

**KINGCO ATHLETICS – General Policies:** A set of current general policies governing athletics shall be established and a set of special procedures to govern each sport and fiscal management shall be kept current and approved by the Athletic Director Board. KingCo believes that athletics is an important part of the educational process and is an extension of the school day.

- 1. KINGCO LOGO/TRADEMARK:** The KingCo Logo and Name is a trademark and may only be used with prior KINGCO approval.
- 2. ELIGIBILITY:** Senior high school eligibility governed by the Washington Interscholastic Activities Association (see WIAA handbook rule 18). A school district’s board policy and regulations take precedence over WIAA Rule when they are more restrictive as defined in WIAA Rule 3.3.5.
- 3. CLASSIFICATIONS:** A list of current KingCo schools and their current WIAA classification is included as an appendix in this document (See Table of Contents).
- 4. ATHLETIC DIRECTOR BOARD, including Commissioners and additional responsibilities:** For the League and Conference to run, athletic directors accept duties associated with the League and Conference. Athletic directors review and adjust all assignments at the spring retreat or last athletic directors’ meeting each school year. Sports Commissioners will assume their duties at the beginning of the succeeding school year. As a school district’s district athletic director (or like position) may serve on the athletic director board as a non-voting, ex-officio member, these individuals may also accept these additional duties. **A complete list of current athletic directors and additional responsibilities is included as an appendix in this document (See Table of Contents).**
- 5. WIAA and KINGCO LEAGUE SPORTSMANSHIP:** The KingCo League and its member schools strive to work together to develop a consistent message of sportsmanship, one of the prime functions of interscholastic competition. **School administrators take a lead role in supporting and enforcing codes of sportsmanlike conduct** and adhering to the rules for crowd control during WIAA contests. **Minimum sportsmanship expectations, spectator rules and spectator discipline for all KingCo events are included as an appendix in this document (See Table of Contents).**
- 6. GAME/EVENT SUPERVISION:**
  - A. MISSION STATEMENT:** One of the prime functions of interscholastic competition is to foster sportsmanship. Game supervisors take a lead role in supporting and enforcing sportsmanlike conduct and adhering to the rules for crowd control during KingCo contests. **Game supervisor responsibilities are included as an appendix in this document (See Table of Contents).** It is expected that each school assigns game supervisor(s) at each of the following events. Events with potentially large and/or unruly crowds may require more than one game supervisor present. In addition, each home school should determine (in coordination with the other school) whether additional uniformed or other security personnel are necessary.
    - 1. Football** Home Games, Away Games
    - 2. Boys’ Basketball** Home Games, Away Games
    - 3. Girls Basketball** Home Games
    - 4. Wrestling** Home Games
    - 5. Boys’ & Girls Soccer** Home Games
    - 6. Gymnastics** Home Games
    - 7. Volleyball** Home Games
    - 8. Events not requiring game supervision:**
      - a. At KingCo events not requiring game supervision by the visiting school, the home school’s game supervisor or administrator’s designee is responsible for enforcement of spectator rules for all spectators.

- b. At KingCo events not requiring game supervision, the administrator's designee is responsible for enforcement of spectator rules for all spectators.
- c. At KingCo events where a designated supervisor is not present, the head coach is responsible for supervisory duties when necessary.

B. **POST SEASON GAME SUPERVISION:** Each school participating in post-season team play must have a game supervisor at all the events listed above in General Policies section 6.a.1-7. It is not the job of Tournament Directors to address spectator behavior during these contests. When problems arise, it is expected that the two game supervisors (home and visiting) will work together to share information and problem solve any issues that arise. At all times, it is the game supervisor's responsibility to keep spectators off the playing surface, particularly at the end of the games.

C. **RESPONSIBILITIES:** A host school may have more restrictive rules and regulations for their site than the minimum standards included in this handbook. The host school has the flexibility to set higher standards for supervision and fan expectations. Each school's game supervisor is responsible for their student section and for enforcing the rules of the home school, in addition to KingCo spectator rules and expectations. Minimum expectations are that KingCo Game Supervisors:

1. Arrive prior to the contest to monitor your students as they arrive.
2. Check in with the opposing school's game supervisor before the contests begin.
3. Remain visible in front of their student body and remain until their students have left the premises.
4. Work together during the contest to address issues and/or concerns. If necessary, the respective school athletic directors will follow-up the next day to resolve concerns.
5. Enforce school and KingCo sportsmanship and spectator rules.

## **7. ADMISSIONS: General Rules for admission to contests:**

- a. No re-admission will be allowed for non-league, league, and playoff games.
- b. For all activities where admission is charged, the following will be in effect: Admission charges may continue throughout the total contest.
- c. Free regular season admission for senior citizens 65 and older.
- d. Admission must be charged for the following events: during the regular league season.
  - i. **FALL – Football, Girls Soccer, Volleyball**
  - ii. **WINTER – B&G Basketball, Gymnastics, Wrestling**
  - iii. **SPRING – Boys Soccer**
- e. Staff members with KingCo faculty passes will be supervisors.
- f. Students who have not reached high school will not be allowed admission to athletic contests unless accompanied by a parent or an adult. The burden of proof is the responsibility of the individual wishing admittance.
- g. Season ticket sales and special family nights, with any price reduction, is left to the discretion of each school (20% reduction of total ticket price is allowed by law).
- h. Admissions will be charged ½ hour prior to the first JV game (also applies to C games) that precedes a varsity contest. Gymnastics will begin charging one hour prior to the meet.
- i. Each member school shall receive five student photographer passes, issued by the League.
- j. Charging admission for Quads will begin ½ hour prior to the first game.
- k. **KingCo Admission Prices for Regular Season and Post Season are included as an appendix in this document (See Table of Contents).**

## **8. KINGCO PASSES (including KingCo Post season):**

- iii. If schools cannot decide on a date agreeable to both schools: The KingCo Athletic Director Board President will select a committee of athletic directors to work with the schools involved and if necessary, decide on the date (s) for rescheduled game.

**11. KINGCO TIE-BREAKER LANGUAGE:** This policy determines League champions and seeding into championship contests, seeding into post-season tournaments, including BYES, and final league standings. **Current Tie Breaker language is included as an appendix in this document (See Table of Contents).**

**12. KINGCO LEAGUE REFEREE NO SHOW OFFICIAL POLICY:**

- a. Baseball
  - i. C & JV: The C/JV coaches should alternate and umpire the game.
  - ii. Varsity: If there is not an umpire, the game should be rescheduled.
- b. Basketball G&B
  - i. C-Team: Varsity or JV Coach can referee if both schools agree.
  - ii. JV: JV could play with one official.
  - iii. Varsity: If there are no referees, the game is rescheduled.
- c. Football
  - i. C, Soph & JV: If there are no referees, the game is cancelled or rescheduled if possible.
  - ii. Varsity: If there are no referees, the game is rescheduled. (4 will be considered a minimum crew for Varsity).
- d. Soccer G&B
  - i. C-Team: Varsity or JV coach from either school may ref if both schools agree.
  - ii. JV & Varsity: If there is no referee, then the game is re-scheduled. If the linesmen fail to show for a varsity match, both coaches must agree to play without them or with one, whatever the case may be, or agree to reschedule the game.
- e. Softball
  - i. JV: The JV coaches should alternate and umpire the game.
  - ii. Varsity: If there is not an umpire, the game should be rescheduled.
  - iii. A parent or spectator may officiate a game only if they are a certified official and have the necessary paperwork with them to prove so.
- f. Volleyball
  - i. C and JV: If only one referee shows up, they should ref the JV game and the c-game refereed by one of the varsity coaches or other school personnel if mutually agreed upon by both coaches. A player who is a certified official may referee if mutually agreed.
  - ii. Varsity: A varsity match can be played with one official. If both referees fail to show, the match will be rescheduled.
- g. Wrestling:
  - i. All Levels: If no official shows, the match is rescheduled.

**13. QUALIFICATION FOR HIGHER COMPETITION:**

- a. No individual will be given an automatic entry into the District, Regional or State Tournament.

## **SOCCKER (Boys' & Girls')**

- 1) The FIFA rules will be followed except where the KingCo League chooses to make variations. KingCo Soccer Guidelines have been approved by the WIAA as the regulations to be enforced by the officials for KingCo matches.
  - a. [http://www.fifa.com/mm/document/footballdevelopment/refereeing/81/42/36/log2013en\\_neutral.pdf](http://www.fifa.com/mm/document/footballdevelopment/refereeing/81/42/36/log2013en_neutral.pdf)
  - b. <http://www.wiaa.com/ConDocs/Con145/WIAA-FIFA%20Soccer%20Modifications%2013-14.pdf>
- 2) Coaches will use a standard roster form for all KingCo League games. Information will include player's name (first and last); number; year; school; and position.
- 3) Varsity contests will begin at 7:30 and JV contests at 5:30 unless otherwise dictated by field use schedules.
- 4) For all varsity matches, there will be one referee and two linesmen assigned by the officials' association. This format is also recommended for JV League games. (IF less than full allotment of officials arrives for the game, both coaches must agree to use less than the full allotment of officials OR agree to reschedule the game).
- 5) The home team will get first choice as to which end of the field they wish for warm-ups. A representative from their team/school should greet the visiting team upon arrival and inform them as to which end of the field they should warm up on.
- 6) In a situation where the two teams involved have the same-colored uniforms, the visiting team is responsible for changing its color. The home team will wear their dark (green, red, black) jersey and the visiting team will wear white. Recommendation: have both jerseys with you in case a problem should arise.
- 7) It is recommended that the home field be equipped with a scoreboard and P.A. system when possible. The scoreboard will start at 40:00 and run down to 2:00 at which time it will be stopped. The scoreboard will also maintain the current game score throughout the game. This will apply to all KingCo playoff games.
- 8) A player is limited to two halves of soccer on any one day. Entry one or more times in a half is counted as a full half.
- 9) Red Card Policy: See WIAA Rule 38.3.3.
- 10) The following guidelines will be used for contests ending in a tie-score at the end of regulation play.
  - a) JV & C teams. No overtime will be played in regular season games.
  - b) *Varsity*: Regular season games ending in a tie will have two (2) five (5) minute SUDDEN DEATH overtime periods. If the game is still tied after these two (2) periods, the game ends in a tie. *KingCo Playoff games*: This will apply to the entire KingCo Tournament and not just the State qualifying matches. This is the same format used at State Tournament matches.
    - 1) If the game is tied at the end of regulation, they will play 2 x 5-minute sudden victory periods.
    - 2) If the game is tied at the end of overtime periods, they will go to 5 penalty kicks.
    - 3) If the game is tied at the end of 5 penalty kicks, then sudden victory penalty kicks.
  - c) ONLY players on the field at the end of overtime, immediately prior to Penalty Kicks is eligible to take Penalty Kicks.
- 11) It is the host team's responsibility to record the game results on [www.kingcoathletics.com](http://www.kingcoathletics.com) immediately following the completion of League and non-League games.
- 12) League standing will be based upon the following guidelines:
  - a) Win = 3 points; Tie = 1 point; Loss = 0 points.
- 13) Seeding for KingCo playoffs will be determined by the following formula:
  - a) League standing (determined by points)
  - b) In case of tie, refer to tie breaker language
- 14) Host team Responsibilities:

- a) Host teams will always maintain their home stand side and the visitors will always maintain the visitor side of the host's stadium.
  - b) Each host team will provide a faculty member or responsible parent to make player introductions. Announcements for pre-game will include all team members for both the home and visitor.
    - i) The visitors will be introduced first. All members of the team will be introduced.
    - ii) The announcer will not indicate a difference between "starters" and "non-starters". For example, "Announcing players for the visiting team from Bellevue High School ... (reading straight down the roster)."
  - c) If play-by-play announcing is done, the "qualified" adult will only name players entering the game, scoring a goal, or making an assist, and recognize goalkeeper saves.
- 15) Game Suspensions:** In the event a game must be suspended because of conditions which make it impossible to continue play, the referee shall declare it an official game if one complete half or more of the game has been played. If less than one-half of the game has been played, the game will be restarted from the suspension of play.
- 16) Lightning Disturbances:** Lightning Guidelines for Washington State High School Modifications to FIFA Laws (See link below)  
<http://www.wiaa.com/conDocs/Con1648/WIAA-FIFA%20Soccer%20Modifications%2018-19.pdf>

## Appendix E: ATHLETIC DIRECTORS and KINGCO DUTIES

**Sport Commissioners Duties:** Each commissioner will manage/ be responsible for

- Managing all the details specific to that sport’s assignment
- Develop a league schedule and submitting for approval by May 1<sup>st</sup> meeting for the following year.
- Communicate to the AD’s requested league changes to the approved league schedule.
- Conducting a pre and post season meeting with head coaches. (Required)
- Facilitating All League selections at post-season meeting/end of season
- Provide tournament bulletin for approval at the next ADs meeting following the preseason coaches meeting.
- Directing, managing, and providing supervision for post-season tournaments/events.
- Submit tournament report to KingCo treasurer one week upon tournament completion
- Liaison between the Athletic Directors and the officials’ association

Name	School	Fall	Winter	Spring	Other Duties
John Hill	Bellevue HS	XC - Lead		Track	
Jeff Lowell *	Bellevue SD	W Swim - Lead	M Swim - Lead		WIAA Exec Board
Yonni Mills	Bothell HS	Volleyball	Gymnastics - Lead		
Pat Bangasser	Eastlake HS	M Golf - Lead		W Golf	WIAA Rep Assembly
OPEN	Evergreen HS	XC	Gymnastics		
Gabe Gutierrez	Foster HS	Volleyball		Track	
OPEN	Hazen HS	W Swim	M Swim		
Lori Box	Highline HS	M Tenn–Lead		W Tennis - Lead	KingCo President
Phil Willenbrock *	Highline SD	Football			WIAA Rep Assembly
Lance Gatter	Inglemoor HS	M Golf	Wrestling		Penalty Review Chair
Kyle McKenna	Interlake HS	Football		Baseball	3A Classification Chair
OPEN	Issaquah HS	W Soccer			
Luke Ande	Issaquah SD	W Soccer	MBB/WBB		
Jason Thurston	Juanita HS		Wrestling - Lead	Fastpitch	Sea-King Rep
Rick O'Leary	Lake Washington HS	Volleyball	MBB/WBB		Athletic Trainers
John Appelgate *	Lake Washington SD				WSSAAA Rep
OPEN	Liberty HS	W Soccer		M Soccer	
OPEN	Lindbergh HS	W Swim	M Swim		
Lindsey Blaine	Mercer Island HS	M Tennis		W Tennis	
Chris Hill	Mount Si HS	M Tennis		W Tennis	
Jesse Snyder	Newport HS	Football		Track – Lead	
Melton Jefferson	North Creek HS	W Swim		Fastpitch	KingCo Vice-President
Dan Pudwill	Redmond HS	Slow-pitch		Baseball	4A Classification Chair
Aleta Konkol	Renton HS	M Golf		W Golf	
Talia Walton*	Renton SD	W Soccer		M Soccer	
Wes Newton	Sammamish HS		MBB/WBB	Fastpitch	2A Classification Chair
OPEN	Skyline HS	XC		Track	
OPEN	Tyee HS		Wrestling	Baseball	
Kurt Melton	Woodinville HS		M Swim	Badminton	

**Administrative Duties:** Overnight/contact for WPAN, Tickets, Passes, CEU’s, Sportsmanship Posters, Google Drive, Certificates, Electronic Handbook.

**Appendix H: TICKET PRICES FOR LEAGUE AND CONFERENCE EVENTS**

**KINGCO League Contest (Regular Season)**

	<b>Adults</b>	<b>Students w/o ASB</b>	<b>Visiting Students w/ ASB</b>	<b>K-8</b>	<b>Sr 65+ Pre-K Student w/ ASB</b>
<b>BASKETBALL</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>FOOTBALL</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>GYMNASTICS</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>SOCCER</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>VOLLEYBALL</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>WRESTLING</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free

**KINGCO Conference Events (Post-Season)**

	<b>Adults</b>	<b>Students w/o ASB</b>	<b>Students w/ ASB</b>	<b>K-8 Seniors 65+</b>	<b>Pre-K</b>
<b>All Sports</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>One Session Ticket Price</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free
<b>Track Championship (each day)</b>	\$7.00	\$7.00	\$5.00	\$5.00	Free

### **ADMISSIONS: General Rules for admission to contests:**

- a) No re-admission will be allowed for non-league, league, and playoff games.
- b) For all activities where admission is charged, the following will be in effect: Admission charges may continue throughout the total contest.
- c) Free regular season admission for senior citizens 65 and older.
- d) Admission must be charged for the following events: during the regular league season.
  - a. **FALL – Football, Girls Soccer, Volleyball**
  - b. **WINTER – B&G Basketball, Gymnastics, Wrestling**
  - c. **SPRING – Boys Soccer**
- e) Staff members with KingCo faculty passes will be supervisors.
- f) Students who have not reached high school will not be allowed admission to athletic contests unless accompanied by a parent or an adult. The burden of proof is the responsibility of the individual wishing admittance.
- g) Season ticket sales and special family nights, with any price reduction, is left to the discretion of each school (20% reduction of total ticket price is allowed by law).
- h) Admissions will be charged ½ hour prior to the first JV game (also applies to C games) that precedes a varsity contest. Gymnastics will begin charging one hour prior to the meet.
- i) Each member school shall receive five student photographer passes, issued by the League.
- j) Charging admission for Quads will begin ½ hour prior to the first game.
- k) KingCo Admission Prices for Regular Season and Post Season are included as Appendix F.

### **KINGCO PASSES (KingCo Post season):**

- a) Faculty passes are NOT recognized at KingCo Post season events
- b) The Washington Coaches Association provides scouting passes, distribution of which is at the discretion of each member school. Scouting Passes are good for admittance to all KingCo athletic events including the KingCo playoffs.
- c) News media, assigned to cover KingCo athletic events, receives free admission upon display of a Press I.D. card. Each member school receives five media passes for students/school use. Photographer areas will be at the discretion of the event manager, subject to the following guidelines.
  - i. A photographer should not be on the turf at any time.
  - ii. Photographers that wish to access an area other than the stands must gain clearance from the site supervisor.
  - iii. KingCo regulations specifically prohibit any spectators on the field and states this in the pregame announcements. "Spectators are required to stay off the playing surface at all times particularly at the conclusion of games."
  - iv. Photographers should not be near either teams' bench at any time.
  - v. Photographers do not stand directly behind the goal box, goal posts, or lacrosse goals.
- d) No KingCo League pass shall be sold.
- e) No KingCo League scouting pass shall be distributed to or used by students or children.
- f) WSCA membership shall be recognized for admission to any KingCo League event including the playoffs.
- g) Passes must be accompanied by picture ID.