

Worthington Hockey Association

July 6, 2020

Zoom Video Conference

Members Present:, Jason Johnson, Nicole Kremer, Tracie Luinenburg, Tyler Nienkerk, Deb Olsen, Nikki Reiter, Josh Platt, Tina Schlichte, Poncho White

Absent: Jason Bush, Kenny Granstra, Cliff Shreiner,

Others Present:

The meeting was called to order at 7:03 p.m. by President Nikki Reiter.

Approval of Minutes: A motion was made by Deb Olsen to accept the minutes of the June 1, 2020 meeting, seconded by Tracie Luinenburg and unanimously supported. Motion carried.

Finance Report: Cliff There was no finance report.

ACCOUNT	June 30, 2020	May 31, 2020
UPB Checking		\$ 31,711.37
FSB Fundraising		\$ 17,481.86
UPB Savings, Capital Campaign		\$ 36,301.79
UPB Savings		\$ 88,596.83
Wombats		\$ 6,494.73
Total		\$180,586.58

Pull Tab Report: Deb Olsen presented. Allowable expenses for July 2020 were \$3,450, which includes games, rent, maintenance, gambling software. Lawful purpose expense was \$65 for 1% utility tax plus gambling tax, gas and utility bill.

The Tap	May 2020	\$ (34.78)
Hickory Lodge	May 2020	\$ (15.00)
Raffles	May 2020	\$ 0.00
Total Profit/Loss	May 2020	\$ (49.78)
Bank Balance	5-31-2020	\$ 5,780.98
Available Bank Balance	5-31-2020	\$ 2,205.98

The check for \$2,600 from the optimist club was received. The pull tab machines started up again June 10<sup>th</sup> which was the first day they were allowed to.

A motion was made by Tracie Luinenburg to accept the pull tab report as presented subject to audit, seconded by Josh Platt and unanimously supported. Motion carried.

ACE Coordinator Report: Safe Sport must be done by board members and coaches each year and a background check every other year. Nicole Kremer will ask Jen Black for information on who needs to do this and will follow up with Nikki. If a board member or coach is hesitant for in person education this year, they can get a temp card and do virtual for one year.

Arena Manager Report: Kenny Granstra spoke with Anthony Timmerman about the upcoming year and he is interested in continuing at the manager level next year.

## Committee Reports:

### OLD BUSINESS

- A. Scheduling Special Sessions/Topics – Nikki will pick a topic for next months meeting.
- B. Floor Cooling System Repair – A group from the WHA met with the City of Worthington and then later spoke at a City Council meeting. The City agreed to give \$500,000 of the 2.2 million for repairs this year but the City will do the leg work for getting quotes and figuring out what needs to be done. ALG came down last year to meet with WHA representatives and toured the facility. It didn't go very far due to all of the unknowns. Steve Robinson will contact the architectural group to follow up. Long term, the City would like to have ice 9 months of the year. Concerns about added costs were discussed. Opportunities for ice use was also discussed. Ownership of the ice arena was not discussed at the meeting with the City. Poncho has a rough plan to fix the cooling system underneath the scorers booth. He will reach out to Steve Robinson. It was agreed that this should be addressed prior to the 2020/2021 season.
- C. Year End Survey – Tabled
- D. New Mini Mite Jerseys – 35 jerseys were ordered.
- E. Team Fundraisers – Tabled
- F. Subcommittee Heads – This was sent to the board. Each member will update the committee they are a liaison for and edit it accordingly.
- G. Create Budget – Cliff has started on this.
- H. Schedule Arena Repairs – Kenny was going to speak to Timmy about this. Nikki will follow up.
- I. Roof Estimates – Steve Robinson is seeking new bids on this. It is assumed that the WHA board will have approval on this but it was not known for sure.
- J. Banquet & Annual Meeting – Tabled

### NEW BUSINESS

#### Annual Schedule Checklist:

Hockey Season/COVID Updates – Nikki will have a meeting with the presidents of our district tonight and will send a summary. A mass email will be sent to the WHA membership about this and registration opening up in August. Stocking up on hand sanitizer and other PPE was discussed.

A board member has a player in a league in the cities this summer and they let the players dress in locker rooms and have a maximum of 20 spectators all required to wear masks.

The board needs to seek out a new website and social media manager.

The next meeting will be Monday, August 3, 2020 at 7:00 p.m.

A motion was made by Poncho to adjourn the meeting at 7:57 p.m., seconded by Deb Olsen and unanimously supported. Motion carried.

Respectfully Submitted  
Jason M. Johnson  
Secretary

## Report recap for 7/6/2020 Meeting

**Allowable expenses for July 2020: \$3,450.00**

- \* Games
- \* Rents (The Tap & Hickory Lodge)
- \* Maintenance-The Tap & Hickory Lodge
- \* Gambling Software

**Lawful Purpose for July 2020: \$65.00 (1% City of Worthington tax) + utility bills + gas bills**

- + MN Revenue gambling tax
- \* 1% City of Worthington tax (\$65.00)
- \* Utility bill
- \* Gas bill
- \* MN Revenue gambling taxes

**5/31/2020 Bank Balance = \$5,780.98 - \$3,575.00 (calendars yet to be paid) =  
Available balance of \$2,205.98**

### May 2020 Profit & Loss:

#### **The Tap**

Loss of \$34.78

#### **Hickory Lodge**

Loss of \$15.00

#### **Raffles**

\$0.00

**Total loss for May 2020 is \$49.78**

### LG1004 Monthly Gambling Report to Members

#### Authorization of Expenditures

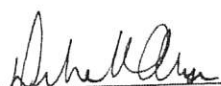
Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses		July 2020		Expense amount	Approved (Yes/No)
Payee or item to be paid	Brief explanation of the purpose for each expenditure	Limit	OR		
M Peters	Games	1500 -			
M Peters	Maintenance	600 -			
The Top	Rent	1100 -			
Hickory Lodge	Rent	200 -			
CG Made Easy	Gambling Software	50 -			
				<u>\$3450</u>	

Preapproval: Lawful Purpose Expenditures				
Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)
City of Worthington	1% tax		65 -	
Wgth Public Utilities	Utility bill			
Mw Energy	Gas bill			
Mw Dept of Revenue	Gambling tax			
			<u>\$65 + Utility bill + gas bill + gambling tax.</u>	

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink:  Date: 7/6/2020

5/30/2020 = \$5,708.98 - 3,575.00 = \$2,205.98 Available

# ARS, a Tecta America Company, LLC

PO Box 39

Sioux Falls, SD 57101-0039

Phone: (605) 332-1698 Fax: (605)336-7696



## PROPOSAL

Phone No. 507-376-4149	Date 7/1/2020	Project/Bldg. Name Worthington Hockey Rink
Customer Contact Kyle Johnson	Job No. N/A	Job Address 1600 Stower
Customer Name Worthington Hockey Association	Owners Name Worthington Hockey Association	
Customer Address 1600 Stower Drive	Owners Address 1600 Stower Drive	
Customer City, State, Zip Worthington, MN 56187	Owners City, State, Zip Worthington, MN 56187	

Provide owners information if warranty is required.

**We Hereby submit specifications and estimates for:**

The installation of roof insulation and a 60 Mil Fully Adhered White EPDM Roof System Over the Ice Rink

1. Install wood blocking in the flutes and roof edges to accommodate the thickness of the insulation.
2. Install 1.2" Iso flute fill insulation in the flutes of the existing metal roof panels.
3. Over the flute fill insulation, install a layer of ½" HD Iso cover board and mechanically fasten to the existing metal deck.
4. Install a layer of 725 TR self-adhering air & vapor barrier over the ½" HD Iso.
5. Install two layers of 3" Iso roof insulation over the 725 TR self-adhering air & vapor barrier and adhere the insulation with a two-part urethane adhesive.
6. Install a 60 Mil Adhered White EPDM roof membrane with all required pipe, curb and wall flashings over the new insulation.
7. Fabricate and install new 24 gauge prefinished edge metal as required.
8. At the east side of the ice rink roof, tie-in to the existing metal at the angle change between the ice rink and the entrance/ office area.
9. Install a new 24 gauge prefinished sheet metal high back gutter with open faced downspouts at the current gutter location.
10. Price includes the costs associated with obtaining a letter from a structural engineer approving the additional weight.
11. All work to be performed in a professional manner following OSHA's safety guidelines.
12. After the roof has been completed, provide a 15-Year Total System Warranty from the manufacturer.
13. Upon inspection from the roof manufacturer, complete any additional repairs that may be required.

Please note that we will have to have the approval of a structural engineer to add the additional weight to the existing structure prior to proceeding with this proposal if accepted.

**VOLUNTARY ALTERNATE:** At the Entrance/office area roof to the east of the main roof section, install a layer of 1.2" Iso Flute Fill, a layer of 1½" Iso mechanically fastened to the existing metal roof panel and install a new 60 Mil Adhered White EPDM Roof System with associated edge metal.  
**Add To Base Bid Price: \$68,725.00**

We propose hereby to furnish material and labor complete in accordance with the above specifications for the sum of: **\$442,195.00**

**Four Hundred Forty-Two Thousand One Hundred Ninety-Five Dollars and No/100**

Payment to be made as follows:

Per Attached Proposal Terms & Conditions

A finance charge of 1.5% per month, which is an annual percentage rate of 18%, will be charged on all accounts which become past due and a 1.5% additional monthly charge for each month thereafter that the account is past due.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature:

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and attached proposal terms and conditions are satisfactory and are hereby accepted. You are authorized to complete this work as specified. Payment will be made as outlined above.

Date of acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_