

Windom Area Youth Hockey Association

Volunteer Requirement Policy

Volunteering is a vital part of Windom Area Hockey and operates at the Windom Arena. The concession stand & 50/50 Raffle events at the Jackson Motorplex are some of the main sources of income for our association, so it is essential that that it be staffed during hockey games, tournaments and race events. A written policy has been put in place so every hockey family is aware of requirements and expectations for this important part of our association. Thank you for volunteering your time for the association.

Volunteer Requirements

Household families are required to work a minimum 5 credits per hockey year. Tickets sales at the gate for home Varsity hockey games in Windom also counts towards the required 5 credits. If additional shifts need to be filled during tournaments you may be asked to work additional shifts.

At the annual parent meeting, each family will be required to submit **5 SEPARATE** checks in the amount of \$50/each, totaling \$250.00. These checks will be held in the event of a no show for time committed or time not fulfilled for either Concessions or 50/50 Raffle Race events. In the event of a no show or requirement times are not fulfilled the charge is \$50 per credit. Race events qualify 2 credits/shift and Concessions and ticket sales are 1 credit/shift.

If all volunteer requirements are met, checks will be destroyed and not cashed. If the requirements are not completed in full by the end of the **2017-2018** hockey season, check(s) will be cashed. It is the responsibility of the Windom Area Hockey Volunteer Committee to maintain these documents and records.

Windom Area Hockey is utilizing Sports Engine Dibs for all volunteering and tracking. Families will have the opportunity to go online and schedule work shifts once the game & race schedules are published. The Dibs tracking system will send a reminder 1 day prior to a scheduled shift and will not allow you to cancel your shift 7 days prior to the event.

It is the responsibility each family/household to schedule their own shifts and check the online schedule at www.windomhockey.com to know when your scheduled time is, so the “volunteer no show fee” can be avoided. If your family is not available to work the shift (s), it is your responsibility to find a replacement to avoid the “no show fee”.

Please keep in mind that the goal of the Volunteer Policy is to distribute the workload among ALL of the hockey families to help offset fees. Thank you for your time with this vital part of our association. If you have any questions and/or concerns, please contact us.

Concession Stand

Family members staffing the Concession Stand are required to stock shelves, document needed supplies and repairs and clean up the work areas prior to locking up. For safety and liability reasons, no one under the age of 15 may be in the concession stand at any time. If your child is in the concession stand and does not meet the age requirement, they will be asked to leave.

WYHA has established a concession stand committee to oversee the day to day functions but also requires 1 person from each team to represent the committee as will to assist with opening & closing procedures. If there are not any volunteers from teams, the Parent Rep from each team will be responsible for this position.

Concession Stand Committee

Michelle Baerg	507-236-0285
Jayne Buckentin	507-221-0240
Steph Evers	507-822-3001
Sherri Negen	507-830-1877

TEAM	Contact	Phone	Email
Boys Varsity			
Girls Varsity			
Bantam			
12U			
Peewee			
Squirts			
Mites			