



ENTERPRISE CENTER / LEVY RESTUARANTS CLUB FUNDRAISING POLICY

Edwardsville Tigers Ice Hockey Club has contracted with Levy Premium Foodservice Limited Partnership ("Levy Restaurants") for the privilege of staffing concession stands at Events at the Enterprise Center. Levy Restaurants pays Edwardsville Tigers Ice Hockey Club 10% of the proceeds earned at each concession stand staffed by Edwardsville Tigers Ice Hockey Club volunteers.

All revenues received from Levy Restaurants are Edwardsville Tigers Ice Hockey Club funds for the benefit of the club and its membership. Edwardsville Tigers Ice Hockey Club has a system for allocating to members credits based on a defined measurement. Edwardsville Tigers Ice Hockey Club nor Levy Restaurants employ, intend to offer employment, or in any way privately contract with those that choose to volunteer their time to work at the Enterprise Center.

Edwardsville Tigers Ice Hockey Club believes that this is an exciting opportunity for our members to help make playing hockey for Edwardsville Tigers Ice Hockey Club more affordable. It also requires considerable efforts from the Enterprise Coordinator to schedules volunteers, track the financial aspects, ensure everyone has passed training for this opportunity, and ensure that Edwardsville Tigers Ice Hockey Club complies with all aspects of our contract with Levy Restaurants. The opportunity to volunteer as part of this program is a privilege that Edwardsville Tigers Ice Hockey Club extends to those members that comply with all Levy Restaurants and Edwardsville Tigers Ice Hockey Club policies. Because the mistaken actions of one individual can jeopardize this opportunity for the entire membership, the Edwardsville Tigers Ice Hockey Club Board and the Enterprise Coordinator reserves the absolute right with or without cause to refuse any individual the opportunity to volunteer for an Event and the absolute right with or without cause to withdraw the organization from participation in the program.

All prospective workers must sign and date this form. Your signature validates that you have read and understood the EDWARDSVILLE TIGERS ICE HOCKEY CLUB Enterprise policy.

Disciplinary Policy

In order to keep Enterprise Events fully staffed, a viable option to help reduce your fees for Edwardsville Tigers Ice Hockey Club, the following rules will be followed and enforced.

1) If you are unable to work the time you committed to, you must find a replacement and let the Enterprise Coordinator know at least 48 hours before the shift. The roster is required to be sent to Enterprise by their deadline and they need to be notified of any changes. We understand emergency situations are unavoidable, but we depend on you and you still must call.

2) **Conduct detrimental to the success of the Enterprise program:** *1st offense;* will result in a one month suspension from working Enterprise events and possible fine of \$50.00 if assessed by Levy Restaurants. *2nd offense;* will have you reported to the Edwardsville Tigers Ice Hockey Club Board of Directors and you will be removed from the list of workers for that year and possible fine of \$50.00 if assessed by Levy Restaurants. *3rd offense;* will have you removed from any future participation at Enterprise Events and a forfeiture of all accrued credits to Edwardsville Tigers Ice Hockey Club.

Conduct detrimental includes but is not limited to:

No-show, late arrival, leaving early, inappropriate dress, work ethic (refusal to complete assigned duties, lack of participation in duties or insubordination), misappropriation of funds, and other situations as may arise and are deemed detrimental to the club.

I have read and understand these guidelines.

Signature

Date