must read the Stevenson High School Concussion Protocol, found at: <https://www.d125.org/parents/medical-health-forms>.

### **EXPECTATIONS OF PARENT/GUARDIANS**

The Stevenson Hockey program could not exist without parent volunteers willing to serve on its boards and committees. Parents are expected to sign up for at least two volunteer activities during the year and work during major events such as the Thanksgiving Tournament.

Our players are building a solid foundation for character development. Stevenson Hockey Coaches and the Board expect all our parents/guardians to comply with the following expectations:

- a. Parents/Guardians must respect all participants, coaches and game officials.
- b. Parents/Guardians will not participate in name calling or other undesirable acts that detract from the game and resolve to conduct themselves as a responsible adult, even during the most trying circumstances.
- c. Parents/Guardians will remember that our players look to us for guidance and tend to conduct themselves according to our examples.
- d. Parents/Guardians will discuss the positive aspects of the game and not dwell on the negative.
- e. Parents/Guardians will recognize good play, no matter who makes it and strive to make each year the best hockey season possible.

- f. Use of any electronic media device and/or any website or other similar forum to make disparaging comments towards other teams, players, parents, or members of any organization will not be tolerated. This is inclusive of, but not limited, to Facebook, Twitter, internet blogs, email, and texting
- g. Parents/Guardians are subject to the SHSHA Discipline Committee for conduct considered in violation of this Handbook and/or harmful to the image of Stevenson High School and the SHSHA, its players, coaches, officials and fans.
- h. Parents/Guardians will not embarrass themselves or team members by yelling at players, coaches, managers, officials, or other parents and will always show a positive attitude toward the game, players, coaches, officials and fans.
- i. Players are put on the ice at the coach's discretion. If your player has concerns about their ice time, have them schedule a meeting with their coach to discuss. This is not a discussion for the parents to have with the coaches.
- j. Parents/Guardians must read the Stevenson High School Concussion Protocol, found at: <https://www.d125.org/parents/medical-health-forms>

### **EXPECTATIONS OF COACHES**

- a. Coaches are expected to be at practices, games and tournaments at the specified time.
- b. Coaches will strive for their team to compete at the highest level.
- c. Coaches will inspire players to love the game, instill a desire to win and teach good sportsmanship with a respect for teammates, opponents and officials.
- d. Coaches should provide detailed continuous feedback to players throughout the season. Coaches will do their best to provide tips, drills, and best practices to improve on a player's strengths and weaknesses. Detailed feedback is not going to happen during a game.
- e. Coaches have the sole discretion to determine playing time for all players.
- f. Coaches will review the entire season schedule prior to September 1st and notify the scheduler of any ice slots they are looking to drop or shorten. Coaches will notify the scheduler a minimum of 1 month in advance of any ice slot they wish to cancel so there is an opportunity to re-sell the slot.

### **PLAYING TIME**

SHSHA believes it to be in the best interest of each player to provide a safe and fair environment for competition. SHSHA believes it is important that we see measurable growth from all players on and off the ice. Our goal is to get the best effort out of all of each of our players. With that being said, we believe playing time is earned. Coaches will play a player based on the ice time that they have earned. It is a coach's responsibility to decide when players should be on the ice and when they should not. Coaches should make decisions based on what is best for the team. Ice time can be determined based on observations in practice, games, and off the ice. Coaches will often make decisions on who plays based on attitude, consistency, work ethic, skill level, knowledge of the game, and other factors.

## **CONFLICT RESOLUTION**

If a player has an issue or concern, they should speak with their coach first. If they are not comfortable contacting the team coach, then please follow the chain of command below. This protocol allows the coaches and the SHSHA to address an issue in the most effective way possible.

- 1) Talk with your Team Coach(s)
- 2) Contact your Team Manager
- 3) Contact the SHSHA President (info@StevensonHockey.org)
- 4) Contact the Hockey Director - Tom Wood (Twood@d125.org)

Please remember, the safety and well-being of all our players is our first priority.

## **REGISTRATION PROCESS AND TRYOUT SCHEDULE:**

This registration session will require you to enter your player information, your contact information, to sign up for participation, and to submit payment. To complete registration through our secure site, please have your Visa, MasterCard, or Discover account information available. Following the completion of this registration, you will see a charge on your account from **Stevenson Hockey**.

***Registration:*** To complete the registration and make your player eligible for tryouts and participation, **you need to accomplish FOUR registrations / steps**. These must be completed by **Saturday, August 1, 2020, including payment for the tryout and the first installment.**

**Step 1** - Complete your registration with the Stevenson Hockey. You will need a 2020-2021 USA Hockey number. Please go to [www.USAHockey.com](http://www.USAHockey.com) to register.

**Step 2** - You have to register your player online for the Stevenson Athletic activities. Please use the following link: <https://aestevenson-ar.schooltoday.com>

**Step 3** – Upload a copy of your player’s current physical to the online Stevenson Registration

**Step 4** – Complete Safe Sport Training for players born in 2003 and older, see Section L under Expectation of Players.

***Under no circumstances will a player be allowed to participate in the tryouts until all completed forms and payments have been received. ALL FORMS MUST BE TURNED IN BY AUGUST 1st TO GIVE THE ATHLETIC DEPARTMENT TIME TO CLEAR YOUR CHILD FOR PARTICIPATION. If the forms are turned in after this deadline, it is possible your child will not be cleared in time for tryouts. Player must tryout to be placed on a team***

After each tryout session, the group assignment and scheduled tryout sessions for the following day will be listed on the website. Team selections will be announced at school the day after tryouts and on the SHSH web page following the final night of tryouts.

**PLAYERS MUST MAKE A COMMITMENT AT THE TRY-OUTS TO PLAY FOR A STEVENSON TEAM.** If not selected for the team, your fees will be refunded minus the tryout fee.

## **FINANCIAL COMMITMENT**

2020-2021 Fall player total fees are as follows:

***Non-Refundable Tryout Fee:*** \$100 for Skaters and \$50 for Goalies.

***Player Fees and Payment Schedule:***

**Skater: \$5,300**

**Pay in Full Price: \$5,000**

**Installment Price: \$5,300**

\$1,000 – Due at Initial Sign-Up

\$860 due on the 15<sup>th</sup> of every month starting 9/15/20 and ending 1/15/21

**Goalie: \$3,250**

**Pay in Full Price: \$3,000**

**Installment Price: \$3,250**

\$550 – Due at Initial Sign-Up

\$450 due on the 15<sup>th</sup> of every month starting 9/15/20 and ending 1/15/21

## **FINANCIAL COMMITMENT (cont.)**

Payment must be made via credit or debit card. There will be no check or cash collection due to COVID-19 and limiting contact at Registration.

**Prior season dues must be paid in full prior to tryouts** or the players will not be permitted on the ice. A player must tryout to be placed on a team.

SHSHA policy requires that payment of the player dues, team fund and payment package must be made by the required due date. Failure to pay any installment by the designated deadline will result in a player's immediate suspension from team activities until payment is made or a payment plan is agreed upon. Failure to pay will also be referred to the AHAI Rules and Ethics Committee for player suspension.

If for any reason you feel your credit card or debit card will not clear, please notify the Treasurer at least 10 days prior to the transaction date to avoid a late fee. A 2-day grace period will be given on all payments and then a \$100 late fee will apply.

Try-out fees will be added to the first payment online.

The SHSHA recognizes that playing hockey is expensive. To help offset the cost, you will have the opportunity to sell Sponsorships. Sponsorship credits will be paid separately after all payment obligations are met for the season. Details will be available at the mandatory team meeting at the beginning of the season.

SHSHA also recognizes that hockey is a physical sport and as such there will be absolutely no refunds due to injury. If a player is injured prior to all installments being paid, the remaining installments will still be due.

## TEAM FUNDS

### ***Required Team Specific Funds:***

Varsity: \$300

JV Gold: \$300

**The Team fund may be made at registration or via a separate check that is due by August 31, 2020.** Team Funds are established for each individual team and will cover extra costs associated for that specific team such as team meals, team t-shirts, team building activities and food during bus transportation. Should the Varsity team be permitted to travel out of town to a tournament and it is deemed safe, an additional into the team fund of approximately \$300 will be owed. This additional fee would cover some of the additional costs for the out of town tournament, such as food, busing and activities. Hotel costs for the tournament would be in addition to the team fund. The Team Fund will be tracked by the Association and the Team Manager. A final accounting will be provided at the end of the season and is also available upon request. Any remaining balance at the end of the season will be refunded evenly back to each family.

## EQUIPMENT

### ***New Player Package:***

Every new player will need to purchase an equipment package which includes two game jerseys (home & away), two pairs of socks, warm-up pants and jacket, shell, and a bag at a cost of \$550. Stevenson bags are required for all players. **Full payment can be made during registration or via separate check due August 30, 2020.** A jersey fitting (if additional fitting is needed), will occur on after tryouts at Twin Rinks. Returning player can purchase replacement equipment at the applicable charge.

***Equipment:*** A green helmet and green gloves are required to be purchased through the club if the player is new to the program. The total cost of this purchase is \$265. **Full payment can be made during registration or via separate check due August 30, 2020.**

***Varsity Alternate Set:*** If the player is selected to the Varsity team, an alternate third jersey package is required at the cost of \$240. **Full payment can be made during registration or via separate check due August 30, 2020.**

## BUSES

### Before 11/15/20

Buses will be scheduled at the discretion of the coaches and team managers. The general rule is to schedule a bus if the game is more than 30 minutes from Stevenson and/or a late start/finish.

### After 11/15/20

All SHS Hockey teams will be provided bus transportation to all non-home rinks.

Buses will not be provided for games at the following rinks: Twin Rinks, Glacier Ice Arena, Northbrook, Mount Prospect, West Meadow and Gurnee. The association may add or remove rinks on this list as needed.

All players must ride the bus to and from the games when a bus is provided. Any exceptions must be cleared with the coach PRIOR to the game.

SHSHA will only ride buses if it is determined safe by the CDC and the Illinois Department of Public Health.

### **THE SHSHA HOCKEY BOARD**

The Stevenson Ice Hockey Board of Directors consists of the High School Athletic Director, the Hockey Director (Varsity Head Coach) and volunteer parents of current players. The Board's purpose is to administer the financial and administrative obligations of the program, to support the Stevenson Hockey program and to carry out the needs and directions of the Athletic and Hockey Directors. The 2020/2021 Board is as follows:

#### **2020/2021 Board**

Athletic Director – Trish Betthausen

President – Jeff Harlow

Hockey Director / Head Coach – Tom Wood

Treasurer & Scheduler – Katie Wood

Registrar – Dawn Lerner

Co-Treasurer – Brian Klebosky

Director – Brian Weinstein

Director – Kristina Jegers

Director – Mike Jones

Director – Fred Stokes

WebMaster – Rachel Li

And other such positions as the Board may determine are necessary.

### **COMMITTEES**

During each season, committees are formed to assist the SHSHA Board in certain activities. The Committees consist of parent volunteers and are under the direction of a Board Member, who will in turn report to the Board of Directors. Additional committees may be added as needed. The committees include:

Sponsorships

Fundraising

Communications

Thanksgiving Tournament

Rules & Ethics

Alumni Game

Senior Night Game

Publicity/Marketing

Webmaster

### **TEAM MANAGERS**

The Team Manager of each team will assist the Head Coaches in areas such as:

- a. Scheduling practice games
- b. Scheduling bus transportation to/from away games
- c. Securing locker rooms
- d. Scheduling of Officials for home games
- e. Scheduling parent volunteers for Scorekeeper, Timekeeper, Penalty Box & Game Security where needed



- f. Communicating with Tournament Directors as needed
- g. Other miscellaneous duties as needed.

**BUDGET**

Any questions regarding SHSHA finances should be directed to the Board President.

**STEVENSON HIGH SCHOOL  
HOCKEY ASSOCIATION**

**2020-2021 Handbook  
Signature Page**



I have read and understand the purpose of the Stevenson Hockey Handbook and agree to adhere to all its rules and policies.

Player Name: \_\_\_\_\_ Date: \_\_\_\_\_

Player Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_