

Background Clearances Instructions

Clearances for all coaches and volunteers must be submitted through Babe Ruth League's National Athlete Safety Program. MTAA/Central York will no longer be collecting individual clearances and storing them.

If you had coached or volunteered with MTAA/Central York last year and you submitted and renewed your clearances last year, please click the link below to add yourself to the 2023-24 coach's directory.

<https://memberships.sportsengine.com/org/babe-ruth-league/affiliation/central-york-youth-baseball-softball>

If you are a new coach or volunteer this year, please click the link below and follow the instructions. Babe Ruth Ripken leagues require a specific set of background checks, child abuse clearances, and abuse prevention trainings for volunteers who have direct contact with players through league sanctioned activities. Pennsylvania residents must complete the Pennsylvania requirements in addition to the Babe Ruth League requirements.

Before attempting to complete the Babe Ruth background check you will need to have your [Pa State Police Criminal Background Check](#) (FREE) and [PA Child Abuse Clearance](#) (FREE) completed and have the documents as pdfs in order to upload to Babe Ruth. Both documents are good for 5 years, so if you have either of these documents that were issued on or after September 1, 2018, they are still good for this year.

You will be directed to create a Sports Engine account if you do not currently have one. You should then receive a link to obtain your Babe Ruth background clearances. **Make sure you check that you are a volunteer in Pennsylvania.** MTAA is in the Mid-Atlantic Region. MTAA/Central York has pre-purchased codes that will cover the costs of the background check. I have been told the process is rather straightforward. You will also receive a link to take the required Abuse Prevention System (APS) training. The training takes approximately one hour and once completed will not need to be taken again. Certification for life.

Additionally, you will need one of the following options: Disclosure Statement or FBI Fingerprint Clearance (One of these options must be completed even if clearances came from another organization). Please read carefully and select the option that is appropriate for you.

Option 1: If you have been a resident of the Commonwealth of Pennsylvania for at least the past 10 YEARS, sign, scan and submit the ([Disclosure Statement for Volunteers](#)) form which can be downloaded and printed. **You do not need to get FBI fingerprinting if this option applies to you.**

Option 2: If you have **NOT** lived in Pennsylvania for the last 10 years, you will need to obtain your FBI fingerprint clearances. You can use this link from [PA Dept of Human Services](#) to obtain your clearances instead of through the DOHS website. The cost for fingerprinting through the DOHS contractor is \$23.25, which you will have to pay. **You do not need to submit the Disclosure Form if this option applies to you.**

By completing the above requirements, you will have a clearance to volunteer with MTAA/Central York. Even though both the Pa State Police and Pa Child Abuse Clearances are good for 5 years, for Babe Ruth League volunteers, you must also renew Babe Ruth League clearances every **2 years**.

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Pre-paid code for new coaches only: **243PA25400**

Thank you,
Bill McCauley
MTAA/Central York Safety Manager