

DUSL COACHES TRAVEL POLICY #20193

DUSL teams are permitted to participate in travel tournaments with field director approval. Cost incurred to participate in any non-DUSL tournament is funded by the individual team and its entire roster of players and families. Included in the cost of tournaments that require travel, is a stipend for the Head Coach's travel expenses.

These expenses will be paid by the team and can include:

- ▶ Hotel Stay up to \$149 per night
 - Receipts required to be submitted to Team Manager for reimbursement
- ▶ Air Travel up to 1 round trip, coach class ticket.
 - Receipts required to be submitted to Team Manager for reimbursement
- ▶ Food Per Diem up to \$30 per day
 - Receipts required to be submitted to Team Manager for reimbursement

Travel expenses that will not be covered by the team includes:

- ▶ Expense accommodation for gas or mileage
- ▶ Expense accommodation for in room services
- ▶ Expense accommodation for personal purchases (toiletries)
- ▶ Expense accommodation for automobile rentals
- ▶ Expense accommodations for automobile repair
- ▶ Expense accommodations prior to travel
- ▶ Expense accommodations for apparel or sports gear

Team managers and team accountants will manage the expenses used for coaches travel and will refer to the DUSL policy #20193 for reference. DUSL reserves the right to revise/restrict the Coaches Travel policy at any time.