

Woodbury Area Hockey Club
Annual Directors Meeting
April 18, 2022
9PM
(immediately following Annual Elections)
HSC-2nd Floor Conf Rm

- I. Call to Order / Roll Call
- II. New Director(s) Welcome & Introductions
- III. 2022-23 Calendaring
 - Spring/Summer Board Worksessions
 - Regular Monthly Board Meetings
 - i. currently 3rd week, Monday 7 or 8pm start
 - ii. In-person or virtual
- IV. Old Business / Actions of the Board
 - East Ridge Youth Hockey Update – Requested Meeting
 - Membership: Refusing Registration – Hearing Date(s)
 - Identify upcoming Board meeting/work session date for Coach Bolin to join
- V. New Business:
 - Golf Event Fundraiser – 22-23 or future
- VI. Adjournment

General Season Planning Calendar

- Jan-Feb2022: Projected players/teams, set season parameters, set Player Development targets
- Mar-Apr2022: Build Ice Need – *Bottom-Up approach*
- May-Jun2022: TOURNAMENT Registrations Completed (open Apr-May)
BUDGET - Build Season Budget
- Jun-Jul2022: ICE-Available Ice from HSC/WOOG/HARDING
REGISTRATION OPENS – after Jul 4
ICE-Build out Team Schedules – placeholders
- Aug2022: ICE-Ice Committee Review of Ice Schedules to identify gaps
ICE-Ice Buy Finalized / Ice Return to rinks
SOCKS-Order to Gemini Aug 1
8&Under JERSEY Order to GA Aug 1
JERSEYS-Preliminary Order (sizes)
CERTIFICATE OF INSURANCE – Due to Rinks
- Sep2022: PRESEASON CAMPS
INTRO TO HOCKEY
D8 – Final Team Designations-Counts to District mid-Sep (*2 wks prior to levels' sched mtg*)
TRYOUTS
CAP ASSET MGMT PMTS – Due (Harding/Woog)
- Oct2022: ICE Published to Teams (1 of 3) – Early Oct
WAHC COACH & MANAGER MEETING – Mandatory (SQ/10U & above)
D8 COACH MEETING (1of2) – Mandatory
IHS – Ice Hockey Systems for Coaches – Set Up
ASSESSMENTS – Mites/Girls8U & Minimites/Girls6U
- Nov2022: WAHC COACH & MANAGER MEETING – Mandatory (8&Under)
JRGOLD TRYOUTS
TEAM PICTURES
ICE Published (2 of 3) – Late Nov after D8 league game scheduling
D8 League Fees Due
D8 COACH MEETING (2of2) - Mandatory
- Dec2022: ICE Published (3 of 3) - FINAL
WAHC HOSTED TOURNAMENT
Non-Parent Coach Compensation-pmt 1 of 2
ROSTERING DEADLINE: 12-31-2022 Coach Cliff!
D8 District Playoff Opt-Out
- Jan2023: D8 Reminder to teams: Team Rosters Reprinted as of 1/1/20
WAHC HOSTED TOURNAMENT
1099 Tax reporting Due Recipients & IRS
WAHC Playoff Policy – Members In Good Standing
WAHC BOARD: Nomination Process posted & Email announcement to membership
- Feb2023: Annual Sales & Use tax DUE (calendar yr 2022)
Academic All Stars Awards to Team Managers
WAHC HOSTED TOURNAMENT
DISTRICT PLAYOFFS BN AA/A/B1, PW AA/A/B1, 15A, 12A/B
TRY HOCKEY FOR FREE
Non-Parent Coach Compensation-pmt 2 of 2
WAHC BOARD: Candidates' Letters of Interest DUE
- Mar2023: WAHC MITE/8U Jamboree
MN Hockey REGION Tournaments
District PLAYOFFS BN B2/C, PW B2/C SQ A/B/C, Girls 10U A/B
MN Hockey STATE Tournaments
INTRO EQUIPMENT AND WAHC TEAM EQUIPMENT Return (ALL Teams)
ISD 833 SPRING BREAK
General Fund Audit 4/30/22 due State of MN – (filed on extension) 4/15/2023
WAHC BOARD: Candidates announced/emailed to Membership – by 3/31

PLANNING WORKSESSIONS

Align on SCOPE & PRIORITIES:
(Scale back Club)

- Ice Strategy
- Hockey Development (focus on tryouts – skills progression)
- Coaching
- Operational (Outsource Development, core team efficiencies & performance eval, communication)

STRATEGIES - PROCESS FOCUS

- Program Structure –
 - Teams – Creating more opportunities
 - Player Development Strategy - # Practice to # Games by level, etc / Player Progression chart
 - Ice Scheduling – parameters (based on PD strategy) – ex: No scrimmages 2 weeks at start of season
 - Coaching the Coach - Sharing Feedback with Coaches
- Operational Efficiencies
 - Tryouts – Consider tryout director for ea. Level or responsibility for every other (process s/b uniform – just separate oversight & data)
 - Hockey Director/Level Director Model – Continuity / Level Directors – Goals & Objectives
 - RFP Process
 - Core Team - Performance & Evaluation
 - Ice Software – maximize software functionality
 - Overall Board Communication channels – core team, hockey group, etc.
- Ice Usage Strategies
 - Hosted Tournaments – Scale-back?
 - PreSeason – included or ala carte
 - Start 8&Under season w/upper levels (in Sep / incl preseason as we do with upper levels)
 - Intro to Hockey – move to Aug (align with 8&Under start)
 - Ice scheduling message board and links – empower teams to manage change requests
- Compliance
 - Formalize Grievance Process - Document Repository -Escalation -Parameters to investigate
 - Team Commitment – R-E-S-P-E-C-T (Player Code of Conduct / DEI Strategies / Respect for Coaches & Refs)
 - Bylaws Update
 - BlueBook Policies
- Volunteer challenges
- Parent Partnership - Education (buy-in and manage expectation) & Communication

OTHER PROJECTS

- Minnesota Hockey Model Association
- Board Designated Fund
- Long Range Planning - Business Plan 5 yr
- Performance Training Opportunities
 - WAHC Dryland – Harding / Woog
 - TCO Haus
 - St. Croix Acceleration – Teams
 - Eastside Hockey - Jake Horton

ICE SCHEDULING PLANNING – INFO NEEDS & TARGET DATES

Season Set Up

1. Ice Scheduling Dates
 - WAHC Board Parameters Due
 - Rink Facility – Available Ice Received
 - WAHC Ice Buy – Bulk Due to Rinks
2. Ice Budget Build – # Hours (**Bottom-Up approach**)
 - Last Season Actual – By Rink
3. Ice Hours Available – By rink
 - Contractual-
 - Subleased
4. Levels & # Teams by level (note: preference is even# teams at each level for pairings)
 - Player Projections
 - Team Projections (# players / team)
5. Key Season Dates – General and By Level
 - PreSeason Start
 - Tryout Starts
 - League Start – End
 - Holidays
6. Hosted Tournaments
 - Size – Levels & # of Teams
 - Dates

Level Settings - By Level-Team

1. Target # Events
2. Target # of Solo practices
3. Targeted Start Time & End Time
4. Key Season Dates – By Level
 - PreSeason Start
 - Tryouts Start
 - League Starts
5. 'Holidays'
6. Away Tournaments

Programming -

1. Programming – Teams
 - PreSeason Clinics
 - Tryouts
 - InSeason Practices & Games
 - InSeason Skills Clinics
 - Away Tournaments

2022-23 Season

2. Programming – Other
 - Hosted Tournaments
 - Scheduling Dryland
 - Breakfast Club
 - Try Hockey For Free
 - Intro To Hockey

Season Management

1. Publishing Team Schedules –
Target Dates – By Level
Strategy – Oct-Dec & Jan-Mar
2. Schedule Changes –
Who: By Ice Scheduler / By Team Managers?
3. Unassigned Ice

Ice Schedule Coordination – By Rink

1. Initial Ice Buy
 - Timing
 - Key Deadline Dates
 - From Rinks
 - To Rinks
 - Ice Buy format – File format & Bulk or by duration
2. Unused Ice Returns
 - Initial Deadline-Date by rink
3. Exports to the Rinks
 - Frequency
 - Updates
4. Change Management
5. Unassigned Ice
 - Avario functionality – Team pickup
 - Rink communication