



**Wisconsin Association of Cheer & Pom Coaches, Inc.**  
**Board of Directors Email Update**  
**December 10, 2023**

**Members:** Adamczyk, Alger, Bruins, Buchholz, Bump, DeBruin, Franklin, Greenwald, Jacobson, Kube, LaVelle, Luedtke, Marcellus, Nielsen, Je.Pankow, Ju.Pankow, Poeschl, Rahjes, Rindt, Ward, Welke, Wolfe

**WACPC Mission Statement: Educate, Motivate, Collaborate & Celebrate**

**WACPC BOARD of DIRECTOR and COMMITTEE MEETING NORMS**

TIME	LISTENING	CONFIDENTIALITY	DECISION MAKING	PARTICIPATION	EXPECTATIONS
-Utilize parking lot to stay on time/topic -Limit personal storytelling	-Listen to understand not to respond -Listen to what's being said and not how -Limit interruption	-Use when appropriate -Present as one committee - an individual's votes/opinions should not be shared	-Make decisions based on what's best for most - Maintain decision stance at least until the following year	-Be an active member (i.e. educate self, attendance, preparation) -Follow up on assigned duties	-Be prepared ahead of time -Ask questions in advance if possible via Facebook committee group

**I. President's Report**

A. None

**II. Treasurer's Report**

A. [Financial Report as of 12/7/2023](#)

1. Switched to Cash accounting method (learning QB as I go) so it doesn't show all the invoices as income yet. This will show what we have received instead.
2. Lots of checks outstanding for Fall Conference including the facility
3. Check reader has been purchased and installed so checks can be deposited as received and not have to be taken into the bank.

B. Account Balances as of 12/7/2023

1. **Checking \$175,574.81**
2. **Electronic \$367,632.05**
3. **Savings \$150,020.01**

C. Registration Update

1. Invoicing is NOT done automatically. It has to be manually created.
2. Trying to be at a 1 day turnaround but weekends may be a challenge.
3. Teams need to be reminded not to wait until the last minute to register
4. For the most part the invoicing & payment process has gone smoothly this year.

**III. Dance Committee Report**

A. Most recent meeting [minutes](#)

B. Event Planning

1. Review [event planning logistics](#) document
  - a) Scheduled pre-event worker zoom calls and sent survey to BOD workers for hotel needs
2. Meeting 12/17

#### **IV. Cheer Committee Report**

- A. Event Planning
  - 1. Details for JEM, Prelims, Finals coming together.
  - 2. Finals venue walkthrough complete
    - a) Staging for judges and bleachers in process
    - b) Finalizing details for concessions
- B. Communication & Education
  - 1. Judge pre-training videos released to coaches
  - 2. Working on trimming videos from fall conference classes for release
  - 3. Mentorship ongoing
- C. Competition Advancement
  - 1. Limited Tumble All State division is replacing Non Tumble All State
  - 2. Division splits will happen at registration deadline
- D. Judge Coordination
  - 1. Cheer is in the final process of contracting for JEM Cheer then will begin to work through prelims & state.
  - 2. Still allowing additional judges to train (by watching recorded training and submitting evals) to continue building our pool of judges. Hope to bring most of them in for shadowing this season still.
  - 3. Greenwald (and Pankow/Ju limited) attending many locals as they are supported events.

#### **V. Operations**

- A. Constitution/Handbook Committee Report
  - 1. No update
- B. Finance Committee Report
  - 1. Bruins is taking point on contracting for the organization via docusign.
  - 2. Use [contracts@wacpc.com](mailto:contracts@wacpc.com) for all contracting
  - 3. WACPC credit card had some invalid charges so a new one is coming. Kube & Pankow/Ju will work to reestablish all credit card authorizations for reservations already established.
  - 4. Pankow/Ju met with banker at Associated with some questions that we have had in committee. Waiting on documentation from her to share with the group.
- C. Membership Report
  - 1. Membership count: 580 as of 12/8.
    - a) We finished 22-23 with 571
  - 2. Newsletter
    - a) December 1st did not go out. After requests & reminders for information I did not receive information from Cheer or Dance committees and did not receive the president's note to include.

#### **VI. Communications**

- A. Committee Report
  - 1. Social Media
    - a) Going well
    - b) Reminder to send items if you'd like them posted to Nielsen & Wolfe
  - 2. Programs
    - a) Working with committee to assign work for events
  - 3. Coaches Corner
    - a) No update
  - 4. Rebranding

a) Working with proposals and companies

## VII. Events

- A. Fall Conference Committee Report
  - 1. Successful conference. Final numbers being completed by Julie and report will be provided next meeting.
  - 2. Survey to attendees will be going out shortly.
- B. Apparel Committee Report
  - 1. Designs have been finalized with Hummingbird.
- C. Sponsors & Vendors Report
  - 1. Multiple vendors attended the Fall Conference (to be included in the final Fall Conference report).
  - 2. WACPC vendors will be present at JEM Cheer and State Dance.
  - 3. Host schools are obtaining vendors for JEM Dance, Regional Dance, and Preliminary Cheer.
  - 4. No vendors at State Cheer. Communication being prepared to provide this information to vendors that had expressed interest.
  - 5. We Energies Foundation awarded a \$500 grant towards Scholar Athlete recognition.
- D. Technical Judges Report
  - 1. Contracts going out now
  - 2. Communicating with techs about their assessment results
  - 3. Providing education and support from both rules boxes as necessary

## VIII. Recognition Report

- A. Committee Report
  - 1. Scholarships
    - a) Proposal for potential vendor going through virtual vote
  - 2. Sportsmanship
    - a) Applications Open Now
  - 3. Hall of Fame
    - a) Inducted at Fall Conference
  - 4. Coach of the Year
    - a) Applications Open Now
  - 5. Scholar Athlete
    - a) No updates

## IX. Virtual Votes since 10/8/23

- A. [Recording Rule](#)
  - 1. **Rindt moves to amend the motion on the floor and that we eliminate the WACPC recording rule. Any unsportsmanlike or unethical behavior by coaches, athletes and fans could still be considered a sportsmanship violation to be handled by the Ethics Committee. Second by DeBruin. 11 in favor, 10 no, 1 abstain. Motion Passes.**
- B. [Team Registration](#)
  - 1. **Ju/Pankow moves to make a change to the current limits of coaches allowed in team registration. Second by Welke. 17 in favor, 1 abstain, 3 non-votes. Motion Passes.**
    - a) Current Limits: Coaching Staff is limited by # of athletes on the team. The system will enforce those limits. All teams are allowed 3 (including head coach). Teams with 26 to 32 athletes will be allowed 4, with a maximum of 5 coaches allowed for teams with 33 or more athletes.

- b) New Suggested Limits: up to 15 athletes = 3 coaches/adult staff including head coach, 16 – 24 athletes = 4 coaches/adult staff including head coach, 25 + = 5 coaches/adult staff

**Future Meeting Dates ([Calendar View](#))**

<input type="checkbox"/>	January 13, 2024		JEM Cheer	East Troy
<input type="checkbox"/>	January 20, 2024		JEM Dance	Port Washington
<input type="checkbox"/>	January 27, 2024		Dance Regionals	Watertown/DCE
<input type="checkbox"/>	February 2-3, 2024		Dance State	La Crosse Center
<input type="checkbox"/>	February 17, 2024		Cheer Prelims	Hartford Union
<input type="checkbox"/>	February 24, 2024		Cheer State	Fox Cities Conv. Center
<input type="checkbox"/>	April 6-7, 2024	Time TBD	BOD/Committee Meetings	In Person - TBD
<input type="checkbox"/>	May 1, 2024	6pm-8pm	BOD Meeting	Virtual
<input type="checkbox"/>	May 7, 2024	7-8pm	Districts 1/5/6 Meeting/Election	Virtual
<input type="checkbox"/>	May 8, 2024	7-8pm	Districts 2/3 Meeting/Election	Virtual
<input type="checkbox"/>	May 9, 2024	7-8pm	District 4 Meeting/Election	Virtual
<input type="checkbox"/>	June 5, 2024	6pm-8pm	BOD Meeting	Virtual
<input type="checkbox"/>	June 24, 2024	6pm-8pm	Joint Committee Meeting	Virtual